



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

January 25, 2023

DIVISION MEMORANDUM
NO. **047**, s. 2023

YEAR END ASSESSTMENT AND CUM TECHNICAL ASSISTANCE ON THE USE OF ELECTRONIC FINANCIAL REPORTING SYSTEM (EFRS), WEB BASED MONITORING OF SCHOOL MOOE, BUDGET MONITORING SYSTEM (BMS), URS REPORTS, DEPED REGION MONTHLY REPORT PREPARATION AND LATEST ACCOUNTING AND BUDGET UPDATES

TO: Assistant Schools Division Superintendent
School Heads of Fiscally Autonomous Schools
Senior Bookkeepers
All Others Concerned

1. The Schools Division Office, through the Finance Unit will conduct a Year End Assessment and Cum Technical Assistance on the Use of Electronic Financial Reporting System (EFRS), Web Based Monitoring of School MOOE, Budget Monitoring System (BMS), URS Reports, Deped Region Monthly Report Preparation and latest accounting and budget Updates on February 1- 3, 2023. (Venue to be announced on a later date)
2. The activity aims to provide technical assistance and supervise the Senior Bookkeepers of Schools to enable them to properly implement the financial systems and conduct a meeting of the accounting services for updates and work coordination.
3. Participants in the said activity are the Senior Bookkeepers and Officer in Charge Bookkeepers on Fiscally Autonomous Schools.
4. A registration fee of P6,000.00 per participant shall be collected chargeable to the School MOOE to defray expenses relative to the conduct of the activity like venue, accommodation, meals and snacks. Schools shall pay the said amount to the Division Cashier not later than February 1, 2023.
5. Participants are required to bring their Laptop for the workshop proper.
6. This memorandum shall serve as the Travel Order of Participants (Refer to Annex 1 for the List of Participants)
7. Widest dissemination of this memorandum is enjoined.

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Engr. Edgard C. Domingo, Ph.D., CESO V
Schools Division Superintendent

