



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

October 05, 2023

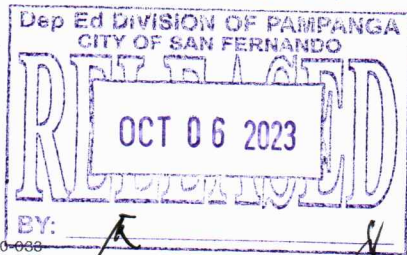
DIVISION MEMORANDUM
No. **517**, s. 2023

**ISSUANCE AND RENEWAL OF PROPERTY ACKNOWLEDGEMENT RECEIPT
(PAR) (APPENDIX 71)**

To: Assistant Schools Division Superintendents
Division Chiefs
Functional Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
District and School Property Custodians
All Others Concerned

1. Pursuant to Government Accounting Manual (GAM) Volume I Chapter 10 of Section 21. Issue of Property, Plant and Equipment (P.P.E). Based on approved Requisition and Issue Slip (RIS), the Supply and/or Property Custodian shall prepare the Property Acknowledgement Receipt (PAR) (Appendix 71) to support the issue of property to end – user. The PAR shall be renewed at least every three years or every time there is a change in accountability or custodianship of the property.
2. In view of the aforementioned, starting on October 16, 2023, this Office will issue Renewed Property Acknowledgement Receipts (PAR) to various schools and end users for Property, Plant, and Equipment recorded in the Division of Pampanga Accounting and Supply.
3. For clarification, please contact Ms. Sharon M. Catangal, Division Supply Officer, thru email address sharon.catangal001@deped.gov.ph
4. For wide and immediate dissemination.

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ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent

Encl.: As stated.
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