



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA

September 2, 2024

DIVISION MEMORANDUM

No. 565, s. 2024

ADMINISTRATION OF THE RAPID MATHEMATICS ASSESSMENT (RMA) FOR GRADES 1 TO 3 AND PROJECT ALL NUMERATES (PAN) PRE-TEST FOR GRADES 4 TO 7 FOR THE SCHOOL YEAR (SY) 2024-2025

- To: Assistant Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Secondary/ Elementary Principals/ School Heads
Mathematics Cluster Coordinator/ District Mathematics Representatives
All Others Concerned
1. Pursuant to Regional Memorandum No. 582, s. 2024, regarding the region-wide administration of the Project All Numerates (PAN) Assessment for Grades 4 to 7 and the Rapid Mathematics Assessment (RMA) for Grades 1 to 3, this Schools Division, through the Curriculum Implementation Division, shall conduct the pre-tests for the PAN and RMA from September 9-13, 2024.
 2. The activity is aimed at:
 - a. determining the numeracy level of Grades 1 to 7 learners as basis for the interventions and innovations at the school and division level targeting the needs of the learners;
 - b. identifying the different consolidated issues, concerns, challenges, and best practices of each school as a basis for future plans and ways forward;
 - c. utilizing the results as a significant basis for planning a suitable and appropriate context-based intervention strategies for the next school year; and
 - d. providing salient findings, conclusions, and recommendations in revisiting current instructional practices of teachers in assisting learners towards improving their levels of numeracy.
 3. The Division Learning Resource Management and Development Section (LRMDS) Supervisor shall be provided a Google Drive link containing the assessment tools, Table of Specifications (TOS), and answer keys from the Regional Learning Resource Supervisor. The LRMDS Supervisor shall then download the assessment tools, TOS, and answer keys, upload them to a newly created Google Drive, and share the files with school heads, school testing coordinators, and school mathematics leaders.
 4. All schools shall ensure the veracity and security of the assessment tools and shall be administered properly. School heads are responsible for strictly supervising the conduct of the assessments. Schools may use print or non-print materials for

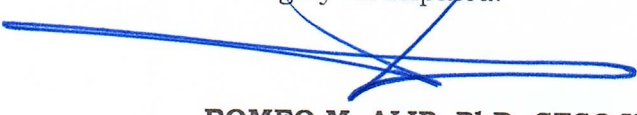


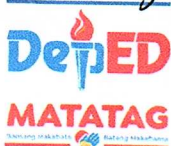
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- administering the PAN assessments, and they may also adopt computer-based or computer-assisted approaches as needed.
5. The printing and/or reproduction of the assessment tools shall be charged to the School Maintenance and Other Operating Expenses (MOOE) and other local funds subject to usual accounting and auditing rules.
 6. For teacher-examiners, they may click the link of the explainer video to watch the procedures on how to administer the PAN tools in assessing learners' numeracy skills (<https://tinyurl.com/PANExplainerVideo>).
 7. The RMA for Grades 1 to 3, associated with the PAN, focuses on evaluating learners' foundational mathematical skills and understanding in a concise and efficient manner.
 8. Starting SY 2024-2025, only Grades 4 to 7 shall take the PAN Assessment Tools. Grades 1 to 3 shall take the RMA and shall continue to use the Window Cards provided by PAN as part of their drills.
 9. In this regard, Education Program Supervisors (EPS) and Public Schools District Supervisors (PSDS) shall supervise, monitor, and evaluate the conduct of the pre-tests for the PAN and RMA to provide technical assistance and recommend solutions to the identified gaps and problems that may arise during the implementation.
 10. Please see Enclosure for the (1) List of Assigned Monitoring Supervisors, (2) Table for the Number of Minutes, Items, and Points for Project All Numerates Assessment, (3) Teacher's Report on the Results of the Project All Numerates Assessment, (4) School Report on the Results of the Project All Numerates Assessment, and (5) Monitoring Tool for Project All Numerates.
 11. This Memorandum serves as the **official travel order authority** for all personnel involved in the administration of PAN and RMA for SY 2024-2025.
 12. Immediate dissemination of this memorandum is highly anticipated.


ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. ____, s. 2024

**LIST OF ASSIGNED MONITORING SUPERVISORS FOR THE ADMINISTRATION
OF PAN AND RMA FOR SY 2024 – 2025**

Cluster/ District		Monitoring Team	
Cluster I	Arayat East	Marites S. Mallari	
	Arayat West	Irene C. Lulu	
	Magalang North	Ruby M. Jimenez, PhD	
	Magalang South	Andrea T. Gutierrez, PhD, LLB	
Cluster II	Porac East	Bernadette C. Tiongco, PhD	
	Porac West	Abelardo I. Garcia	
	Guagua East	Emyleen C. Samonte, EdD	
	Guagua West	Ma. Rita Alicia S. Alipio	
	Sasmuan	Donfermin M. Mercado	
	Santa Rita	Emily R. Maninang	
Cluster III	Lubao North	Randy N. Batac	
	Lubao East	Gloria M. Pineda, EdD	
	Lubao West	Raquel R. Yuzon, EdD	
	Floridablanca East	Ignacia P. Quiros	
	Floridablanca West	Bernabeth B. Manio, PhD	
Cluster IV	Bacolor North	Philip T. Paulino, EdD	
	Bacolor South	Lolita L. Molano, PhD	
	Mexico West	Delapaz T. Waje, EdD	
	Mexico North	Bernadette V. Lerit, PhD	
	Mexico South	Edna L. Pineda	
	Sta Ana	Eloida N. Labrador	
Cluster V	San Luis	Madilyn V. Ayson, EdD	
	Candaba East	Constancio L. Rodriguez	
	Candaba West	Elizer M. Dimarucut, EdD	
	Candaba North	Nenita G. Salas, EdD	
Cluster VI	Apalit	Marlene G. Manansala, EdD	
	Sto Tomas	Anna Liza I. Pineda	
	Minalin	Edna L. Severo, PhD	
	San Simon	Julieta V. Sagum	
Cluster VII	Masantol North	Renato B. Canilao	
	Masantol South	Aurelio B. Canilao	
	Macabebe East	Alvin G. Gozun, EdD	
	Macabebe West	Nairo S. Olalia, EdD	



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Enclosure No. 2 to Division Memorandum No. ____, s. 2024

**TABLE FOR THE NUMBER OF MINUTES, ITEMS, AND POINTS FOR PROJECT
ALL NUMERATES ASSESSMENT**

Grade Level		Grade 4	Grade 5	Grade 6	Grade 7	Testing Window
Part I (Oral)	No. of Minutes	15 mins.	15 mins.	15 mins.	15 mins.	Day 1 to 3 (Individually)
	No. of Items	15	15	15	15	
	No. of Pts.	1 pt	1 pt	1 pt	1 pt	
	Score	15	15	15	15	
Part II.A (Oral)	No. of Minutes	10 mins.	10 mins.	10 mins.	12 mins.	Grades 4 to 6: 25 mins. Grade 7: 27 minutes
	No. of Items	5	5	5	12	
	No. of Pts.	2 pts	2 pts	2 pts	1 pt	
	Score	10	10	10	12	
Part II.B (Written)	No. of Minutes	15 mins.	15 mins.	15 mins.	18 mins.	Day 4 (Simultaneous)
	No. of Items	5	5	5	13	
	No. of Pts.	2 pts	2 pts	2 pts	1 pt	
	Score	10	10	10	13	
Part III (Written)	No. of Minutes	40 mins.	40 mins.	40 mins.	35 mins.	Grades 4 to 6: 55 minutes Grade 7: 53 minutes
	No. of Problems	5	5	5	5	
	No. of Pts.	5 pts	5 pts	5 pts	4 pts	
	Score	25	25	25	20	
Part IV (Written)	No. of Items	400	400	400	400	Day 5 (Simultaneous)
	Divisor	10	10	10	10	
	Score	40	40	40	40	
Total Score		100	100	100	100	

Legend:

Part IV	Grade 4	Grade 5	Grade 6	Grade 7
Addition	20 mins	20 mins	20 mins	20 mins
Subtraction	25 mins	25 mins	25 mins	25 mins
Multiplication	35 mins	35 mins	40 mins	40 mins
Division	45 mins	45 mins	50 mins	55 mins
Total Time	2 hours and 5 minutes	2 hours and 5 minutes	2 hours and 15 minutes	2 hours and 20 minutes

Numeracy Description based on Learner's Total Score	
Numeracy Level	Total Score
Numerates	85 and above
Nearly Numerates	75 - 84
Non-Numerates	74 and below



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Enclosure No. 3 to Division Memorandum No. ____, s. 2024

**TEACHER'S REPORT ON THE RESULTS OF THE PROJECT ALL NUMERATES
 (PAN) ASSESSMENT**

School: _____
 Grade Level: _____
 Section (if applicable): _____
 Total No. of Enrolled Learners: _____ No. of Male: _____ No. of Female: _____
 Total No. of Takers: _____ No. of Male Takers: _____ No. of Female Takers: _____
 Number of Learners who are Numerates (85 and above): _____
 Number of Learners who are Nearly - Numerates (75 to 84): _____
 Number of Learners who are Non-Numerates (74 and below): _____

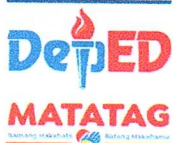
Part A. Five (5) Most Learned and Least Learned Items

Item No.	Most Learned Competencies	Rank	Item No.	Least Learned Competencies	Rank

Analysis and Interpretation:

Prepared by:

 Subject Teacher



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Enclosure No. 4 to Division Memorandum No. ____, s. 2024

SCHOOL REPORT ON THE RESULTS OF THE PROJECT ALL NUMERATES (PAN) ASSESSMENT

Division: _____
 School: _____
 Address of the School: _____
 Grade Level: _____
 Total No. of Enrolled Learners: _____ No. of Male: _____ No. of Female: _____
 Total No. of Takers: _____ No. of Male Takers: _____ No. of Female Takers: _____
 Number of Learners who are Numerates (85 and above): _____
 Number of Learners who are Nearly - Numerates (75 to 84): _____
 Number of Learners who are Non-Numerates (74 and below): _____

Part A. Five (5) Most Learned and Least Learned Items

Item No.	Most Learned Competencies	Rank	Item No.	Least Learned Competencies	Rank

Analysis and Interpretation:

Prepared by:

School Head



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Enclosure No. 5 to Division Memorandum No. ____, s. 2024

MONITORING TOOL FOR PROJECT ALL NUMERATES

Direction: Please accomplish this monitoring tool appropriately and honestly.

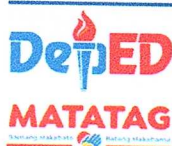
1. School Profile	
Name of School	
School Address	
Division	
School I.D.	
Name of School Head/Principal	
Designation of School Head	
Contact # of School Head/ Principal	
Email address of School Head/Principal	

2. Enrolment Data & Actual Test Takers of the School		
Grade Level	Number of Enrollees	Total No. of Test Takers
Total		

3. Modality Used in Assessing the Learners	
Assessment Modality	Please (/)
1. On-Line	
2. Face-to-Face	
3. Others (Please specify)	

4. Assessment Tool/s Used	
Name	Please (/)
Printed	
Google Forms	
Kahoot	
Quizizz	
Others (Please specify)	

5. Priority Issues and Concerns on the Administration of Project All Numerates		
Issues/Concerns	Lessons Learned	Ways Forward



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6. Technical Assistance (TA) Needed	
Needed TA	Remarks, if any

7. Best Practices or Programs to improve the students' performance in PAN

8. Suggestions and Recommendations for the successful conduct of the administration of PAN

<i>Monitor:</i> _____	<i>Conformed:</i> _____	<i>Noted:</i> _____
(Position)	(Position)	(Position)
Date:	Date:	Date:



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