



Republic of the Philippines
Department of Education
 Region III
SCHOOLS DIVISION OF PAMPANGA

November 14, 2023

DIVISION MEMORANDUM
 No. **580**, s. 2023

**ADDENDUM TO THE DIVISION OFFICE AND SCHOOL-LEVEL DISASTER RISK
 REDUCTION MANAGEMENT (DRRM) AND CONTINGENCY PLANNING
 TRAINING WORKSHOP**

To: Assistant Schools Division Superintendents
 Division Chiefs
 Functional Unit Heads
 Education Program Supervisors
 Public Schools District Supervisors
 Public Schools Elementary/Secondary School Heads
 All Others Concerned

1. Relative to Division Memorandum No. 569 s.2023, titled "Division Office-Level and School-Level Contingency Planning Training and Workshop," provided hereunder are the schedules to be followed with the respective venues.

Batch	Date	Class	Participants	Venue
1	November 15-17, 2023	A & B	West Sector, Cluster 2 & 3 School Heads and PSDSs	Pavillion Hall, Otel Pampanga, CSFP
		TWG	Division DRRM Core Team	
2	November 20-22, 2023	C	East Sector and Cluster 1 School Heads and PSDSs	Pavillion Hall, Otel Pampanga, CSFP
		TWG	Division DRRM Core Team	
	November 21-23, 2023	D	Cluster 4 and 5 School Heads	CANA Hall, Otel Pampanga, CSFP
TWG	Division DRRM Core Team			
3	November 28-30, 2023	E	South Sector and Cluster 6 and 7 School Heads and PSDSs	Penthouse Redd Manor
		TWG	Division DRRM Core Team	
		F	North Sector School Heads	Pavillion Hotel, Otel Pampanga
		TWG	Division DRRM Core Team	

2. As per initial instruction, participants are expected to bring school profile/data, laptops, extension cord, mobile data connection to be used during the session workshops. It is also highly recommended to print the DRRM Guidebook/Manual and templates downloadable at <https://bit.ly/drrmcpschmt> to be used during workshops.



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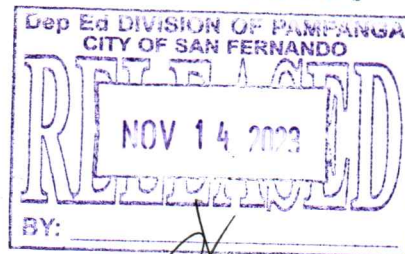
3. In addition, the DRRM Division Core Team as listed in the enclosure as

expected to serve as Technical Working Group (TWG) and providers of technical assistance for processing of the workshop outputs of the districts/ clusters assigned to them.

4. For your information and compliance.

ROMEO M. ALIP, PhD CESO V
Schools Division Superintendent

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Enclosure to Division Memorandum No. __ s. 2023

**DIVISION OFFICE AND SCHOOL-LEVEL DISASTER RISK REDUCTION
MANAGEMENT (DRRM) AND CONTINGENCY PLANNING
TRAINING WORKSHOP
Technical Working Group**

Division DRRM Core Team Member	Position
George Jose Maria C. Guilas	Research SEPS
Roderico B. Cayanan	SocMob SEPS
Jay T. Diwa	Division Engineer
Ruby M. Jimenez PhD	LRMDS Supervisor
Anna Liza I. Pineda	PSDS- East Sector
Emily R. Maninang	PSDS – North Sector
Bernabeth B. Manio, PhD	PSDS- Floridablanca West
Mark Angelo Malay	Records Unit AO
Nadine Mariel C. Alibutod	IT Office AO
Patricia Samantha M. Albania	EPS-II ALS