



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA

DIVISION MEMORANDUM
NO. 206, s. 2024

April 8, 2024

ONE DAY TRAINING OF NEWLY HIRED ACCOUNTING AND BUDGET PERSONNEL AND RE-ORIENTATION OF FINANCE PERSONNEL ON THE LATEST ACCOUNTING AND BUDGETING RULES AND REGULATIONS

TO: Assistant Schools Division Superintendent
Public Schools District Supervisors
School Heads of Public Secondary Schools
School Heads of Public Elementary Schools
Administrative Assistant II and III (Finance)
All Others Concerned

1. The Schools Division Office, through the Finance Unit will conduct a one day training and orientation of Accounting and Finance Personnel on April 12, 2024 at SDO Pampanga Teachers Training Center (TTC).
2. The said activity aims to:
 - a. Orient on the required documentary requirements on the liquidation of downloaded funds.
 - b. Update participants on the latest Budget and Accounting Matters.
 - c. Address issues and concerns regarding the downloading and liquidation of school MOOE.
3. Participants in the said activity are Finance Staffs at SDO Proper and Administrative Assistant III in charge of pre-audit of liquidation reports of Schools.
4. This memorandum shall serve as the Travel Order of the Participants
5. Widest dissemination of this memorandum is enjoined.

000000030615



Romeo M. Alip, Ph.d, CESO V
Schools Division Superintendent



Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
Telephone No.: (045) 435-2728; (045) 435-7404
Email Address: pampanga@deped.gov.ph
Website: www.depedpampanga.ph



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA


DIVISION MEMORANDUM
NO. _____, s. 2024

April 8, 2024

ONE DAY TRAINING OF NEWLY HIRED ACCOUNTING AND BUDGET PERSONNEL AND RE-ORIENTATION OF FINANCE PERSONNEL ON THE LATEST ACCOUNTING AND BUDGETING RULES AND REGULATIONS

TO: Assistant Schools Division Superintendent
Public Schools District Supervisors
School Heads of Public Secondary Schools
School Heads of Public Elementary Schools
Administrative Assistant II and III (Finance)
All Others Concerned

1. The Schools Division Office, through the Finance Unit will conduct a one day training and orientation of Accounting and Finance Personnel on April 12, 2024 at SDO Pampanga Teachers Training Center (TTC).
2. The said activity aims to:
 - a. Orient on the required documentary requirements on the liquidation of downloaded funds.
 - b. Update participants on the latest Budget and Accounting Matters.
 - c. Address issues and concerns regarding the downloading and liquidation of school MOOE.
3. Participants in the said activity are Finance Staffs at SDO Proper and Administrative Assistant III in charge of pre-audit of liquidation reports of Schools.
4. This memorandum shall serve as the Travel Order of the Participants
5. Widest dissemination of this memorandum in enjoined.


Romeo M. Alip, Ph.d, CESO V
Schools Division Superintendent



Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
Telephone No.: (045) 435-2728; (045) 435-7404
Email Address: pampanga@deped.gov.ph
Website: www.depedpampanga.ph