



Republic of the Philippines  
**Department of Education**  
 REGION III  
**SCHOOLS DIVISION OF PAMPANGA**



DIVISION MEMORANDUM  
 No. **402**, s. 2024

**SCHOOL-BASED TRAINING OF TEACHERS (SBTT) ON THE MATATAG CURRICULUM FOR KINDERGARTEN, GRADES 1, 4, AND 7 TEACHERS**

To: Assistant Schools Division Superintendents  
 Chief Education Supervisors  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Public Elementary and Secondary School Heads  
 All others concerned

1. In support to the MATATAG Curriculum implementation, this Office through School Governance and Operations Division-Human Resource Development Section (SGOD-HRDS), in collaboration with Curriculum Implementation Division (CID), Information Technology Units (ITU) and School Management, Monitoring and Evaluation (SMM&E), will conduct the **School-Based Training of Trainers (SBTT) on the MATATAG Curriculum for Kindergarten, Grades 1,4, and 7 Teachers** on the following dates and venues:

Participants		Date	Venue
West Sector	Kindergarten	July 8-12,2024	Guagua National Colleges
	Grade 1		
	Grade 4		Betis NHS
	Grade 7		
North Sector	Kindergarten	July 8-12,2024	Magalang ES
	Grade 1		
	Grade 4		Pulung Santol NHS
	Grade 7		
East Sector	Kindergarten	July 8-12,2024	Holy Cross College
	Grade 1		
	Grade 4		Don Jesus Gonzales NHS
	Grade 7		
South Sector	Kindergarten	July 8-12,2024	San Matias ES
	Grade 1		
	Grade 4		San Matias NHS
	Grade 7		

2. The activity aims to provide professional development support for teachers to have an in-depth understanding of the general shape of the MATATAG curriculum. Specifically, it aims to:

- equip teacher with the necessary knowledge, skills and competence to implement the new curriculum for SY 2024-2025;
- guide the teachers on the walkthrough of the curriculum guide, curriculum standards and competencies, and learning resources;
- explain the MATATAG Curriculum Instructional Design Framework;
- clarify concepts on pedagogy, classroom-based assessments, collaborative expertise, and science of learning; and



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e. critique the performance/s of the demonstration teachers following the developed Instructional Design Framework lesson plan and protocols in instructional supervision.

3. The participants to this training are attendees in the Division Training of Trainers (DTOT) who shall serve as members of the Division Management Team and all Kindergarten, Grades 1, 4, and 7 public school teachers. List of official participants can be accessed through the following links.

Participants	Link
Division Management Team (Trainers, HR Fellows, QATAME Associates, and other members)	<a href="https://tinyurl.com/sbttmt">https://tinyurl.com/sbttmt</a>
Kindergarten, Grades 1, 4, and 7 Teachers	<a href="https://tinyurl.com/pampsbttparticipants">https://tinyurl.com/pampsbttparticipants</a>

4. All participants are required to take the **pretest** and **posttest** to be provided before and after the training. Likewise, they are requested to bring their own laptops, extension wires, and other possible source of internet connectivity.

5. Plenary sessions and discussion of individual sessions will be presented in each breakout rooms. During the sessions, participants are discouraged from using their mobile phones/gadgets and shall use the **uninterrupted health break** to address concerns and/or important matters not related to the training.

6. All participants are reminded to bring their own maintenance medications. First aiders (nurses) will be provided by the Management Team to address medical concerns.

7. No registration fee will be collected from the participants and members of the Division Management Team (DMT). Meals and training materials/supplies expenses shall be charged against the HRD Funds for the Conduct of the School-Based MATATAG Curriculum Training, travel expenses of participants and PMT can be charged to local funds subject to the usual accounting and auditing rules and regulations.

8. The above cited activity is a **live-out** training. The first meal to be served is AM snack on the first day and the last meal is PM snack on the last day. Bringing and eating of finger foods during the sessions are highly discouraged.

9. This Memorandum shall also serve as the **Travel Order** of the concerned participants. Attached is the general training matrix for your guidance and reference.

10. For more information, all concerned may contact Mr. Jayson M. Santos, SEPS-HRD at email address: [jayson.santos001@deped.gov.ph](mailto:jayson.santos001@deped.gov.ph) or Ms. Kristin Marie U. Santos, EPS II-HRD at email address: [kristinmarie.santos@deped.gov.ph](mailto:kristinmarie.santos@deped.gov.ph), DepEd Schools Division of Pampanga, High School Boulevard, Barangay Lourdes, City of San Fernando, Pampanga.

11. Immediate and wide dissemination of this Memorandum is enjoined.

**ROMEO M. ALIP PhD, CESO V**  
Schools Division Superintendent

SGOD-HRDS-DM-2024  
02 July 2024



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Enclosure to Division Memorandum No. \_\_\_\_ s. 2024

**MATATAG CURRICULUM GENERAL TRAINING MATRIX**

	Duration	Session	Resource Persons	
<b>DAY 1</b>	Day 1	30m	Registration/ Pretest	PMT
	Day 1	45m	Opening Program	HR FELLOWS
	9:00-9:45 (45m)	45m	Opening Program	
	9:45 - 10:00 (15m)	15m	Health Break	
	Day 1	1h	<b>Session 1</b> The General Shape of the MATATAG Curriculum	TRAINER/SPEAKER ASSIGNED
	Day 1	1h30	<b>Session 2</b> 21st Century Skills in the MATATAG Curriculum	TRAINER/SPEAKER ASSIGNED
	11:00-12:30 (1h)	1h30	21st Century Skills in the MATATAG Curriculum	
	12:30 - 1:30 (1h)	1h	Lunch Break	
	Day 1	2h15	<b>Session 3</b> Walkthrough of the Learning Area Shaping Paper	TRAINER/SPEAKER ASSIGNED
	1:30-2:30(1h)	2h15	Walkthrough of the Learning Area Shaping Paper	
2:30 - 2:45 (15m)	15m	Health Break		
Day 1		<b>Session 3 cont.</b>	TRAINER/SPEAKER ASSIGNED	
2:45-4:00(1h15)		<b>Session 3 cont.</b>		
Day 1	15m	End-of-Day Evaluation & Reminders	PMT	
4:00-4:15 (15m)	15m	End-of-Day Evaluation & Reminders		
<b>DAY 2</b>	Day 2	30m	Management of Learning	HR FELLOWS
	8:00 - 8:30 (30m)	30m	Management of Learning	
	Day 2	3h15	<b>Session 4</b> [Learning Area] Quarter 1 Curriculum Standards and Unpacking/Clustering of Learning Competencies	TRAINER/SPEAKER ASSIGNED
	8:30-10:00 (1h30)	3h15	[Learning Area] Quarter 1 Curriculum Standards and Unpacking/Clustering of Learning Competencies	
	10:00 -10:15 (15m)	15m	Health Break	
	10:15-12:00 (1h45)		<b>Session 4 cont.</b>	TRAINER/SPEAKER ASSIGNED
	12:00 - 1:00 (1h)	1h	Lunch Break	
	Day 2	3h15	<b>Session 5</b> [Learning Area] Quarter 2 Curriculum Standards and Unpacking/Clustering of Learning Competencies	TRAINER/SPEAKER ASSIGNED
	1:00 - 3:00 (2h)	3h15	[Learning Area] Quarter 2 Curriculum Standards and Unpacking/Clustering of Learning Competencies	
	3:00 - 3:15 (15m)	15m	Health Break	
Day 2		<b>Session 5 cont.</b>	TRAINER/SPEAKER ASSIGNED	
3:15-4:30 (1h15)		<b>Session 5 cont.</b>		
Day 2	15m	End-of-Day Evaluation & Reminders	PMT	
4:30-4:45 (15m)	15m	End-of-Day Evaluation & Reminders		
<b>DAY 3</b>	Day 3	30m	Management of Learning	HR FELLOWS
	8:00- 8:30 (30m)	30m	Management of Learning	
	Day 3	1h30	<b>Session 6</b> MATATAG Curriculum: Instructional Design Framework	TRAINER/SPEAKER ASSIGNED
	8:30-10:00 (1h30)	1h30	MATATAG Curriculum: Instructional Design Framework	
	10:00- 10:15 (15m)	15m	Health Break	
	10:15-12:00 (1h45)	2h45	<b>Session 7A</b> MATATAG [Learning Area] IDF: Pedagogy and Assessment	TRAINER/SPEAKER ASSIGNED
	12:00-1:00 (1h)	1h	Lunch Break	
	Day 3		<b>Session 7A cont.</b>	TRAINER/SPEAKER ASSIGNED
	1:00-2:00 (1h)		<b>Session 7A cont.</b>	
	Day 3	2h	<b>Session 7B</b> MATATAG [Learning Area] Walkthrough of Learning Resources	TRAINER/SPEAKER ASSIGNED
2:00-3:00 (1h)	2h	MATATAG [Learning Area] Walkthrough of Learning Resources		
3:00 - 3:15 (15m)	15m	Health Break		
Day 3		<b>Session 7B cont.</b>	TRAINER/SPEAKER ASSIGNED	
3:15-4:15(1h)	15m	<b>Session 7B cont.</b>		
Day 3	1h30	End-of-Day Evaluation & Reminders	PMT	
4:15-4:30 (15m)	1h30	End-of-Day Evaluation & Reminders		
8:00 - 8:30 (30m)	30m	Management of Learning	HR FELLOWS	





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 Department of Education  
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Day 4	8:30 - 10:15 (1h45)	1h45	<b>Session 8</b> Integrating 21st Century Skills in Classroom-based	TRAINER/SPEAKER ASSIGNED
	10:15 - 10:30 (15m)	15m	Health Break	
Day 4	10:30 - 12:00 (1h30)	1h30	<b>Session 9</b> Classroom Practices to Promote Inclusion for Special Needs Education Learners (SNED)	TRAINER/SPEAKER ASSIGNED
	12:00 - 1:00 (1h)	1h	Lunch Break	
<b>SCHOOL LEADERS TRACK</b>				
	1:00 - 3:00 (2h)	2h	<b>Session 10</b> Collaborative Expertise (CE)	TRAINER/SPEAKER ASSIGNED
	3:00 - 3:15 (15m)	15m	Health Break	
Day 4	3:15 - 5:00 (1h45)	1h45	<b>Session 11</b> Class Observation in the Context of MATATAG Curriculum	TRAINER/SPEAKER ASSIGNED
Day 4	5:00 - 5:15 (15m)	15m	End-of-Day Evaluation & Reminders	PMT
Day 5		30m	Management of Learning	HR FELLOWS
Day 5	8:30 - 10:00 (1h30m)	3h30	<b>Session 12</b> Management of School-based Professional Development Programs	TRAINER/SPEAKER ASSIGNED
	10:00 - 10:15 (15m)	15m	Health Break	
Day 5	10:15 - 12:15 (2h)		<b>Session 12 cont.</b>	TRAINER/SPEAKER ASSIGNED
	12:15 - 1:15 (1h)	1h	Lunch Break	
Day 5	1:15 - 2:45 (1h30)	1h30	<b>Session 13</b> Facilitation Skills	TRAINER/SPEAKER ASSIGNED
	2:45 - 3:00 (15m)	15m	Health Break	
Day 5	3:00 - 3:30 (30m)	30m	Posttest	PMT
Day 5	3:30 - 4:30 (1h)	1h	Closing Program	HR FELLOWS