



Republic of the Philippines
Department of Education
REGION iii
SCHOOLS DIVISION OF PAMPANGA

January 20, 2023

DIVISION MEMORANDUM

No. **027**, s. 2023

**ADMINISTRATION OF THE NATIONAL ACHIEVEMENT TEST FOR GRADE 12 (NATG12)
SY 2022-2023**

To: Asst. Schools Division Superintendents
Chief Education Supervisors
Public Schools District Supervisors
Cluster Supervisors
Public/Private Secondary School Heads
Others Concerned

1. The National Achievement Test for Grade 12 (NATG12) for School Year (SY) 2022-2023 is scheduled on January 30 and 31, 2023, as released through DepEd Memorandum No 1, s. 2023 in pursuant to DepEd Order (DO) No. 55 s. 2016 titled Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program. All currently enrolled Grade 12 learners in public and private schools will take the test through a paper-based modality.
2. All private/public schools are enjoined to ensure that the preparations and implementation adhere to the guidelines of the test administration, including strict compliance with the roles and responsibilities of the field-testing personnel (school principals, testing coordinators, assigned room supervisors, room examiners, monitoring supervisors, medical officers, and technical working group).
3. Adjunct to this are the schedules to be strictly followed in the preparation, distribution and retrieval of test materials and the actual administration of the assessment programs including the teachers/ personnel to assist in the activities.

Activity/Venue	Date
Re-allocation, arrangement and organizing NAT G12 test materials for Distribution and Retrieval Diosdado Macapagal High School- Mexico	January 24, 2023 Tuesday 8:00am – 5:00pm
Meeting for Guidelines for the Distribution and Retrieval of Test Materials, Test Administration, Monitoring and Evaluation	January 27, 2023 Friday 8:00am – 12:00nn

Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
Telephone No.: (045) 435-27-28; **Email Address:** pampanga@deped.gov.ph





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Distribution of NATG12 Test Materials Diosdado Macapagal High School- Mexico (Entitled to service credits)	January 29, 2023 Sunday 8:00am – 5:00pm
NATG12 Test Administration	January 30-31, 2023 Monday-Tuesday
Retrieval of NATG12 Test Materials Diosdado Macapagal High School- Mexico	February 1, 2023 Wednesday 8:00am – 5:00pm
Re-arranging and Repackaging for Delivery to Central Office Diosdado Macapagal High School- Mexico	February 2, 2023 Thursday 8:00am – 5:00pm

4. All Education Program Supervisors (EPSvrs) must ensure the readiness of the schools within their assigned cluster. The administration of the assessment program on the scheduled dates shall be monitored by the Regional Education Program Supervisors (RO3-EPSvrs), ASDSs/ Division Chiefs, Education Program (EPSvrs) Supervisors, Public Schools District Supervisors (PSDSs) and Division School Monitoring and Evaluation (SM&E) Section.
5. Attached link: https://bit.ly/NATG12_3GQzqnv provide the rosters of assigned personnel to serve in the NAT G12 administration.
 - 5.1. Technical Working Group (Arrangement, Distribution, and Retrieval of Test Materials)
 - 5.2. Room Supervisors and Room Examiners' School Assignment
 - 5.3. Monitoring and Evaluation Team (EPSvrs, PSDSs, M&E Team)
 - 5.4. Medical Team Assigned per school
6. This memo shall serve as their **official travel order authority** relative to the activities involved.
7. Immediate dissemination of this memorandum is highly anticipated.




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Schools Division Superintendent



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