



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA

July 01, 2024

DIVISION MEMORANDUM
No. **394**, s. 2024

2024 CENTRAL LUZON ASSEMBLY OF EDUCATION LEADERS (CLAEL)

To: Assistant Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All others concerned

1. The Central Luzon Association of School Superintendents Inc. (CLASS Inc.) in collaboration with the National Educators Academy of the Philippines Region III (NEAP R3), will hold its annual Central Luzon Assembly of Education Leaders (CLAEL) with the theme: **“Empowering Leaders in Education, Inspiring Change in Challenging Times,”** from **July 3 to 5, 2024** at the Kingsborough International Convention Center in the City of San Fernando, Pampanga.
2. The assembly aims to provide education stakeholders an avenue and opportunity to develop their leadership skills, increasing influence, and adding value to their personal and professional roles as innovative, excellent, and resilient leaders in education with integrity and credibility.
3. A registration fee of Six Thousand Pesos (Php 6,000.00) shall be collected from each participant to defray the expenditures for the venue, honoraria of speakers, kits, snacks, lunch, and dinner which shall be charged against School Maintenance and Other Operating Expenses (MOOE) subject to usual accounting and auditing rules. Participants will take charge of their own breakfast and hotel accommodation.
4. Attached are the list of official participants and Regional Memorandum No. 335, s. 2024 for guidance and ready reference. This Memorandum serves as the official Travel Authority of the participants.
5. Immediate and wide dissemination of this Memorandum is enjoined.



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