

### Republic of the Philippines

## Department of Education

Region III

## SCHOOLS DIVISION OF PAMPANGA

May 16, 2023

DIVISION MEMORANDUM No. **216**, s. 2023

# RECONSTITUTION OF THE SCHOOL COMMITTEE ON ANTI-RED TAPE (SCART) AND SCHOOL CITIZEN'S CHARTER TECHNICAL WORKING GROUP (SCC-TWG)

To:

Assistant Schools Division Superintendents

Division Chiefs Division Unit Heads

Public Elementary and Secondary School Heads

Teaching and Non-Teaching Personnel

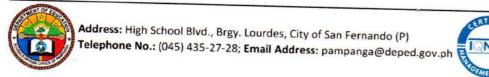
All Others Concerned

1. Aligned with the ARTA Advisory No. 002, s.2023, dated April 23, 2023, titled "Reminder to Comply with the Requirements Under R.A. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 and its Implementing Rules and Regulations (IRR), all School Heads are hereby instructed to reconstitute their School Committee on Anti-Red Tape and School Citizen's Charter Technical Working Group.

2. The composition of the SCART and SCC TWG are as follows:

Designation	School Committee on Anti- Red Tape (SCART)	School Citizen's Charter Technical Working Group (SCC-TWG)
They are preferr	ed to have the following qualificat	ions:
<ul><li>b. institutional k</li><li>c. experience in i</li></ul>	atus of appointment; nowledge of their school; reviewing/crafting the school CC; any R.A. 11032 related activities	and conducted by DepEd
Lead	School Head	School Head
Member (Teaching)	Teacher-designate	Teacher-designate (optional)
Member (Non- Teaching)	AO II / Registrar/ ADAS/ ADA or teaching personnel in the absence of a non-teaching personnel	AO II / Registrar/ADAS/ ADA or teaching personnel in the absence of a non- teaching personnel

3. School heads are instructed to create their respective SCART and SCC-TWG and encode their information in this link <a href="https://bit.ly/degpampSCARTscctwg">https://bit.ly/degpampSCARTscctwg</a> on or before May 19, 2023.







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- 4. The School Committee on Anti-Red Tape (SCART)shall:
  - a. lead the review and update of services in the School's Citizen's Charter (CC).
  - b. implement streamlining and digitization activities
  - c. coordinate compliance with the requirements of the ARTA/AO25/Division ART Committee
  - d. participate in capacity-building activities provided by the BHROD/Division Office.
- 5. The School Citizen's Charter Technical Working Group (SCC-TWG) shall:
  - a. review the submitted CC (frontline services) of different offices within the school;
  - consolidate the CCs into a School Citizen's Charter reflective of the service standards applied at the various government levels; and
  - endorse the School CC to the Division Office for vetting and approval of the Division Committee on Anti-Red Tape (DCART).
- 6. For inquiries, please email <u>jb.manalang@deped.gov.ph</u> or contact the Division Information Office, DepEd SDO Pampanga, Telephone No. (045) 435-9998.

For information, guidance, and strict compliance.

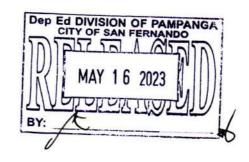
ROMEO M. ALIP, PhD, CESO V

Schools Division Superintendent

Encl.: As stated

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AOAS/05-51-23





Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
Telephone No.: (045) 435-27-28; Email Address: pampanga@deped.gov.ph

