



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA

May 18, 2023

DIVISION MEMORANDUM
No. **226**, s. 2023

**VIRTUAL DIVISION WORKSHOP ON THE PREPARATION AND DEVELOPMENT
OF AN ENHANCED DATA COLLECTION OF SCHOOL LIBRARIES' NEEDS**

To: Assistant Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public Elementary and Secondary Schools
All Others Concerned

1. Data collection methods are important. How the information collected is used and what explanations it can generate are determined by the methodology and analytical approach applied by an organization.
2. To support the Bureau of Learning Resources (BLR) in finalizing data on school libraries' needs analysis, this division conducted monitoring and evaluation of Learning Resources Development Centers and School Libraries' Needs from January 10 to April 28, 2023.
3. To expedite the process of finalizing the needed data, the Schools Division of Pampanga, through the Learning Resources Management and Development Section (LRMDS), shall conduct a **Virtual Division Workshop on the Preparation and Development of an Enhanced Data Collection of School Libraries' Needs of Public Elementary and Secondary Schools** on May 20, 2023, from 8:00 a.m. to 5:00 p.m.
4. The meeting link shall be provided by the LRMDS personnel through the Group Chat (GC) on the day of the meeting.
5. The activity aims to prepare and develop an enhanced data collection of school libraries' needs that will help the LRMDS efficiently facilitate the collection of data on School Libraries' Needs Analysis.
6. The participants in this activity are the following:

a. LRMDS Personnel

Ruby M. Jimenez PhD EPS-LRMDS	Curriculum Implementation Division SDO Pampanga
Analea D. Tubig RL Librarian II-LRMDS	Curriculum Implementation Division SDO Pampanga



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Elaine D. Chua PDO II-LRMDS	Curriculum Implementation Division SDO Pampanga
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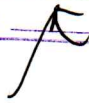
b. ICT Teacher

Roland M. Suarez Master Teacher I	Dampe ES Floridablanca West District
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- As stipulated in DepEd Order No. 53, s. 2003, re: Updated Guidelines on Grant of Vacation Service Credits to Teachers, teacher-participants who render services during the conduct of this activity which may fall on weekends, holidays or special non-working days are entitled to Service Credits equivalent to eight hours of service per day for May 20, 2023 (Saturday). On the other hand, non-teaching and staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service rendered. Hence, the non-teaching participants in this endeavor shall be given CTO in lieu of May 20, 2023 (Saturday).
- The number of service credits not exceeding fifteen (15) days shall be reflected in the files of the teacher participants at the Personnel Office, upon the approval of the request.
- Immediate dissemination of and compliance with this Memorandum is earnestly desired.


ROMEO M. ALIP PhD, CESO V
Schools Division Superintendent

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CITY OF SAN FERNANDO
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