



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

August 2, 2024

DIVISION MEMORANDUM
NO. 484, s. 2024

**DIVISION-WIDE SCHOOL READINESS MONITORING
OF THE OPENING OF CLASSES FOR SY 2024-2025**

TO: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools Division Supervisors
Public Elementary and Secondary School Heads
Private School Heads and Administrators
All others concerned

1. The Department of Education (DepEd) ensures the effective and efficient implementation of the K to 12 Curriculum in accordance with the goals and objectives of the DepEd *MATATAG* Agenda.
2. Relative to DepEd Order No. 08, s. 2024, DepEd Order 09, s. 2024, and Regional Memorandum 527, s. 2024, the Division Office will be conducting **Division-Wide School Readiness Monitoring of the Opening of Classes for SY 2024-2025** from August 6 to September 13, 2024.
3. The primary objectives of the monitoring are as follows:
 - a. Ensure the smooth and organized opening of classes for SY 2024-2025;
 - b. Identify and address challenges or issues that may arise during the opening of classes; and
 - c. Gather feedback and suggestions from schools to improve future opening of classes.
4. The following Division Office personnel shall comprise the Division Monitoring Teams who shall join the Public Schools District Supervisors (PSDSs) in monitoring the readiness of public elementary and secondary schools under their purview:



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TEAM A	TEAM B	TEAM C	TEAM D
CANDABA, MEXICO, SAN LUIS, STA. ANA	ARAYAT, BACOLOR, MAGALANG, PORAC	FLORIDABLANCA, GUAGUA, LUBAO, SASMUAN, STA. RITA	APALIT, MASANTOL, MACABEBE, MINALIN, STO. TOMAS, SAN SIMON
ARCELI S. LOPEZ, PhD		CELIA R. LACANLALE, PhD	
JANE VALENCIA, EdD	MARY ANNE BERNADETTE SAMSON	JUNE CUNANAN	GARRY PANGAN, PhD
CHERRY VINLUAN, EdD	VILMA ARCILLA	LEEN DEL IVY CAPULONG, PhD	ANA MARIE B. CASTANIEDA, EdD
SDO PERSONEL IN-CHARGE OF: LRMDS: PRINCESS MAYLENE G. MANIACOP, PhD ALS: RUEL BONDOC			

5. PSDSs and members of monitoring teams shall utilize *Attachment B: School Readiness Monitoring and Evaluation Tool* and all results shall be uploaded in this link:

<https://tinyurl.com/PampangaOBEMonitoring>

6. Schools are advised to prepare the accomplished Monitoring tools (*Attachment B*) in four copies: one for the school's record and three for the Schools Division Office, to facilitate faster on-site monitoring and evaluation.
7. This memorandum shall serve as travel authority of the monitoring team.
8. Wide dissemination of this Memorandum is desired.

ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent





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Attachment A

SY 2024-2025 SCHOOL OPENING MONITORING PLAN

I. Objective	To Monitor the readiness of schools for the Brigada Eskwela, Balik Eskwela, and provide technical assistance to schools relative thereto facilities in the new normal and curriculum, as well as crucial resources to be.
II. Scope	PUBLIC: 33 Districts and 7 Clusters PRIVATE: 5 Zones
III. Monitoring Target	100% of the schools under the division be monitored and given TA
IV. Planned Output	School Readiness Report/ Consolidated Accomplished Monitoring Tool submitted / reported to the EXECOM on a weekly basis
V. Monitoring Period	6 weeks Inclusive Dates: August 6 to September 13, 2024
VI. Data Gathering Modes	1. Administration of monitoring tools in hard or soft copies/ 2. Online Reporting of consolidated data and reports



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Attachment B

SCHOOL READINESS MONITORING AND EVALUATION TOOL
SY. 2024-2025

School ID: _____ Date: _____
School Name: _____
Cluster/District: _____ School Head: _____

A. SCHOOL ENROLMENT

GRADE LEVEL	TOTAL NUMBER OF ENROLMENT			
	2023-2024		2024-2025	
	MALE	FEMALE	MALE	FEMALE

Provide reason/s for the decrease in enrolment:

B. SCHOOL RESOURCES

NUMBER OF TEACHERS		NUMBER OF TEXTBOOKS		NUMBER OF FUNCTIONAL CLASSROOMS		NUMBER OF SEATS	
Pls. indicate total no.	<input type="checkbox"/> IN NEED	Pls. indicate total no.	<input type="checkbox"/> IN NEED	Pls. indicate total no.	<input type="checkbox"/> IN NEED	Pls. indicate total no.	<input type="checkbox"/> IN NEED
_____	<input type="checkbox"/> EQUITABLE	_____	<input type="checkbox"/> EQUITABLE	_____	<input type="checkbox"/> EQUITABLE	_____	<input type="checkbox"/> EQUITABLE
	<input type="checkbox"/> EXCESS		<input type="checkbox"/> EXCESS		<input type="checkbox"/> EXCESS		<input type="checkbox"/> EXCESS

Remarks:



Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
Telephone No.: (045) 435-2728; (045) 435-7404
Email Address: pampanga@deped.gov.ph
Website: www.depedpampanga.ph



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C. LEARNING RESOURCES

SUBJECTS	NO. OF SELF LEARNING MODULES	DESCRIPTIONS
KINDERGARTEN <i>(if applicable)</i>		
GRADE LEVEL ____		



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GRADE LEVEL ____		

D. ISSUES AND CONCERNS

ISSUES AND CONCERNS	ACTION TAKEN	REMARKS (Resolved, Unsolved, Referred)

Prepared by:

School Head

Monitored and Evaluated by:



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