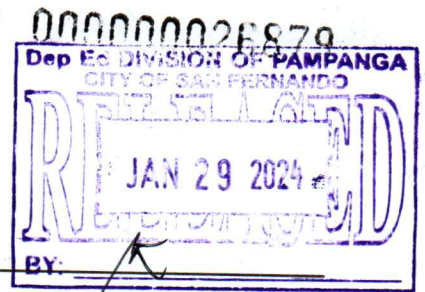




Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA




January 29, 2024

DIVISION MEMORANDUM
No. **061** s. 2024

**SGC PROVISION OF TECHNICAL ASSISTANCE PER CLUSTER FOR
BATCH 2 REGIONAL VALIDATION OF SGC FUNCTIONALITY**

To: Asst. Schools Division Superintendents
Chief Education Supervisors
EPSvr/ PSDS
School Heads
All others concerned

1. The initial group comprising twenty-one (21) secondary school heads, previously validated, and assessed by the Regional Office on January 16, 2024 (as per Division Memorandum No. 10, s. 2024), is encouraged to organize an event that fosters a "bayanihan" spirit. This activity's purpose is to offer technical assistance and share best practices related to School Governance Councils (SGC) with secondary schools in their respective clusters. The event should be conducted from **January 30 to February 02, 2024**, aiming to facilitate collaboration and knowledge-sharing among schools in promoting effective SGC practices.
2. The activity to be organized shall:
 - a. Focus on providing technical assistance on SGC Policy, including its goals, scope and intended outcomes;
 - b. Clarify the roles and responsibilities of school heads within the SGC framework, emphasizing their leadership in fostering a participatory decision-making process;
 - c. Orient participants on the means of verification (MOVs), using the SGC Functionality Assessment Tool and standard templates;
 - d. Offer flexibility in the modality to be implemented, allowing for either online or in-person gathering;
 - e. Validate schools within the same cluster. Batch 1 school heads under the same cluster are encouraged to collaborate and coordinate in organizing a unified event including the venue for the technical assistance, and thereafter, choose three (3) schools per cluster to compose the next batch of schools to be validated on **February 8, 2024**;
 - f. Foster a sense of shared engagement among participating schools. Participants are school heads and their designated co-chairpersons. The secretary and elected co-chairpersons can also attend.
3. Considering the aforementioned, it is required that each cluster completes the Accomplishment Form **on or before February 02, 2024**. This form serves as a documentation of the activities and achievements undertaken by each cluster in relation to the specified details.: <http://tinyurl.com/TAclusterSGC> 
4. Immediate and wide dissemination of this Memorandum is enjoined.

ROMEO M. ALIP PhD, CESO V
Schools Division Superintendent



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