



Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OF PAMPANGA**

July 18, 2024

**DIVISION MEMORANDUM**

No. 455, s. 2024

**ACTIVITIES, TIMELINE AND PERSONNEL INVOLVED IN THE ADMINISTRATION  
OF THE NATIONAL CAREER ASSESSMENT EXAMINATION (NCAE)  
FOR GRADE 10**

To: Assistant Schools Division Superintendents  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public/Private Secondary School Heads  
All Others Concerned

1. In accordance with DepEd Memorandum No. 31, s. 2024, this Office, through the Curriculum Implementation Division, will administer the National Career Assessment Examination (NCAE) for all Grade 10 learners currently enrolled in public and private schools on August 14-15, 2024.
2. The NCAE is designed to provide guidance to individual for their future educational and career choices and to provide a basis for profiling learner's aptitude in the four senior high school (SHS) tracks; Academic, Technical-Vocational-Livelihood, Sports, and Arts and Design. The results of the NCAE are utilized to support the national framework on career guidance and for entry assessment to the specific SHS tracks/strands in all public and private schools.
3. The NCAE covers the following domains: General Scholastic Aptitude (GSA), Academic Track, and Occupational Interest Inventory (OII). The GSA covers Reading Comprehension, Mathematical Ability, Verbal Ability, Scientific Ability, and Logical Reasoning Ability. The aptitude for SHS Tracks contains: (a) Academic which includes Humanities and Social Sciences (HUMSS), Science, Technology, Engineering and Mathematics (STEM), Accountancy, Business and Management (ABM); (b) Technical-Vocational-Livelihood (TVL); (c) Sports; and (d) Arts and Design. The OII is an inventory/checklist of occupational interests which provides an assessment on inclinations/preferences for comprehensive career guidance.
4. Test accommodations shall be given to learners with disabilities (LWDs) who will be participating in the assessment activity following the provision stated in Section 9 of DO 55, s. 2016.
5. Adjunct to this are the schedules to be strictly followed in the preparation, distribution, and retrieval of test materials and the actual administration of the assessment programs including the teachers/personnel to assist in the activities.



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<b>Activity/Venue</b>	<b>Date/Time Frame</b>	<b>Persons Involved</b>
Online Orientation on the Administration of the NCAE via MS Teams	July 24, 2024 Wednesday (9:00 a.m. – 12:00 p.m.)	EPSvr-DTC Private School Supervisor Public and Private School Heads Cluster Testing Coordinators School Testing Coordinators Private Schools Zonal Managers TWG
Preparation/Allocation of Test Materials TTC, SDO Pampanga	August 12, 2024 Monday (8:00 a.m. – 5:00 p.m.)	EPSvr-DTC Cluster Testing Coordinators TWG
Distribution of NCAE Test Materials TTC, SDO Pampanga	August 13, 2024 Tuesday 8:00 a.m. – 10:00 a.m. (Clusters I to IV) 10:00 a.m. – 12:00 p.m. (Clusters V to VII) 1:00 p.m. – 3:00 p.m. (Private Schools)	SDO Pampanga Program Management Team Cluster Testing Coordinators TWG
Administration of the NCAE	August 14-15, 2024 Wednesday-Thursday 6:30 a.m. – 12:00 p.m.	Monitoring Supervisors Chief Examiners Assigned Supervising Examiners Assigned Room Examiners
Retrieval of the Test Materials TTC, SDO Pampanga	August 16, 2024 Friday 1:00 pm – 5:00 pm	SDO Pampanga Program Management Team Chief Examiners/ School Testing Coordinators Cluster Testing Coordinators TWG
Submission of the Monitoring Report to the Division Testing Coordinator	August 21, 2024 Wednesday 8:00 am – 5:00 pm	PSDSs EPSvrs M & E Section

- All Public Schools District Supervisors (PSDSs) must ensure the readiness of the schools within their assigned district/cluster. The administration of the assessment program on the scheduled dates shall be monitored by the BEA-CO representatives, Regional Education Program Supervisors (RO3-EPSvrs), Assistant Schools Division Superintendents (ASDSs), Chief Education Supervisors, Education Program Supervisors (EPSvrs), and the Public Schools District Supervisors (PSDSs).
- See Enclosure for the (a) list of assigned monitoring supervisors for both public and private schools; and (b) list of technical working groups to serve during the preparation, administration, reporting, and evaluation of activity implementation.



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*Ch. Per Barry*

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- 8. Food and other incidental expenses of the participants shall be charged from Sub-Allotment Release Order No. OSEC-3-23-6254.
- 9. This memorandum shall serve as the **official travel order authority** of all involved personnel relative to the activities involved in the administration of NCAE for SY 2024 – 2025.
- 10. Immediate dissemination of this memorandum is highly anticipated.

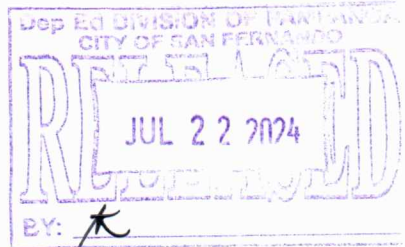
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**ROMEO M. ALIP, PhD, CESO V**  
Schools Division Superintendent

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Enclosure to Division Memorandum No. \_\_\_\_, s. 2024

**List of Assigned Monitoring Supervisors for the Administration  
 of NCAE for SY 2024 - 2025**

Cluster/ District		Monitoring Team		Program Observers
Cluster I	Arayat East	Marites S. Mallari	Leendel Ivy Y. Capulong, PhD	Regional Supervisors
	Arayat West	Irene C. Lulu		
	Magalang North	Ruby M. Jimenez, PhD	Ruel F. Bondoc	
	Magalang South	Andrea T. Gutierrez, PhD, LLB		
Cluster II	Porac East	Bernadette C. Tiongco, PhD	Arceli S. Lopez, PhD	
	Porac West	Abelardo I. Garcia		
	Guagua East	Emyleen C. Samonte, EdD	Jane P. Valencia, EdD	
	Guagua West	Ma. Rita Alicia S. Alipio		
	Sasmuan	Donfermin M. Mercado		
	Santa Rita	Emily R. Maninang		
Cluster III	Lubao North	Randy N. Batac	Garry L. Pangan, PhD	
	Lubao East	Gloria M. Pineda, EdD		
	Lubao West	Raquel R. Yuzon, EdD	Cherry G. Vinluan, EdD	
	Floridablanca East	Ignacia P. Quiros		
	Floridablanca West	Bernabeth B. Manio, PhD		
Cluster IV	Bacolor North	Philip T. Paulino, EdD	Celia R. Lacanlale, PhD	
	Bacolor South	Lolita L. Molano, PhD		
	Mexico West	Delapaz T. Waje, EdD		
	Mexico North	Bernadette V. Lerit, PhD		
	Mexico South	Edna L. Pineda		
	Sta Ana	Eloida N. Labrador	June D. Cunanan	
Cluster V	San Luis	Madilyn V. Ayson, EdD	Mary Anne Bernadette M. Samson	
	Candaba East	Constancio L. Rodriguez		
	Candaba West	Elizer M. Dimarucut, EdD	Roderick G. Soriano	
	Candaba North	Nenita G. Salas, EdD		
Cluster VI	Apalit	Marlene G. Manansala, EdD	Ana Marie B. Castaneda, EdD	
	Sto Tomas	Anna Liza I. Pineda		
	Minalin	Edna L. Severo, PhD		
	San Simon	Julieta V. Sagum		
Cluster VII	Masantol North	Renato B. Canilao	Vilma T. Arcilla	
	Masantol South	Aurelio B. Canilao		
	Macabebe East	Alvin G. Gozun, EdD		
	Macabebe West	Nairo S. Olalia, EdD		



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**Technical Working Group**

<b>No.</b>	<b>Name of Personnel</b>	<b>School/Station</b>
1	Louisa M. Pallasigui	Andres M. Luciano High School
2	Rowena V. Gomez	Pulung Santol National High School
3	Irvin B. Flores	Baruya High School
4	Catherine L. Tolentino	Potrero National High School
5	Mayra P. David	Pasig National High School
6	Archie L. Devero	Sta. Maria High School
7	Perseveranda G. Ocampo	Masantol High School
8	Fernando F. Dosono Jr.	Lubao National High School
9	Renmel Joseph Purisima	Betis National High School

**Program Management Team**

**ROMEO M. ALIP, PhD, CESO V**  
Schools Division Superintendent  
Chairperson

**CECILIA E. VALDERAMA, PhD, CESE**  
Asst. Schools Division Superintendent  
Co-Chair

**LEANDRO C. CANLAS, PhD, CESE**  
Asst. Schools Division Superintendent  
Co-Chair

**CELIA R. LACANLALE, PhD**  
CID Chief  
Member

**ARCELI S. LOPEZ, PhD**  
SGOD Chief  
Member

**GARRY L. PANGAN, PhD**  
EPS - Math/Division Testing Coordinator  
Member

**MICHELLE MEJIA**  
SEPS – M & E  
Member

**LEILANI S. CUNANAN**  
Secretariat

**BERNARDITA C. SERRANO**  
Secretariat



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