



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA

December 2, 2024

DIVISION MEMORANDUM
No. 891, s. 2024

**HR FELLOW FOR THE CONDUCT OF SEMINAR-WORKSHOP ON THE GRIEVANCE
MACHINERY AND PROCEDURE OF DEPED ALTERNATIVE MODES OF SETTLING DISPUTE
IN SCHOOLS**

To: Asst. Schools Division Superintendents
Chief Education Supervisors
Public Schools District Supervisors
HR Fellows
All others concerned

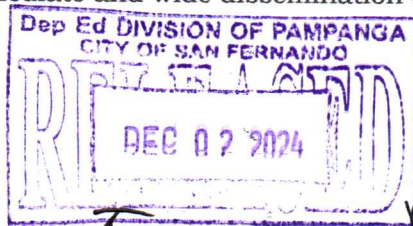
1. With reference to Division Memorandum No. 883, s. 2024 which is the Conduct of Seminar-Workshop on the Grievance Machinery and Procedure of DepEd Alternative Modes of Settling Dispute in Schools, the field is hereby informed of the following HR Fellow who shall facilitate the program flow and program support e in the above-cited division activity:

HR FELLOW

Date	Venue	HR Fellow	Station/ School
December 4-5, 2024	GREENE MANOR City of San Fernando, Pampanga (Day 1)	Rowell C. Diwa (Head Teacher)	Betis High School
	OTEL PAMPANGA City of San Fernando, Pampanga (Day 2)		

2. Travel and other incidental expenses shall be charged against the School MOOE, subject to the usual accounting and auditing rules and regulations. This Division Memorandum shall also serve as the official travel authority. In case of suspension of work, the said personnel and Technical Working Group of the said activities are eligible to claim for compensatory time-off (CTO).

3. Immediate and wide dissemination of this Memorandum is enjoined.



ROMEO M. ALIP PhD, CESO V
Schools Division Superintendent



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