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Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

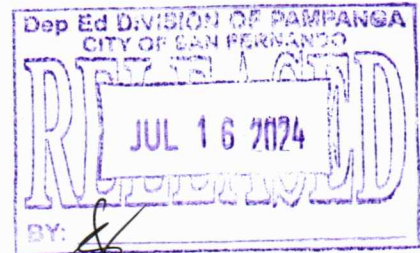
July 15, 2024

DIVISION MEMORANDUM
No. 438s. 2024

**CONDUCT OF DISTRICT/CLUSTER/ SCHOOL-BASED LEARNING ACTION CELL
SESSIONS (LACS) ON MATATAG CURRICULUM FOR UNTRAINED TEACHERS IN
OTHER LEARNING AREAS**

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To: Assistant Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned



1. In support of the effective implementation of the recalibrated curriculum and possible issues on teachers' loading and teaching subject/s not area of specialization, this Office announces the Conduct of District/Cluster/School-Based Learning Action Cell (LAC) Sessions on MATATAG Curriculum for Untrained Teachers in Other Learning Areas within July 16, 2024, until July 26, 2024.
2. The objectives of the SLACs are the following:
 - 2.1 equip teachers with the necessary knowledge, skills and competence to implement the new curriculum for SY 2024-2025;
 - 2.2 guide the teachers on the walkthrough of the curriculum guide, curriculum standards and competencies, and learning resources;
 - 2.3 explain the MATATAG Curriculum Instructional Design Framework; and
 - 2.4 clarify concepts on pedagogy, classroom-based assessments, collaborative expertise, and science of learning.
3. Public Schools District Supervisors (PSDSs)/Principals/School Heads are given the leeway to create their matrix based on their context and shall provide food and materials for teachers through their Maintenance and Other Operating Expenses (MOOE), canteen or local funds subject to the usual accounting and auditing rules.
4. Teachers are entitled of service credits as stipulated in the D.O. 53, s. 2003 titled *Updated Guidelines on Grant of Vacation Service Credits to Teachers and Civil Service Commission, Department of Budget and Management Joint Circular No. 2, s. 2015 re: Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees* respectively. PSDSs/principals/school heads are requested to request for the service credits of teachers supported with district/cluster/school memorandum, narrative report, pictures and Daily Time Record/s.
5. For the information and guidance of all concerned.

ROMEO M. ALIP PhD, CESO V
Schools Division Superintendent



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