



Republic of the Philippines
Department of Education
 Region III
SCHOOLS DIVISION OF PAMPANGA

March 04, 2024

DIVISION MEMORANDUM
 NO. **143**, s. 2024

**SELECTION AND RECRUITMENT FOR EDUCATION PROGRAM
 SUPERVISOR POSITIONS**

TO : SGOD and CID Chiefs
 Public Elementary and Secondary School Heads
 All Others Concerned

1. This is to announce the schedule of activities for the vacant Education Program Supervisors (Science, TLE and Values), this Division, as follows:

Activities	Date	Time	Venue
Orientation of Applicants	March 12, 2024	9:00am – 9:30am	Teacher's Training Center (TTC), SDO Pampanga
Written Examination		9:30am – 11:00am	
Behavioral Event Interview		11:30am – 3:00pm	
Open Ranking		3:00pm – 5:00pm	

2. The Qualification Standards of the said position are indicated in the table below.

QUALIFICATION STANDARDS	
A. EDUCATION PROGRAM SUPERVISOR /SG 22	
B. CSC Prescribed Qualifications	
Education	Master's degree in education or other relevant Master's Degree with specific area of specialization
Experience	2 years as Principal or 2 years as Head Teacher or 2 years as Master Teacher
Eligibility	RA 1080 (Teacher)
Trainings	8 hours of relevant training
C. Preferred Qualifications	
Education	Master's degree in education relevant to the subject
Experience	2 years as Principal or 2 years as Head Teacher or 2 years as Master Teacher
Eligibility	RA 1080 (Teacher)
Trainings	8 hours of relevant training

3. Appraisal of credentials will be based on **DepEd Order No. 07, s. 2023** "Guidelines on Recruitment, Selection and Appointment in the Department of Education" (Related-Teaching).




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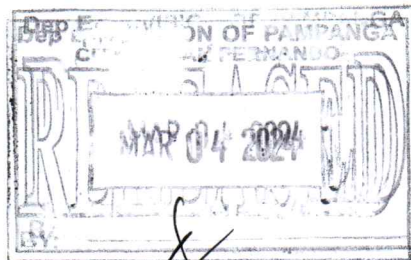


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4. All applicants are requested to be at the venue 30 minutes prior to the given schedule.
5. Attached are the special ranking committee, selection line-up of applicants and a copy of the duties and functions of the said position.
6. Immediate dissemination of this Memorandum is desired.


ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent *d*

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Attachment A to Division Memorandum No. ____, s. 2024

SPECIAL RANKING COMMITTEE
(for Education Program Supervisor Positions)

Chairperson	Cecilia E. Valderama, PhD	Assistant Schools Division Superintendent
Members	Leandro C. Canlas, PhD, CESE	Assistant Schools Division Superintendent
	Arceli S. Lopez	Chief, SGOD
	JB B. Manalang	Administrative Officer V (Administrative Services)
	Dexter E. Pangilinan	Administrative Officer IV (Personnel Section)
	Lolita L. Molano	Public Schools District Supervisor (President, NEU)
	Celia R. Lacanlale	Chief of Division where the vacancy exists
Secretariats	Christelle Kate T. Mallari	Administrative Officer II
	Jona Africa R. Alfonso	Administrative Aide I



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 Department of Education	JOB DESCRIPTION	JD No. _____	Revision Code: 00
Position Title	Education Program Supervisor	Salary Grade	22
Parentetical Title		Governance Level	School Division Office
Office/Bureau/Service		Unit/Division	Curriculum Implementation Division
Reports to		Effectivity Date	
Positions Supervised			
JOB SUMMARY			
<ul style="list-style-type: none"> • To provide technical support in the full implementation of the articulated basic education curriculum for a subject area and the development of learning resource materials to suit the conditions and context of the locality. • To provide technical assistance to the Schools in curriculum implementation, instructional supervision and learning materials development and quality assurance. • (When part of LR Design and Development Team, may be assigned as Instructional Design and Development Coordinator) 			
QUALIFICATION STANDARDS			
A. CSC Prescribed Qualifications			
Education	Masters degree in education or other relevant degree Masters degree with specific area of specialization		
Experience	At least 2 years experience as Principal or Head Teacher or Master Teacher		
Eligibility	RA 1080 (Teacher)		
Trainings	8 hours training in management and supervision		
B. Preferred Qualifications			
Education			
Experience			
Eligibility			
Trainings			

KEY RESULT AREA/S	DUTIES AND RESPONSIBILITIES
MANAGEMENT OF CURRICULUM IMPLEMENTATION	<ol style="list-style-type: none"> 1. Conduct periodic monitoring and evaluation and submit recommendations towards enhancing the management and delivery of the basic education curriculum. 2. Develop together with School M&E the mechanisms, processes and tools for monitoring, curriculum implementation and articulation (including vertical and horizontal integration) in the schools division to gauge adherence to standards while implementing innovations. 3. Submit (together with School M&E) Progress Monitoring Report of Schools Division Curriculum Implementation and Management per Subject area. 4. Submit (together with School M&E) Evaluation Results of Division Curriculum implementation and submit policy recommendations towards improvement. 5. Conduct evaluation of Schools Division Instructional Supervision Plan Implementation and submit policy recommendations towards process improvement. 6. Develop and implement advocacy programs and materials on the basic education curriculum to enhance appreciation and support from stakeholders. 7. Develop and submit Concept Papers and Project designs and proposals for curriculum enhancement and innovation.
CURRICULUM DEVELOPMENT, ENRICHMENT, and LOCALIZATION	<ol style="list-style-type: none"> 1. Develop training designs, modules and materials to localize, indigenize, and contextualize competencies in the curriculum per subject area for use of the schools division. 2. Develop (with School M&E) processes and tools for monitoring the localized and indigenized curriculum implementation to get feedback on effectiveness. 3. Submits reports and findings on curriculum innovations and localization by schools division for appropriate management action. 4. Conduct research on Curriculum Localization to widen the pool of knowledge and application to the region.
LEARNING DELIVERY	<ol style="list-style-type: none"> 1. Conducts evaluation and submits recommendations on localized curriculum Delivery or Instructional strategies innovated by Schools Division and schools. 2. Recommends publication of effective practices on learning delivery/ instructional innovations implemented by the Schools Divisions and schools for learning and adoption.
LEARNING RESOURCE	<ol style="list-style-type: none"> 1. Lead or work as a team member to develop general and local learning resource materials in the assigned subject area to increase variety of learning resource to support the basic education

KEY RESULT AREA/S	DUTIES AND RESPONSIBILITIES
	curriculum 2. Lead or work as a team member to evaluate and or quality assure general and local learning materials to uphold standards of quality learning materials.
LEARNING OUTCOMES ASSESSMENT	1. Gather result of assessment reports per least learned skills and analyze performance gaps to pinpoint causes and possible interventions to close the gap. 2. Draft policy recommendations related to improving learning outcome based on findings from studies and reports.
SPECIAL CURRICULAR PROGRAMS AND SUPPORT ACTIVITIES	1. Conducts monitoring of curricular support activities and submits evaluation reports for appropriate management action. 2. Drafts policy recommendations on curricular support activities for regional adoption.
RESEARCH	1. Conduct action research on curriculum implementation, needs and issues, appropriate interventions on assigned learning area, as well as best practices in content delivery and submit findings and recommendations for management action and policy formulation.
TECHNICAL ASSISTANCE	1. Assesses the situation and analyzes the needs of assigned schools to identify the appropriate and relevant actions and interventions 2. Coordinate with the PSDS to arrive at a technical assistance plan for each district. 3. Coach the school (through the PSDS) in implementing interventions related to curriculum implementation t and instructional delivery. 4. Prepares and submits periodic reports on the progress of the technical assistance being provided to the schools 5. Prepares and submits reports on the results of technical assistance and corresponding policy recommendations for management's consideration.

ATTACHMENT B



Republic of the Philippines

Department of Education
REGION III

SCHOOLS DIVISION OF PAMPANGA

INITIAL EVALUATION RESULT (IER)

Position: Education Program Supervisor - Values

Salary Grade and Monthly Salary: SG 22

Qualification Standards:

Education **Master's degree in education or other relevant Master's Degree with specific area of specialization**

Experience **2 years as Principal or 2 years as Head Teacher or 2 years as Master Teacher**

Eligibility **RA 1080 (Teacher)**

Trainings **8 hours of relevant training**

No.	Application Code	School Name	Education	Training	Experience	Eligibility	Remarks
1	EPS-VALUES-001	MALPITIC IS	MAED	With 8 hours relevant training	11 years as Principal	LET	QUALIFIED
2	EPS-VALUES-002	SAN VICENTE FERRER ES	Ed.D. Major in Educational Management	With 8 hours relevant training	2 years and 9 months as MT1	LET	QUALIFIED
3	EPS-VALUES-003	PAMPANGA HS	MPhys, MAED (CAR)	With 8 hours relevant training	7 years and 7 months as MT2	LET	QUALIFIED
4	EPS-VALUES-004	SAN NICOLAS ES	MAED Major in Educational Management	With 8 hours relevant training	15 years and 7 months as HT3	LET	QUALIFIED

5	EPS-VALUES-005	EASTERN PORAC NHS	MA in Literary and Cultural Studies	With 8 hours relevant training	2 years as MT1	LET	QUALIFIED
6	EPS-VALUES-006	BACOLOR HS	MAED Major in Educational Management	With 8 hours relevant training	9 years and 3 months as MT2	LET	QUALIFIED
7	EPS-VALUES-007	ANON ES	MAED Major in Educational Management	With 8 hours relevant training	5 years and 5 months as P1	LET	QUALIFIED
8	EPS-VALUES-008	AMSIK IS	Ed.D. Major in Educational Management	With 8 hours relevant training	5 years and 2 months as Master Teacher	LET	QUALIFIED
9	EPS-VALUES-009	SDO TARLAC	Ph.D. Major in Educational Management	With 8 hours relevant training	2 years and 1 month as SEPS	LET	QUALIFIED
10	EPS-VALUES-010	SAN PEDRO ES	Ed.D. Major in Educational Management	With 8 hours relevant training	2 years and 11 months as HT1	LET	QUALIFIED
11	EPS-VALUES-011	POTRERO NHS	MAED Major in Guidance and Counseling	With 8 hours relevant training	4 years and 7 months as MT1	LET	QUALIFIED
12	EPS-VALUES-012	DEPED RO III	MA Major in Philosophy	With 8 hours relevant training	4 years and 7 months as PDO II	LET	QUALIFIED
13	EPS-VALUES-013	MALINO NHS	MAED Major in Educational Management	With 8 hours relevant training	7 years and 6 months as MT1	LET	QUALIFIED
14	EPS-VALUES-014	SAMPAGA ES	Ph.D. in Education major in Educational Leadership and Management	With 8 hours relevant training	8 years and 5 months as Master Teacher	LET	QUALIFIED
15	EPS-VALUES-015	UNIVERSIDAD DE ZAMBONGA	Ph.D. in Education major in Educational Administration	With 8 hours relevant training	10 years and 3 months as Department Head	LET	QUALIFIED
16	EPS-VALUES-016	BETIS NHS	Ph.D. Major in Educational Management	With 8 hours relevant training	6 years and 2 months as MT1	PBET	QUALIFIED
17	EPS-VALUES-017	PORAC MODEL COMMUNITY HS	Ph.D. in Educational Management	With 8 hours relevant training	7 years and 7 months as MT1	LET	QUALIFIED
18	EPS-VALUES-018	APALIT HS	Ph.D. in Educational Management	With 8 hours relevant training	7 years and 7 months as MT1	LET	QUALIFIED
19	EPS-VALUES-019	PUTI ES	MA in Education Major in Educational Management	With 8 hours relevant training	2 years and 8 months as HT1	PBET	QUALIFIED
20	EPS-VALUES-020	SUBIC NHS	MAED	With 8 hours relevant training	2 years and 2 months as Head Teacher	LET	DISQUALIFIED

Prepared and certified correct by:

(Sgd.) DEXTER E. PANGILINAN
Human Resource Management Officer

ATTACHMENT B



Republic of the Philippines

Department of Education
REGION III

SCHOOLS DIVISION OF PAMPANGA

INITIAL EVALUATION RESULT (IER)

Position: Education Program Supervisor - TLE

Salary Grade and Monthly Salary: SG 22

Qualification Standards:

Education Master's degree in education or other relevant Master's Degree with specific area of specialization

Experience 2 years as Principal or 2 years as Head Teacher or 2 years as Master Teacher

Eligibility RA 1080 (Teacher)

Trainings 8 hours of relevant training

No.	Application Code	School Name	Education	Training	Experience	Eligibility	Remarks
1	EPS-TLE-001	SAN VICENTE FERRER ES	Ed.D. Major in Educational Managment	With 8 hours relevant training	2 years and 9 months as MT1	LET	QUALIFIED
2	EPS-TLE-002	ELPIDIO QUIRINO HS	Ed.D. Major in Educational Managment	With 8 hours relevant training	7 years and 6 months as HT3	LET	QUALIFIED
3	EPS-TLE-003	PAMPANGA HS	MPhys, MAED (CAR)	With 8 hours relevant training	7 years and 7 months as MT2	LET	QUALIFIED
4	EPS-TLE-004	DIVISION OF MABALACAT	Ed.D. Major in Industrial Educational Management	With 8 hours relevant training	6 years and 9 months as Master Teacher	LET	QUALIFIED
5	EPS-TLE-005	GUILTERMO D. MENDOZA NHS	Ph.D. Major in Educational Management	With 8 hours relevant training	2 years and 11 months as Head Teacher	LET	QUALIFIED
6	EPS-TLE-006	TINAJERO ES	Ed.D. Major in Educational Managment	With 8 hours relevant training	2 years and 9 months as Principal	PBET	QUALIFIED

7	EPS-TLE-007	RODOLFO V. FELICIANO MS	MS in Agriculture	With 8 hours relevant training	7 years as 7 months as MT1	PBET	QUALIFIED
8	EPS-TLE-008	AMSIC IS	Ed.D. Major in Educational Managment	With 8 hours relevant training	5 years and 2 months as Master Teacher	LET	QUALIFIED
9	EPS-TLE-009	RODOLFO V. FELICIANO MS	Ed.D. Major in Educational Managment	With 8 hours relevant training	10 years and 9 monts as Principal	PBET	QUALIFIED
10	EPS-TLE-010	SDO TARLAC	Ed.D. Major in Educational Managment	With 8 hours relevant training	4 years and 6 months as MT1	LET	QUALIFIED
11	EPS-TLE-011	DOLORES NHS	MA in Industrial Education major in Administration and Supervision	With 8 hours relevant training	4 years and 6 months as Principal	PBET	QUALIFIED

Prepared and certified correct by:

(Sgd.) DEXTER E. PANGILINAN

 Human Resource Management Officer

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Republic of the Philippines

Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA

INITIAL EVALUATION RESULT (IER)

Position: Education Program Supervisor - Science

Salary Grade and Monthly Salary: SG 22

Qualification Standards:

Education **Master's degree in education or other relevant Master's Degree with specific area of specialization**

Experience **2 years as Principal or 2 years as Head Teacher or 2 years as Master Teacher**

Eligibility **RA 1080 (Teacher)**

Trainings **8 hours of relevant training**

No.	Application Code	School Name	Education	Training	Experience	Eligibility	Remarks
1	EPS-SCIENCE-001	DOLORES NHS	Ph.D. in Science Education	With 8 hours relevant training	4 years and 2 months as MT1	LET	QUALIFIED
2	EPS-SCIENCE-002	SAN VICENTE FERRER ES	Ed.D. Major in Educational Management	With 8 hours relevant training	2 years and 9 months as MT1	LET	QUALIFIED
3	EPS-SCIENCE-003	SAN ROQUE DAU HS	Ed.D. Major in Educational Management	With 8 hours relevant training	6 years and 7 months as MT1	LET	QUALIFIED
4	EPS-SCIENCE-004	PAMPANGA HS	MPhys, MAED (CAR)	With 8 hours relevant training	7 years and 7 months as MT2	LET	QUALIFIED
5	EPS-SCIENCE-005	SAN PEDRO ES	Ed.D. Major in Educational Management	With 8 hours relevant training	2 years and 11 months as HT1	LET	QUALIFIED
6	EPS-SCIENCE-006	AMSIC IS	Ed.D. Major in Educational Management	With 8 hours relevant training	5 years and 2 months as Master Teacher	LET	QUALIFIED
7	EPS-SCIENCE-007	PORAC NHS	Ph.D. in Education Course	With 8 hours relevant training	7 years and 7 months as MT2	LET	QUALIFIED
8	EPS-SCIENCE-008	SIMMINUBLAN ES	MAED Major in Educational Management	With 8 hours relevant training	4 years and 4 months as Head Teacher	LET	DISQUALIFIED

Prepared and certified correct by:

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