



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA


February 20, 2023

DIVISION MEMORANDUM
No. 071 , s. 2023

**ONLINE SURVEY ON THE MANNER OF RECORDING OF DAILY
ATTENDANCE OF SCHOOL PERSONNEL**

To: Assistant Schools Division Superintendents
Division Chiefs
Functional Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Teaching and Non-Teaching Personnel
All Others Concerned

1. As part of the strategies of the Division Office to implement efficient office procedures in the submission of daily time records of school personnel in relation to the payments of salaries and other benefits of employees in strict adherence to the provisions of Rule V and Rule XVII, Omnibus Rules Implementing Book V of Executive Order No. 292, Paragraph 3, Civil Service Rule XV, Executive No. 5 s. 1909, and COA Circular No. 2012-001, this Office, through the Administrative Services, hereby facilitates an online survey on the manner of recording the daily attendance of school personnel.
2. All School Heads shall accomplish the online survey through this link: <https://bit.ly/dtrpersonnelpampanga> on or before **February 24, 2023**.
3. For more information, contact the Administrative Services through this email address at aoas.pampanga@deped.gov.ph or landline number (045) 435 9998.
4. Immediate dissemination of and compliance with the Memorandum are desired.


ENGR. EDGARD C. DOMINGO, PhD, CESO V
Schools Division Superintendent

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