



Republic of the Philippines
Department of Education
 Region III
SCHOOLS DIVISION OF PAMPANGA

27 February 2024

DIVISION MEMORANDUM

No. **128** s. 2024

SDO PAMPANGA'S COMMITTEES ON PROCUREMENT MANAGEMENT SYSTEM

To: Assistant Schools Division Superintendents
 Chief Education Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. Consistent with the Republic Act 9184 otherwise known as the Government Procurement Reform Act and its 2016 Revised Implementing Rules and Regulations, SDO Pampanga adheres to the thrust of promoting good governance and the principles of transparency, accountability, equity, efficiency, and economy in all its procurement activities.
2. In line with the Regional Memorandum No. 051, s, 2024 titled "Revised Implementation Guidelines on the Procurement Management System (PMS) for DepEd Region III, this office announces the following committees:

• **Procurement Management Team (ProcMan Team)**

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|------------------|---|
| Team Leader | Romeo M. Alip, PhD, CESO V Schools Division Superintendent Head of Procuring Entity (HOPE) |
| Vice Team Leader | Cecilia E. Valderama, PhD Assistant Schools Division Superintendent BAC Chairperson |
| Members | Leandro C. Canlas, PhD, CESO VI Assistant Schools Division Superintendent |
| | Arceli S. Lopez, PhD SGOD Chief |
| | Celia R. Lacanlale, PhD CID Chief |
| Secretariat | Robin D. Perez Planning Officer III |
| | Remedios M. Bacani Division Budget Officer |
| | Arnold Adelo Obillos Attorney III |
| | Sharon M. Catangal Division Supply Officer |



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• **Procurement Planning and Budgeting Team (PPBT)**

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|-----------------------|---|
| Team Leader | Division Chief (as the Program Owner) |
| Assistant Team Leader | Remedios M. Bacani Division Budget Officer |
| Members | Erwin M. Cruz Division Accountant |
| | Jane P. Valencia, EdD SGOD Education Program Supervisor |
| | Robin D. Perez Planning Officer III |
| | Sharon M. Catangal Division Supply Officer |

• **Contract Acquisition**

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| The Contract Acquisition is handled by the established: | Bids and Awards Committee (BAC) |
| | BAC Secretariat |
| | Technical Working Group (TWG) |

• **Contract Implementation Team (CIT)**

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| Team Leader | Division Chief (as the Program Owner) |
| Assistant Team Leader | Arnold Adelo Obillos Attorney III |
| Members | Jane P. Valencia, EdD SGOD Education Program Supervisor |
| | Erwin M. Cruz Division Accountant |
| | Jay T. Diwa Division Engineer (Infra & School Furniture) |
| | Sharon M. Catangal Division Supply Officer (Goods/Services/Catering) |
| | John Paul B. Pallasigui Division ITO |
| Secretariat | Jonathan Christian P. Mallari Legal Assistant |

• **Inspectorate Team**

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| Team Leader | Mary Anne M. Samson Education Program Supervisor |
| Regular Members | Edwin A. Manansala ADAS III |
| | Anthony Ryan L. Mancera AAI |
| Provisional Members: Representative of the End-user who have technical skill and expertise relevant to the goods/services procured. | |



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Department of Education

Region III

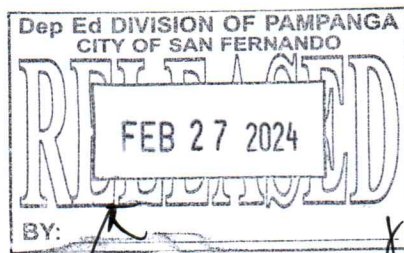
SCHOOLS DIVISION OF PAMPANGA

| | |
|---|---------------------------------|
| Learning Materials, Supplementary Learning Resources, Printing Projects, and LTE for TVL, and SME | CID-LRMDS |
| Food and Medicines, Dental Tools and Supplies and Other Health Supplies | SGOD-School Health Unit |
| Sports Related Goods and Equipment | Jane P. Valencia |
| Training/Seminar Kits | OSDS/SGOD/CID Project Proponent |
| Furniture and Related Goods | SGOD-Education Facilities Unit |
| Infrastructure Projects | Engr. Jay T. Diwa |
| DCP Packages, IT Related Goods and Internet Services | John Paul Pallasigui |
| DRRM Supplies and Materials | Paula S. Meneses |
| Motor Vehicles | Sharon M. Catangal |
| Security, Janitorial and other General Services | JB B. Manalang |

- All schools - Implementing Units (IUs) and Non-Implementing Units (IUs) shall organize their school committees following the Revised Implementing Guidelines of the Regional Memorandum No. 051, s. 2024 and submit to the Office of the Division BAC Secretariat on March 15, 2024. Attached is the Regional Memo for reference.
- Compliance and wide dissemination of this memorandum is earnestly desired.

ROMEO M. ALIP, PhD, CESO V
 Schools Division Superintendent

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SMN/BACSEC-DDS

