



Republic of the Philippines
Department of Education
 REGION III
SCHOOLS DIVISION OF PAMPANGA

February 17, 2023

DIVISION MEMORANDUM

No. 080, s. 2023

CONDUCT OF THE 2023 PAMPANGA SCHOOLS DIVISION ATHLETIC ASSOCIATION MEET (PASDAAM)

To: Asst. Schools Division Superintendents
 Chief Education Supervisors
 Public Schools District Supervisors
 Cluster Supervisors
 Public/Private Elementary/Secondary School Heads
 Tournament Directors/ Sports Teacher Coaches

1. The Department of Education (DepEd), through the Palarong Pambansa Board and its Secretariat, shall conduct the 2023 Palarong Pambansa from July 29 to August 5, 2023, in Marikina City. Anent to this, the division scheduled the **2023 Pampanga Schools Division Athletic Association Meet (PASDAAM) on March 4-5, 11-12, 2023**, in preparation for the athletic delegation to advance to the Central Luzon Regional Athletic Association (CLRAA) leading to the festivities of the 2023 Palarong Pambansa. The schedule of activities relative to this is as follows:

Schedule of Activities	
Timeline	Activity
February 20, 2023 (8:00am -5:00pm)	Submission of Entry Form of Sports Event Delegation for Sector/Congressional District/ASFES/ PRISAP Link: https://bit.ly/PASDAAM-EF
February 23, 2023 (8:00am -3:00pm)	Submission of Documents for Screening (SGOD Planning & Research Office) Follow Color Coding for Folders: Sector Delegation (Yellow) Congressional Districts (Blue)/ PRISAP/ASFES (White)
February 23, 2023 (3:00pm -5:00pm)	Virtual Meeting for Finalization of Agreements (Attendees: Sector/ CDs/ PRISAP/ASFES Sports Managers, Tournament Directors, District/Cluster Sports Coordinators, Teacher Coaches, PASDAAM Technical Working Group) Microsoft Teams Meeting ID: 472 528 516 603 /Passcode: cYFVE6
February 24-March 1, 2023	Screening and Verification of Documents (Screening Committee)
February 25, 2023 (Saturday) 8:00am -5:00pm	Refresher Course for Technical Officials and Sports Coaches <i>Meals and Transportation allowances (refundable from School MOOE subject to usual accounting and auditing regulations)</i> <i>(Entitled for Service Credits)</i>
March 3, 2023 (3:00pm)	Weighing for Combat Sports and Pre-Games (3x3 Basketball) Bren Z Guiao Convention Center, CSFP Solidarity Meeting of Coaches

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March 4, 2023	Opening Program (8:00AM) Bren Z Guiao Convention Center, CSFP
March 4-5, 11-12, 2023	PASDAAM -Measurable/ Individual Sports/Team Sports Venues & TDs Directory Link: https://bit.ly/PASDAAMVenues

- The Opening Program must be attended by the Assistant Schools Division Superintendents, Chief Education Supervisors, Education Program Supervisors, Public Schools District Supervisors, principals/school heads, tournament directors, school sports coordinators, teacher-coaches, and athletes-delegation of the sectors/congressional districts/PRISAP/ASFES for the provincial meet. SDO personnel shall also be assigned to serve as technical working committee to assure the smooth implementation of the activity.
- The tournaments are to be conducted simultaneously following the above-stated timeline in separate venues indicated at the link provided. The structured multi-level competition will be based on selection from the sports disciplines offered by the School Sports Clubs to join upper level meets of Congressional/District Meet/ Sectorial to Division/Regional until the Pre-National Qualifying Meet and the 2023 Palarong Pambansa.
- Also, All *Palarong Pambansa* sports will be played. However, for school, division and regional meets, the organizer shall determine the sports to be played depending on the following factors: availability of venue; equipment, technical officials, coaches, and participating schools.
- The conduct of the culminating competitions shall be in accordance with the enclosed guidelines:
 - Enclosure 1: Guidelines for the Schools Division Athletic Association also to be known as Pampanga Schools Division Athletic Association (PASDAA) and its corresponding Meet (PASDAAM).
 - Enclosure No. 2: Guidelines on the Eligibility of Athletes by the PASDAAM Screening Committee and Other Committees in-charge
- All activities pertinent to the conduct of the provincial meet must adhere to the health and safety protocols in assuring the rights of every learner for a holistic learning. Medical Team shall be assigned to secure the protection of every personnel and learner involved in the conduct of the event.
- Please be guided accordingly.

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 Dep Ed DIVISION OF PAMPANGA
 CITY OF SAN FERNANDO
RELEASED
 FEB 22 2023
 BY: _____


Engr. EDGARD C. DOMINGO, PhD, CESO V
 Schools Division Superintendent

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Enclosure 1: Guidelines for the Schools Division Athletic Association also to be known as Pampanga Schools Division Athletic Association (PASDAA)

1. In accordance with the DM No 005 s. 2023, All School Division Offices are enjoined to organize their Schools Division Athletic Associations (SDAAs) which shall be responsible for the management of Division Meets, hence the institutionalization of Pampanga Schools Division Athletic Association (PASDAA) of this division. An election of officer shall be held for establishing the organization which shall be provided in a separate memorandum.
2. In support to the Department's thrust of promoting the holistic development of its learners through sports, the PASDAA shall ensure that all schools organize their respective school sports clubs, adopting mandatory sports and preferred sports based on their context and be encouraged to participate in sports events in which they can compete and advance to the next level of competitions, the Division Meet.
3. The PASDAA is charged to select focus sports that can confidently compete and advance to the next level, CLRAA leading to the Palarong Pambansa Competition delegation.
4. The PASDAA shall adhere to the winner-take-all policy in the representation of teams (school sports club) for team sports in the next levels of competitions. Also, the PASDAA may formulate implementing guidelines, rules and regulations that conform to Palarong Pambansa standards.
5. Implementing Ground Rules to govern the sports events to be played in the **Pampanga Schools Division Athletic Association Meet (PASDAAM)** are attached to this link: https://bit.ly/PASDAAM_GroundRules. All delegation must conform to the set rules and regulations. Deviation from the standards set shall be ground for disqualification.
6. To augment the limited budget set for the preliminary activities such as conduct of refresher courses, honoraria for invited speakers/ imported technical officials, certificates and cash awards or gift items to winning athletes and coaches and operational expenses such as admission fees, honoraria for officiating officials, umpires, adjudicators, etc. not covered by the allocation of the Special Education Fund (SEF), Other expenses to incur in the participation in the PASDAAM may be charged to school MOOE/ canteen funds and/or other school funds available subject to usual auditing regulations.



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Enclosure No. 2: Guidelines on the Eligibility of Athletes by the PASDAA Screening Committee

1. As per DM No. 005, s. 2023, The **Division Screening and Accreditation Committee (DSAC)** shall be composed of the following: (A) representative from the Legal Unit or authorized Representative by the Schools Division Superintendent who will act as a Chairman; (B) One (1) government physician; (C) One (1) government dentist; (D) One authorized representative from each district or cluster; and (D) Documenter who will act as the secretariat of the DSAC. Hence, the following shall be in-charge of the Division Screening and Accreditation.

Division Screening and Accreditation Committee (DSAC)

Atty. Arnold Adelo P. Obillos
Legal Officer
Chairman

**Dr. Gener B. Apostol
Lenon**
SDO SHS Physician
Co-Chair

Dr. Pauline Mae G. Giron
SDO SHS Dentist
Co-Chair

Ponciana C.
SDO SHS Nurse
Co-Chair

Members: SHS Nurses and PASDAAM Tournament Directors

2. Only student-athlete/ s duly certified as members of school-based clubs shall be allowed to participate. Said athlete/s must have participated in the Division/Regional Meets. Other matters regarding eligibility of athlete/ s are further discussed in Rule V, Sections 19, 20, 27 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 10588 otherwise known as the Palarong Pambansa Ad of 2013.
3. For the eligibility to be a participant in the Palarong Pambansa and its lower meets, including grounds for disqualification, see DM 005. S. 2023 Enclosure 2. Guidelines of Eligibility of Athletes.
4. The required documents to be submitted by the athletes who intend to participate in the Palarong Pambansa and other lower meets:
 - 4.1. Athlete's Record (AR) signed by the athlete, coach, and authorized Division Sports Officer and/or Coordinator.
 - 4.2. Original Copy of Philippine Statistic Authority (PSA)/National Statistics Office (NSO) Birth Certificate. In the case of foreign-born Filipino Athletes, a Birth Certificate issued by a foreign country and a valid passport, or document issued by the Bureau of Immigration or Department of Foreign Affairs showing Filipino citizenship.
 - 4.3. Birth Certificate showing the cut-off date or Age of the Athlete, to wit:
 - An elementary athlete, he or she should have been born on or after January 1, 2010.
 - Secondary athletes, he or she should have been born on or after January 1, 2005.



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- Late registration shall be accepted: Provided, that the birth Certificate be registered one (1) year before the current Palarong Pambansa. The age eligibilities are subject to the specific technical rules of each sports discipline.
5. Learner's Permanent Academic Record or SF 10 (Form 137) with entries of Learner Reference Number, certified true copy from original or computer printed duly signed by the Teacher-Adviser and Registrar or School Heads.
 6. Certificate of Enrolment and Attendance duly signed by the School Registrar or School Head;
 - For the lower meets, Kinder to Grade 10 must not have 3 or more failing grades in any learning areas, likewise, in Grades 11 and 12, 1st Semester Grades must not have 3 or more failing grades in any learning areas.
 7. Parental Consent is required for combative sports including gymnastics. Parental Consent must be signed by both parents duly verified by the school head where the athlete is enrolled. In case one or both parent/s is /are residing in a place other than the residence of the athlete, signed parent consent from both parents is necessary to be submitted and verified by the school head where the athlete is enrolled. Copy of the signed parent consent of any parent may be in electronic form (i.e., sent to the school head or coach through email or other electronic means.) ii. In case of de facto separation, legal separation, annulment of marriage, or declaration of nullity of marriage of parents, the parent's consent of the parent with actual care and custody of the athlete duly verified by the school head where the athlete is enrolled.
 8. For Non-Combative Sports - Parental Consent of at least one parent duly verified by the school head where the athlete is enrolled. In case both parent/s is /are residing in a place other than the residence of the athlete, signed parental consent from one parent is necessary to be submitted and verified by the school head where the athlete is enrolled. Copy of the signed parental consent of any parent may be in electronic form (i.e., sent to the school principal or coach through email or other electronic means.) 3. In case the athlete is orphaned, has no known parents, or any other similar circumstances, the actual caregiver and custodian of the athlete shall execute a Notarized Affidavit of Actual Care and Custody in lieu of the Parent's Consent.
 9. Medical certificate issued within three (3) months before the opening of each level of competition, stating that the athlete is physically fit. The complete name and signature of the physician shall appear on the medical certificate, with the license number and date of examination.
 10. A dental certificate, with a universal entry, issued within six (6) months before the opening of each level of competition. The complete name and signature of the dentist shall appear on the dental certificate, with the license number and date of examination. For Secondary Athletes, No Dental Certificate is required.



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11. Documentary requirements for Coach and Assistant Coach. Certificate or any documents), duly issued by competent authorities, showing the following:
- 11.1. Relevant sports training of twenty-four (24) hours for noncombative sports and forty (40) hours for combative sports/ gymnastics.
 - 11.2. Relevant experience of one (1) year for non-combative sports and two (2) years for combative sports/ gymnastics.
 - 11.3. Track Record of participation, in the division and regional meet.
 - 11.4. Educational and professional background of at least 2nd-year college, preferably sports-related course.
 - 11.5. Membership in any relevant sports association.
 - 11.6. Medical Records (Medical Certificate of fitness)
 - 11.7. Employment/ Appointment Paper or Contract of Service showing at least six (6) months of employment/engagement in the public school or private school before the Division meets.

OVER-ALL MANAGEMENT TEAM

Engr. Edgard C. Domingo PhD, CESO V
Schools Division Superintendent
Chairperson

Shirley B. Zipagan, PhD CESE
Asst. Schools Division Superintendent
Co-Chair

Melissa S. Sanchez, PhD CESO VI
Asst. Schools Division Superintendent
Co-Chair

Arceli S. Lopez, PhD
SGOD Chief
Member

Celia R. Lacanlale, PhD
CID Chief
Member

Jane P. Valencia, EdD
SGOD – EPSvr/ DivisionSports Officer

Mary Anne Bernadette M. Samson
CID-EPSvr- MAPEH
Networking
Member

Roderico B. Cayanan
SEPS-Social Mobilization and
Member

SDO PASDAAM TECHNICAL WORKING GROUP

Technical Working Group in-charge of PASDAAM Opening Program
Committee Head: Raquel R. Yuzon (PSDS, West Sector Manager)
Members: PSDSs, Principals, Sports Coordinators, Teacher – Coaches of West Sector

Committee on Documentation- CID Unit
Committee Head: Mary Anne Bernadette M. Samson, (CID-MAPEH EPSvr)
Members: PSDSs, EPSvrs, CID Personnel



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Committee on Public Relations & Ushering
Committee Head: Dorotea B. Soliman (EPS-II)
Members: Planning & Research Unit, Youth Formation Section

Committee on Correspondence – SGOD HRDD Section
Committee Head: Jayson M, Santos (SEPS, HRDD)
Members: HRDD Section

Committee on Logistics & Venue Preparation (Opening Program)
Committee Head: Geraldine Zamar, (GSO Unit Head)
Members: Engineering Office, General Services Unit

Committee on Health and Safety
Committee Head: Dr. Gener Apostol, (SDO Physician)
Members: School Health Section, DRRM

Committee on Food and Supply
Committee Head: Sharon Catangal, (Supply Unit Head)
Members: Supply Office, Budget and Accounting Units

Committee on Document Screening and Accreditation
Committee Head: Ponciana B. Lenon, (SDO SHS Nurse)
Members: School Health Section, PASDAAM Tournament Directors

Committee on Games per Sport Event
Committee Head: Roderico B. Cayanan (SEPS, Social Mobilization & Networking)
Members: Tournament Directors, Sector/ Congressional District/PRISAP/ASFES Managers

Committee on Programs, Awards & Certificates
Committee Head: Nerisse Nicole B. Torres (PDO-II, YFP)
Members: Youth Formation Section, SGOD, HRMO



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