



Republic of the Philippines
Department of Education
 REGION III
SCHOOLS DIVISION OFFICE OF PAMPANGA

June 05, 2024

DIVISION MEMORANDUM
 No. 342, s. 2024

**SDO PAMPANGA DELEGATES FOR THE
 2024 LEARNER CONVERGENCE PHILIPPINES**

To: Assistant Schools Division Superintendents
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Public and Elementary Secondary School Heads
 All Others Concerned

- Relative to Regional Memorandum No. 340, s. 2024 titled “2024 Learner Convergence Philippines,” this Office, through the SGOD – Learner Formation Unit, announces the SDO Pampanga delegates for the 2024 Learner Convergence Philippines to be held from **July 8-13, 2024** in **Lapu-lapu City, Cebu**.
- The delegates of the event are the following.

Representation	Name	School/Office
Incoming DFSSLG President (SY 2024-2025)	Gabriel S. Pedrera	Paguiruan High School
Private School Learner Representative	Trizha T. Opiana	Magalang Christian Ecumenical School, Inc.
Learner representing health-related organization	Ian Carlo B. Enriquez	Pulung Santol National High School
Learner representing sports-related organization	Rain Justine T. Ladrillo	Gerry H. Rodriguez High School
Learner representing LRP-related organization	Princess Arthura Nuevo	Tinajero National High School Annex
Learner representing Disaster Risk Reduction and Management-related organization	Jenna M. Delos Santos	Masantol High School
Chaperones (Project Development Officers I / Division Learner Formation Coordinators)	Rachel Camille R. Lacanlale	SDO Pampanga
	Chesca Marie M. Soliman	



Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
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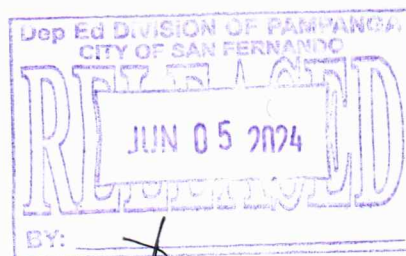


Republic of the Philippines
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SCHOOLS DIVISION OFFICE OF PAMPANGA

3. Student delegates must submit a parental consent, waiver form, and scanned copy of their school identification card to the Division Learner Formation Coordinator in charge.
4. All delegates are required to review and adhere to the stipulated requirements and guidelines to guarantee the seamless and successful conduct of the event, along with ensuring the safety and welfare of everyone involved.
5. Moreover, they shall coordinate with the DLFC to receive further instructions and guidance specific to their role and responsibilities. The DLFC shall provide information regarding the event schedule, logistical requirements, and any additional preparations required.
6. Travel and incidental expenses shall be charged to the local funds, and other fund source/s, subject to the usual accounting and auditing rules and guidelines. While expenses of the private school learner-representative shall be charged to their own account.
7. This Memorandum shall serve as the Permission to Travel of the Learners and Travel Authority of the DepEd personnel delegates.
8. Attached herewith is the Regional Memorandum, for reference.
9. For more information or any concerns, please contact Rachel Camille R. Lacanlale, Division Learner Formation Coordinator, via email at rachelcamille.lacanlale@deped.gov.ph or by phone at (045) 961 5262.
10. Wide and immediate dissemination of this Memorandum is earnestly desired.

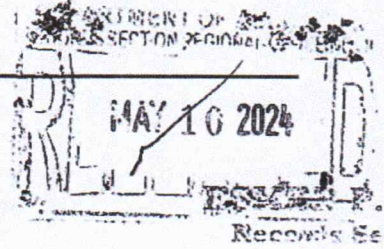
ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent

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Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON



REGIONAL MEMORANDUM

No. 340, s. 2024

2024 LEARNER CONVERGENCE PHILIPPINES

To : Schools Division Superintendents
Chiefs, School Governance and Operations Division (SGOD)
Division Learner Formation Coordinators
All Others Concerned

1. The Bureau of Learner Support Services- Learner Formation Division (BLSS-YFD) shall conduct the 2024 Learner Convergence Philippines on July 8-13, 2024 in Lapu-Lapu City, Cebu.

2. This activity aims the following.

2.1 Provide learners the opportunity to learn not only from the key speakers and activities, but also by engaging with one another more so, understanding different cultures across regions; and

2.2 Strengthen learners' leadership skills to become effective leaders in a co-created solution in their respective school and community leading to national development and solidarity.

3. The Schools Division Offices (SDOs) through the Division Learner Formation Coordinators are requested to encode the official list of participants via this link: <https://tinyurl.com/LCPH2024-participants-R3>. Additionally, upload through this link: <https://tinyurl.com/sdo-docs-participants-LCPH2024>, the portable document format (PDF) of the following on or before June 04, 2024.

3.1 Signed SDO Official list of participants

3.2 Signed Parental Consent and Waiver Forms of the learner participants

3.3 Signed Medical Certificate issued by the SDO Medical Officer

3.4 Scanned copy of the identification cards of the SDO participants.

4. Enclosed is the Memorandum from the Office of the Undersecretary for Operations dated May 06, 2024 titled Advisory on the conduct of Learner Convergence Philippines (LearnConPH) 2024 for reference in selecting learner participants and chaperones.

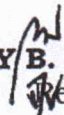
5. For information and compliance.

To send feedback regarding any of our services, kindly scan the QR Code.





Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON


MAY B. ECLAR, PhD, CESO III
Regional Director

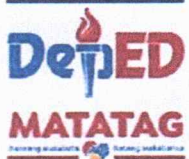
Encl.: none
References: DM-OUOPS-2024-11-03526
To be indicated in the Perpetual Index
under the following subjects:

LEARNCONPH 2024

ESSD1/spp1
May 08, 2024



To send feedback
regarding any of
our services,
kindly scan the
QR Code.



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Website: <https://region3.deped.gov.ph/>



Republika ng Pilipinas

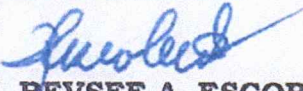

Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OM-OUOPS-2024-11 - 03526

FOR : **Regional Directors**
Regional Youth Formation Coordinators
School Division Superintendents
Division Youth Formation Coordinators
All Others Concerned

FROM :  **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations 

SUBJECT : **ADVISORY ON THE CONDUCT OF LEARNERS' CONVERGENCE PH 2024**

DATE : May 06, 2024

Pending the issuance of the complete administrative guidelines for the conduct of Learners' Convergence PH 2024 (LearnCon PH) and to aid the field offices in preparing the necessary administrative arrangements for the delegation of participants, the following advisory is being issued for information and appropriate action:

1. The Department of Education (DepEd) Operations Strand, through the **Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD)**, will conduct the Learners' Convergence Philippines (LearnCon PH) 2024 from July 8 to July 13, 2024. at **Lapu-Lapu City, Cebu**.
2. The LearnCon PH is the largest face-to-face engagement of learners, youth leaders, and education stakeholders representing the 228 School Division Offices (SDO) from 17 regions of the country. This Convergence provides learner participants with the unique opportunity to not only gain insights from esteemed speakers and engaging activities but also to enrich their learning experience through interaction with one another, fostering a deeper understanding of diverse cultures across the country, and honing them to become effective leaders in their respective communities.
3. This year's Convergence shall be conducted in collaboration with the Bureau of Learner Support Services (BLSS) - School Health Division (SHD), BLSS - School Sports Division (SSD), Learner Rights and Protection Office (LRPO), Disaster Risk Reduction and Management Service (DRRMS), External Partnerships Service (EPS), and Private Education Office (PEO). It shall be hosted by DepEd Region VII and the Schools Division Office (SDO) of Lapu-Lapu City, together with the local government unit (LGU) of Lapu-Lapu City.

BLSS-YFD-2024-05-025

4. Delegation Composition and Arrangements

A. To ensure maximum participation, all Schools Division Offices (SDOs) are hereby requested to select eight (8) representatives based on the following qualifications and criteria:

a. **Learners**

- a.1. *bona fide* secondary school learner by School Year 2024-2025;
- a.2. with good moral character;
- a.3. physically fit and capable of participating actively and collaboratively in all activities; and
- a.4. able to represent any of the following learner-representations prescribed in item (B).

b. **Chaperones**

- b.1. with good office standing and professional ethics;
- b.2. able to provide guidance to the learner-representatives all throughout the event;
- b.3. with relevant experience in youth formation programs, projects, activities, and engagements;
- b.4. physically fit and capable of participating actively in all activities; and
- b.5. able to perform all the tasks expected of them.

B. The division delegation shall be composed of 4 males and 4 females, with the following composition:

a. **Learners (3 males and 3 females)**

- i. one (1) incoming President of the Division Federation of Supreme Secondary Learner Government (SY: 2024-2025);
- ii. one (1) private secondary school learner-representative (preferably the President of their student council)
- iii. four (4) public secondary learner-representatives who are elected as president or officer of the following:
 - sports-related learner organization;
 - health-related learner organization;
 - disaster risk reduction and management-related learner organization;
 - Child Protection Committee (CPC) or any recognized learner rights and protection-related organization; and

b. **Chaperones (1 male and 1 female)**

- i. two (2) chaperones who are Project Development Officers I designated as the Division Youth Formation Coordinators, and/or assigned or identified by the Schools Division Superintendent.

C. If Project Development Officers are not available to serve as chaperones, the SDO, through the Schools Division Superintendent, may assign non-teaching personnel to assume the role.

D. The designated chaperones shall serve as the focal persons of their respective division delegation.

a. Chaperones shall coordinate closely with the learner-representatives and shall provide assistance in the completion and submission of the following requirements:

- i. signed SDO Pre-Registration Form (**Annex A**)
- ii. signed Parental Consent and Waiver Form (**Annex B**)
- iii. Medical Certificate issued by the SDO Medical Officer; and
- iv. scanned copy of:
 - *school identification card* for the learner-representatives; and
 - *employee identification card* for the chaperones.

b. For reference, editable forms may be downloaded and accessed through this link: [<https://tinyurl.com/LCPH-Requirements>].

E. The designated chaperones, after the completion of all required documents, shall:

a. input the necessary information of the participants in the LearnCon PH 2024 Online Registration Form (ORF) via Microsoft Forms: [<https://tinyurl.com/LCPH-Registration>];

b. submit via email an endorsement letter, along with the required documents, to the Regional Office (RO) for consolidation, **on or before Friday, May 31, 2024**; and

c. provide the LearnCon Secretariat an advance copy of the endorsement letter and the required documents via email to learnconph@deped.gov.ph using the subject line: SDO Delegates_[Region]_[SDO].

F. The Regional Offices, upon receipt of the endorsement letter from their respective divisions, shall ensure that documents are well-compiled and documented. Afterwards, ROs shall immediately acknowledge the official list and documents submitted.

a. The RO shall transmit the following documents via email to the LearnCon Secretariat (through learnconph@deped.gov.ph, with subject: **[Region]_Official List of LCPH 2024 Participants**) on or before **Friday, June 7, 2024**, the *Regional Confirmation Form (Annex C)* signed by the Regional Director, and saved in one PDF file; and

- b. the accessible link to a OneDrive folder which contains:
- i. the official list participants of their SDOs,
 - ii. signed Parental Consent and Waiver Forms of all learner-representatives;
 - iii. medical certificates issued by the SDO Medical Officer; and
 - iv. scanned identification cards.

G. The Regional Offices shall ensure that all information sent by the SDOs are translated completely and accurately in the *Regional Confirmation Form*, signed by the Regional Director, as this will be considered as the official and final list of delegates from the Region.

H. The Schools Division Offices (SDOs), through the designated chaperones, shall notify via email the LearnCon PH Secretariat of their travel details and statuses prior to their arrival at the Convergence venue. This will serve as the Technical Working Group's foundation for establishing transportation mechanisms.

I. The SDOs, ROs, and designated chaperones shall duly inform the LearnCon Secretariat prior to the Convergence any changes to the delegate's participation, travel arrangements, or other logistical aspects. Adjustments will be made as deemed necessary.

K. Expenses for the board and lodging of selected participants and chaperones from the division office assigned by the SDS shall be charged to LSP 2024 Funds. Travel expenses and other incidental expenses of selected participants and PDOs may be charged to the LSP 2023 or 2024 Funds (downloaded program support funds), Local Funds, Maintenance and Other Operating Expenses (MOOE), Local School Board - Special Education Fund (LSB-SEF), and other fund source/s, subject to the usual accounting and auditing rules and regulations.

L. Delegates shall be billeted at identified public schools in Lapu-lapu City. Accommodation will run from 7:00 a.m. on Monday, July 8, 2024, until 12:00 p.m. on Saturday, July 13, 2024. The first meal to be served is lunch on Monday, July 8, 2024, while the last meal will be a.m. snacks on Saturday, July 13, 2024.

M. The delegation shall have pre-work activities prior to the conduct of the actual Convergence. Mechanics shall be released together with the complete administrative guidelines for LearnCon PH 2024.

5. Promoting diversity and inclusion, the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) and private schools are highly encouraged to participate in the said event. The travel expenses, personal insurance, and other incidental expenses of private school learner-representatives shall be charged to their own account and/or other fund sources, while expenses of BARMM participants shall be charged to their local funds and/or other fund sources, subject to usual accounting and auditing rules and regulations. All private school learner-representatives and BARMM participants shall be accommodated in the billeting areas together with their respective regional representatives.

No additional chaperone shall be dedicated to private school learner-representatives. The two (2) chaperones identified by the SDO shall also be the chaperone of the private school learner-representative, as they represent the same division. However, if a private school chaperone wishes to join, all arrangements and expenses in relation to his/her attendance must be personally made and charged to his/her account.

6. The LearnCon Secretariat shall release the complete administrative guidelines and updated advisories prior to the Convergence to further orient the participants on the program's overall flow of activities and additional guidelines. For questions and concerns, you may coordinate with the BLSS-YFD through email at blss.yfd@deped.gov.ph.
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Enclosure No. 3

PARENTAL CONSENT AND WAIVER FORM

I, _____, as the parent or legal guardian of _____, hereby acknowledge that I have been informed of the details of the conduct of the **LEARNERS' CONVERGENCE PHILIPPINES 2024** that will be held on **July 8-13, 2024** at **Lapu-Lapu City**.

I understand that the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD) of the Department of Education (DepEd) shall implement the minimum public health standards set by the government to minimize the risk of the spread of any communicable disease, but it cannot guarantee that my child will not become infected.

I understand that my child's in-person attendance at the event will include associating with teachers, fellow learners and school personnel, and other persons inside and outside of the school that may put my child at risk of transmission of any communicable disease, notwithstanding the precautions undertaken by the implementing team.

Voluntary Participation

I acknowledge that my child's participation in this activity is completely voluntary. My child may decline to participate or withdraw from participation at any time for any reason. Declining or withdrawing participation will not result in any penalty or loss of benefits or reduction of any basic right to which my child is entitled. While there remains the risk of possible transmission of any communicable disease to my child/ren, and to the members of my household, I freely assume the said risk and I permit my child/ren to attend this activity.

Exclusion (Limitations/Ineligibility)

I am aware that symptoms of any communicable disease include, but are not limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, the new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, and diarrhea.

I confirm that my child currently has none of those symptoms and is in good health. I will not allow my child to physically go to the event if my child or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to any communicable disease. I will also inform the school/division and not allow my child to attend the event if my child or any of my household members test positive for any communicable disease. My child/ren and I, with my household members, will follow the required health and safety protocols and procedures adopted by the school and community.

Documentation

I confirm that I give full permission in any recording or picture taken of my child during the conduct of this event and to use some or all my child's images/ contribution/ performance in any publication (including electronic publications such as film or

website) created by or for the BLSS-YFD and to release this material to DepEd official platforms.

Confidentiality

I am aware that any information that will be given during the activity will be kept strictly confidential, and personal information will be treated in accordance with the Republic Act 10173, Data Privacy Act of 2012. I am assured that the information about my child will not be shared outside of the implementation team. My child's name will not be used when data from this activity is analyzed.

I hereby confirm that I agree and understand the commitment of my child as a participant. I also understand and will support my child's endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow participants and to DepEd.

To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages, and rights against the school/division and its personnel as well as officials and personnel of the Department of Education relative to the conduct of the activity.

With full understanding, I – on behalf of myself, my household members, and my child/ren – hereby freely and voluntarily give my consent to my child's participation in the activity from July 8 to 13, 2024. I also attest that I had sought the views of my child and he/she has expressed a willingness to participate in the activity.

CONTACT DETAILS FOR QUESTIONS OR PROBLEMS

For any concerns or clarification, you may contact the BLSS-YFD through the email address blss.yfd@deped.gov.ph

Signature of Parent/Guardian over Printed Name	Contact Details (Mobile Number)
Name of Child/ren	Date

** Please submit this form to your child's school prior to participation in the event.*

LEARNER CONSENT, WAIVER, INDEMNITY and RELEASE

(To be completed by the Learner)

I, _____, agreed to participate with the consent of my parents and/or legal guardian in the Learners' Convergence Philippines 2024 at Lapu-Lapu City.

I agree to give permission to the **Department of Education (DepEd)** and its representatives to make recordings of my voice and to take photographs and/or videos in which I appear in at the event and location stated above, to be used for the communications and various public campaigns of the Department be it in print, broadcast and/or electronic media.

I have read and understood the accompanying letter and information leaflet. For things I do not understand, I will ask my Parent/Guardian to clarify the objective of the activity for me.

I know the purpose of the project/activity and the part I will be involved in. I know that DepEd and its representative are not allowed to use the information about me in any form that might harm my rights and well-being.

Name of Learner	Name of School
Age	Date

Representation	Name of Learner/Chaperone (First Name, Middle Initial, Last Name)	Sex	Birthdate (mm/dd/yy)	Age	Grade Level	Complete Name of School	Email Address	Contact Number	Food Restriction	Religion	In case of Emergency		
											Name	Relationship	Contact Number
Learner representing LRP - related organization (1 pax only)													
Learner representing Disaster Risk Reduction and Management-related organization (1 pax only)													
Chaperones preferably PDO designated as YFC assigned by the Schools Division Superintendent (2 pax only)													

Approved by:

Schools Division Superintendent
(Signature over Printed Name)

Notes:

- 1. An endorsement letter, saved in one PDF file, must be submitted to the respective Regional Office via email on or before May 24, 2024, along with the completed documents (Accomplished SDO Pre-Registration Form, signed Parental Consent and Waiver Form, Medical Certificate, and identification cards)*
- 2. Please input the same information of the participants in this Microsoft Forms through this link, <https://tinyurl.com/LCPH-Registration>*
- 3. you may access the editable forms (Pre-registration, Confirmation, and Parent's Consent Form) here, <https://tinyurl.com/LCPH-Requirements>*