



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

November 21, 2024

DIVISION MEMORANDUM
No. 771, s. 2024

PRIVATE SCHOOLS' FY 2024 QUARTER 4 CONVENTION

TO: Asst. Schools Division Superintendent
CID and SGOD Chiefs
Public Schools District Supervisors
Heads of Private Schools / Private Technical-Vocational Institutions
All others concerned

1. In light of the important and relevant announcements, updates, and concerns regarding private schools, the Schools Division Office (SDO) of Pampanga, through the School Management Monitoring & Evaluation (SMM&E) Section, shall spearhead PriSAP's FY 2024 Quarter 4 Convention, scheduled on **December 12, 2024**, 8:00 a.m., at **Arzobispado de Pampanga** (Chancery), San Jose Road, City of San Fernando, Pampanga.
2. This collaborative effort shall bring together the members of the Private Schools' Association of Pampanga in a forum for communication and collaboration.
3. Anent to this, all PriSAP members are required to pay a registration fee of ₱1,000.00 per person. This fee will be centrally collected and managed by the Zonal Managers to cover the meeting's operational expenses. Pre-registration shall be completed by December 6, 2024 to ensure participation. Failure to register by the deadline may result in exclusion from the conference. As an iteration, the institutional fee of P1,000.00, as articulated in the PriSAP By Laws under Article 8, Section 1 which is payable every five years shall also be collected.
4. The following activities are outlined:

AM:

- Session: Legal Mind for School Leaders
(Keynote Speaker: Atty. Joseph Noel Estrada, *Chief Legal Officer – 2nd Congressional Commission on Education II*)



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PM:

- Reading of the previous Minutes of the Meeting
- PriSAP matters (Financial report, Update of activities)
- DepEd matters; and
- PriSAP Christmas party:

Theme: Colors of Christmas (Attire: Semi-formal)

- o North – Red
- o East – Blue
- o South – Purple
- o West – Green
- o Central – Yellow
- o ExeCom - Pink

Exchange Gift (worth P500.00)

Presentations (Per zone)

5. For information, guidance, and compliance.

ROMEO M. ALIP PhD, CESO V
Schools Division Superintendent

