

Republic of the Philippines

Department of Education

Region III

SCHOOLS DIVISION OF PAMPANGA

October 16, 2023

DIVISION MEMORANDUM No. **536**, s. 2023

SGC REORIENTATION; ROLL-OUT OF SGC FUNCTIONALITY TOOL

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Secondary School Heads
District and Cluster SBM Coordinators
All Others Concerned

- The Schools Division Office (SDO) of DepEd Pampanga, through the School Management Monitoring and Evaluation (SMM&E) Section under the School Governance and Operations Division (SGOD), will be staging the SGC Reorientation: Roll-Out of the SGC Functionality Tool on October 25, 2023, 8:00 a.m. at Otel Pampanga, Lazatin Blvd., City of San Fernando, Pampanga.
- 2. This activity is an integral part of the SDO's initiative and commitment in the provision of timely and relevant technical assistance thru Project SAUPP: Strengthened Assistance thru Unified Programs and Projects.
- 3. Specifically, this activity aims to:
 - a. Ensure that participants have a comprehensive understanding of the SGC policy, including its goals, scope, and intended outcomes;
 - Clarify the roles and responsibilities of school heads within the SGC framework, emphasizing their leadership in fostering a participatory decision-making process;
 - c. Highlight the importance of engaging various stakeholders, including parents, teachers, community members, and Local Government Units (LGUs), in the SGC activities;
 - d. Introduce the SGC Functionality Assessment Tool, explaining its components, usage, and how it aids in evaluating the effectiveness of SGC activities;







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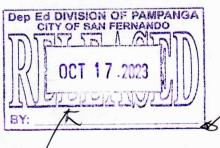
- e. Train participants to use the assessment tool data to make informed decisions, identify areas of improvement, and develop targeted strategies for enhancing SGC functionality; and
- f. Facilitate the development of action plans by principals, outlining specific steps, timelines, and responsible parties for implementing SGC initiatives in their respective schools.
- 4. This undertaking is crucial in establishing SGC as a tool for shared governance and as feedback mechanism. This is also paramount in assisting our secondary schools address issues and concerns on SGC Functionality requirements.
- 5. Participants are the Public Schools District Supervisors and Public Secondary School Heads.
- 6. All school heads are directed to pre-register per district/cluster. The registration fee of P800.00 per participant, including travel expenses, shall be charged against the school MOOE. Payments (per district/cluster) shall be forwarded to the Cash Section not later than October 20, 2023.
- 7. This communication shall serve as the official Travel Authority of the participants.
- 8. For wide and immediate dissemination.

ROMEO M. ALIP PhD, CESO V

Schools Division Superintendent



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