



Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OF PAMPANGA**

January 29, 2024

DIVISION MEMORANDUM  
NO. **063** s. 2024

**“WORKSHOP ON THE DEVELOPMENT OF INSTRUCTIONAL MATERIALS IN MAPEH”**

To: Assistant Schools Division Superintendents  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Secondary School Heads  
All Others Concerned

1. This Office announces the conduct of **“Workshop on the Development of Instructional Materials in MAPEH”** on February 3, and April 6, 2024 respectively, from 8:00 a.m. onwards at the Redd Manor Condotel, City of San Fernando Pampanga.
2. Specifically, this workshop aims to:
  - a. provide teachers knowledge on how to teach the identified least mastered competencies in MAPEH;
  - b. develop instructional videos of demonstration teachings; and
  - c. enhance MAPEH teachers specially the non-majors’ competence and confidence in teaching MAPEH.
3. Participants to this activity are the identified MAPEH Head Teachers, Master Teachers and District Music and Art Coordinators of the Schools Division of Pampanga. They are requested to bring their laptops, extension cords, copies of MELCs and DLL/DLPs.
4. Please refer to Enclosure No. 1 for the List of Participants, Management Team, and the Activity Matrix.
5. Participants are entitled to two – days service credits as stipulated in DO 53, s. 2003 – Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, non-teaching and staff (Supervisor and Head Teachers) shall be provided with Compensatory Time Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s.2004 on Non – Monetary Remuneration for Overtime Service rendered. Hence, the non-teaching participants in this training shall be given CTO in lieu of the training days.




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6. Travel expenses incurred by the participants shall be charged against available local school funds while that of the Management team shall be against the Division HRTD funds subject to the usual accounting and auditing rules and regulations.
7. This Memorandum shall serve as the Travel Authority of the participants.
8. Wide dissemination of this Memorandum to all concerned and compliance is earnestly desired.

  
**ROMEO M. ALIP PhD, CESO V**  
Schools Division Superintendent  
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Enclosure No. 1 to Division Memorandum No. \_\_, s. 2024

**List of Participants**  
**Master Teachers**

	Name	School	Cluster
1	Agerico M. Delos Santos	San Isidro High School (Sta.Ana)	IV
2	Anarose B.Cabrera	Macabebe High School	VII
3	Bernard M. Rivera	Sto. Rosario National High School (Minalin)	VI
4	Charito T. Baydal	Basa Air Base National High School	III
5	Cheryl A. Frigillana	Tinajero National High School Annex	I
6	Chrisvan C. Tanseco	San Carlos San Luis National High School	V
7	Earnest Joseph P. Supan	Ayala High School	I
8	Edgardo M. Salcedo	Bahay Pare National High School	V
9	Elenette S. Canilao	Masantol High School	VII
10	Elmer C. Pamintuan	San Isidro National High School, Bacolor	IV
11	Evangeline Q. Sagcal	San Juan High School (Mexico)	IV
12	Evelyn L. Bautista	Nicanor David Vergara High School	IV
13	Garry V. Reyes	San Vicente National High School	III
14	Harry G. Miranda	Justino Sevilla High School	I
15	Henry P. Muli	Betis High School	II
16	Jan Jan C. Lansangan	Diosdado Macapagal Memorial High School	III
17	Jane F. Cabangon	San Pablo 2nd National High School	III
18	Jennifer B. Cudal	Diosdado Macapagal Memorial High School	III
19	Jenny Rose V. Abejero	Arayat National High School	I
20	Joyce D. Galura	Pulung Santol National High School	II
21	Judith B. Pingol	Sta. Maria National High School	VI
22	Krystel Marie F. Nash	Senior High School in Magalang Stand Alone II	I
23	Liezel T. Bundalian	Dolores National High School	I
24	Mario C. Felipe	Tinajero High School-Annex	1
25	Mary Jane M. Gonzales	Cansinala National High School	VI
26	Melcor M. Balboa	Eastern Porac National High School	II
27	Nimpa T. Cano	Porac Model Community High School	II
28	Noel L. Dominado	Senior High School in Magalang Stand Alone II	I
29	Patrick G. Yalung	Justino Sevilla High School	I
30	Racquel S. Hernandez	Don Jesus Gonzales High School	IV
31	Renato P. Villa	San Nicolas Integrated School	V
32	Rhodaly V. Briones	Ayala High School	I
33	Rona V. Manalo	Diosdado Macapagal High School	IV
34	Rose Ann B. Alipio	Sto. Tomas National High School	II
35	Wesly M. Tayag	SV Pilot for Phil. Craftsmen	IV



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36	Analyn Regala	San Roque Dau HS	III
37	Ma Theresa Sarita	Caduang Tete HS	VII
38	Ricojay C. Mananquil	Lacmit ES, Arayat West	
39	Vilma Sariego	Parulog ES, Bacolor South	
40	Ann Marie V. Centeno	Siñura ES, Porac East	
41	Lorna T. Olalia	Siñura ES, Porac East	
42	Lourdes G. Isip	Pias ES, Porac West	
43	Ma. Luisa M. Reyes	San Isidro ES, San Luis	
44	Marie Anne S. Razote	Sto. Rosario ES, Mexico North	
45	Rizza D. Apolinario	Sto. Niño ES, San Simon	
46	Janette R. Sumat	San Carlos ES, San Luis	
47	Aljon Simbillo	San Agustin ES, Sta. Ana	
48	Mariel H. Miranda	Ayala ES, Magalang South	
49	Lowella E. Flores	Basa Air Base ES, Floridablanca West	

**Head Teachers**

1	Ador P. Layug	Sto. Tomas High School, Sasmuan	II
2	Aileen R. Sasot	San Pablo 2nd NHS	III
3	Alice M. Dimabuyu	Potrero National High School	IV
4	Catherine A. Culala	San Juan High School	IV
5	Christopher Navarro	Masantol High School	VII
6	Dennis T. Aggalut	Basa Air Base National High School	III
7	Diana M. Inigo	Dolores National High School	I
8	Edelina S. Pusung	San Vicente National High School	III
9	Editha P. Bautista	San Roque Dau High School	III
10	Elvira M. Panganiban	Bahay Pare High School	V
11	Evelyn C. Lumba	San Matias National High School	VI
12	Ginalyn D. Sotto	Pulung Santol National High School	II
13	Glezmar P. Manansala	Eastern Porac National High School	II
14	Hidelisa G. Olegario	Becuran High School	II
15	Janet G Lingad	Lubao National High School	III
16	Joli Ann Mari Porras	Diosdado Macapagal Memorial High School	III
17	Jonnell M. Flores	Diosdado Macapagal High School	IV
18	Ma. Ana Depona	Don Jesus Gonzales High School	IV
19	Marcelina Y. Mallari	Camba National High School	I
20	Mary Joy L. Bumanlag	Porac National High School	II
21	Maximo P. Manaloto	San Luis National High School	V
22	Rachelle Ann S. Guintu	San Carlos San Luis National High School	V
23	Ramon Pineda	Andres Luciano High School	I
24	Renel C. Cao	Porac Model Community High School	II
25	Robert D. Perez	Malino High School	IV



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26	Sarah G. Quiambao	Tinajero National High School - Annex	I
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**Management Team**

Mary Anne Bernadette M. Samson	EPS - MAPEH	
Russel John M. Ronquillo	Diosdado Macapagal Memorial HS	III
Jonnel M. Flores	Diosdado Macapagal HS	IV
Janet B. Lingad	Lubao HS	III
Rachelle Ann S. Guintu	San Carlos HS	V
Edelina S. Pusung	San Vicente HS	III
Catherine A. Culala	San Juan HS, Mexico	IV
Jennifer B. Cudal	Diosdado Macapagal MHS	III
Noel L. Dominado	Senior High School in Magalang Stand Alone II	I
Analea Tubig	SDO Librarian	
Elaine D. Chua	PDO	
Roland Suarez	Dampe ES, Floridablanca West	
Ralph Adrian Canilao	Masantol ES, Masantol South	
Leo Francis R. Dilag	San Roque Dau HS (QATAME)	III

**Activity Matrix**

	February 3, 2024	April 6, 2024
8:00	Opening Program	MOL
8:30-10:00	Share the Least Mastered Competencies (MABMSamson)	Viewing and critiquing
10:00-11:00	Know the Templates (J.Cudal)	
11:00 - 12:00	Use your Camera (R.Canilao)	
12:00-1:00	<b>Lunch Break</b>	
1:00- 2:00	Hear the Guidelines (A.Tubig)	Viewing and Critiquing
2:00 - 3:00	Learn to Edit (R.M.Suarez)	
3:00- 3:30	<b>Health Break</b>	
3:30- 5:00	Group and plan	Clearing House and Closing Program