

Republic of the Philippines

Department of Education

Region III

SCHOOLS DIVISION OF PAMPANGA

September 19, 2024

DIVISION MEMORANDUM No. <u>6/0</u>, s. 2024

COMPOSITION AND STRUCTURE OF THE DIVISION PAYROLL SERVICES UNIT (DPSU) IN THE SCHOOLS DIVISION OF PAMPANGA

To: Assistant Schools Division Superintendents

Division Chiefs

Functional Unit Heads

Education Program Supervisors

Public Schools District Supervisors

Public Elementary and Secondary School Heads

Teaching and Non-Teaching Personnel

All Others Concerned

1. In compliance with the requirement for the final assessment of the Regional Payroll Services Unit (RPSU), please be informed of the herein designation of the following personnel to compose the Division Payroll Services Unit (DPSU) in SDO Pampanga with the following functions to wit:

Unit Name:

DIVISION PAYROLL SERVICES UNIT

Unit Supervisor:

JB B. MANALANG

Administrative Officer V

Unit Staff:

DAVE B. PONCE

Administrative Officer II Data Encoder (Elementary)

MA. ROSARIO Q. MANGALINO

Administrative Assistant III Data Controller (Elementary)

ALVIN S. VITAL

Administrative Assistant III Data Controller (Elementary)

PATRICK JEFF V. DEL VAL

Administrative Assistant III Data Encoder (Secondary)

PERSAN C. CALILUNG

Administrative Assistant III Data Controller (Secondary)







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ANALIZA A. PINEDA

Administrative Assistant II Administrative Support

CECILIA T. DIWA

Administrative Aide I Administrative Support

For information and guidance.

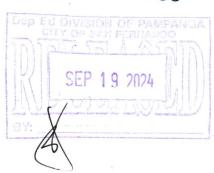
ROMEO M. ALIP, PhD, CESO V

Schools Division Superintendent

Encl.: As stated

AOAS/09-56-2024

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