



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA

September 29, 2023

DIVISION MEMORANDUM
No. 504 s. 2023

UTILIZATION OF CONTEXTUALIZED INDIVIDUALIZED EDUCATION PLAN (IEP) AND INDIVIDUALIZED TRANSITION PLAN (ITP)

To: Assistants Schools Division Superintendents
Chief Education Program Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary School Heads with SPED Implementing Schools
SPED Teachers and ALS Teachers
All Others Concerned

1. Pursuant to *Regional Memorandum No. 428, s.2023* the Department of Education Division Office -Pampanga, through the Curriculum Implementation Division (CID), shall conduct a Division Workshop on the Contextualized of the Individualized Education Plan (IEP) and Individualized Transition Plan (ITP) on October 19-20, 2023 at Greene Manor ,City of San Fernando, Pampanga.
2. Relative to this workshop, contextualized IEP and ITP shall be designed. These plans are systematic, purposive, developmental and instructional priorities' contents meet the learner's special needs to ensure mastery of learning for target skills and behavior.
3. These contextualized IEP and ITP will serve as references and bases to show the learner's progress in a specific component or part of the curriculum program. These IEP and ITP can be used as the daily lesson log/plan of the Special Education (SPED) teachers who are handling non-graded classes and can be additional documents with the regular report card or SF 9 which are being used in all regular schools.
4. The following are enclosed for the utilization of concerned teachers:
 - a. Individualized Education Plan (EIP)
 - b. Individualized Transition Plan (ITP)
5. Immediate and wide dissemination of this Memorandum is hereby enjoined.



ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent



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Training Matrix

Day 1 (October 19, 2023)		
Time	Topic	In-Charge
8:00- 8:30	Registration	TWG
8:30- 9:30	Opening Program	TWG
9:30- 9:45	Health Break	
9:45- 10:45	DepEd Order 44 S. 2021	Mary Jane B. Ibe EPS II
10:45- 12:00	Republic Act 1056	Nenita C. Ocampo Spet 1
12:00- 1:00	Lunch	
1:00- 2:30	Individualized Education Plan (IEP)	Anna Liza M. Soriano Teacher III
2:30-3:45	IEP Workshop	Participants
3:45- 5:00	Presentation of Output	Participants
Day 2 (October 20, 2023)		
8:00- 8:30	MOL	TWG
8:30- 9:30	ALS Program	Ruel F. Bondoc EPS I
9:30- 9:45	Health Break	
9:45- 12:00	Individualized Transition Plan (ITP)	April M. Dela Cruz Spet 1
12:00- 1:00	Lunch	
1:00- 2:00	ITP Workshop	Participants
2:00-3:00	Presentation of Outputs	Participants
3:00- 5:00	Closing Program	TWG

LIST OF PARTICIPANTS



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**UTILIZATION OF CONTEXTUALIZED INDIVIDUALIZED EDUCATION PLAN (IEP)
AND INDIVIDUALIZED TRANSITION PLAN (ITP) October 19-20, 2023 at Greene
Manor Hotel City of San Fernando Pampanga**

Name of Participants	Position	Name of School
Ruel F. Bondoc	EPS I	SDO - Pampanga
Mary Jane b. Ibe	EPS II	SDO - Pampanga
JOANNA CLAIRE L. DE VERA	T1	Mexico ES
TRISHA MAE M. HIPOLITO	T2	Mexico ES
JOHN HERVIN M. DIZON	T1	Mexico ES
JEYMEL S. PANGILINAN	T1	Mexico ES
MARIA RICIA N. JURIDICO	SPET II	JEMS
RONNEL M. AQUINO	T1	JEMS
RACHELLINE D.L. GUTIERREZ	SPET I	JEMS
MICHELLE M. CASTRO	SPET I	STA. ANA ES
PAULINE JANE S. CUNANAN	SPET I	STA ANA ES
EMY ROSE S. MALLARI	T1	STA ANA ES
PRINCESS IVY M. SUBA	Substitute	STA ANA ES
Kaydie Gayle R. Fabellon	T-II	Porac ES
James Y. Geneblazo Jr.	T-I	Babo Pangulo ES
Desiree Joy G. Tomo	SPET I	TINAJERO ES
Orlando Cayabyab Jr.	T-I	TINAJERO ES
Mary Antonette F. Manalo	SPET-I	Sampaga ES
Romina Joyce V. Casas	SPET I	Anderson ES
Mike Gabriel B. Manalili	Teacher I	Anderson ES
Ethna G. Mañalac	SPET 1	San Simon ES
Chriseline T. Meneses	T-1	San Simon ES
Abigail P. Balolong	T-1	San Simon ES
Rosemarie T. Ingal	T-1	San Simon ES
Abigail D. Austria	SPET 1	Parulog ES
Mary Grace S Miclat	T-III	Sampaloc ES
Anna Lynn G. Mallari	SPET - I	Sta. Cruz ES
Rachel D. Cortez	SPET - I	Sta. Cruz ES
Candilyn M. Santos	Teacher I	Sta. Cruz ES
Wendy Mae P. Lingad	Teacher I	Sta. Cruz ES
Norma P. Lingad	M.T. I	Sto.Tomas ES
Rose Ann D. Mabanto	T-III	Bahay Pare ES
Randolph U. Senapilo	SpET-I	Magalang ES
Alaina Marie M. Pineda	Teacher-I	Magalang ES
Maricar D. Pangilinan	Teacher I	San Luis ES
Gladys P. Esguerra	SPET-1	San Luis ES
Russelle Jonnah C. Dela Peña	Teacher 1	Candaba ES
Nenita C. Ocampo	SPET-1	San Isidro E/S
Pia D. cura	SPET-1	San Isidro E/S
Sarah Joy S. Macasaquit	Teacher-1	San Basilio E/S
Krissalyn C. Manalili	SPET I	Balucuc E/S
Kirsten-Ann Mavis F. Abad	Teacher III	Sto. Domingo E/S

Laila B. Ronquillo	T-III	LUBAO ES
Evelyn M. Manasan	T-II	LUBAO ES
April M. Dela Cruz	SPET I	LUBAO ES
Erna B. Mungcal	SPET I	APALIT ES
Anna Liza M. Soriano	T-III	GUAGUA E/S
Irene D. Trapsi	SPET I	GUAGUA E/S
Jhenny p. Serrano	T-I	GUAGUA E/S
Sherryl A. Dequina	T-I	GUAGUA E/S
Maria Lea D. Vallejo	MT-II	Floridablanca ES
Ruth Sto. Domingo	T-II	Floridablanca ES
Anne R. Duga	Spet-1	Floridablanca ES
Aim Jeryll O. Carolino	Spet-1	Basa Air Base ES
Glory Vi T. Yonzon	T-2	Basa Air Base ES
Leonila I. Custodio	T-3	Basa Air Base ES
Joy Lyn M. Mangalus	Spet - 1	Camba ES
Francesca Loise U. Guevarra	Teacher	Masantol ES
Ma. Victoria S. Tinio	T-I	Macabebe ES
Amaripe M. Malig	T-III	San Juan Nepo ES
Arnel P. Dizon	Master Teacher	ALS - North Sector
Eric C. Mutuc	Teacher	ALS - North Sector
Albino S. Mariano	Master Teacher	ALS - East Sector
Ruben M. Ludovice	Teacher	ALS - East Sector
Ednalyn E. Fajardo	Master Teacher	ALS - West Sector
Shirley M. Guzman	Teacher	ALS - West Sector
Wilfredo H. Dela Pena	Master Teacher	ALS -South Sector
Alexander B. David	Teacher	ALS -South Sector