



Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OF PAMPANGA**

December 3, 2024

DIVISION MEMORANDUM

No. 903, s. 2024

**DIVISION SEMINAR OF KEY STAGE 1 TEACHERS ON LITERACY  
AND NUMERACY**

To: Assistant Schools Division Superintendents  
Chief Education Program Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary School Heads

1. This Office announces the conduct of a three-day Division Seminar of Key Stage 1 Teachers on Literacy and Numeracy slated on December 13, 17, and 18, 2024 at Greene Manor Hotel, Lazatin Blvd., Dolores, City of San Fernando, and Mexico Elementary School, Mexico, Pampanga.
2. The seminar specifically aims to:
  - a. enhance their basic knowledge and pedagogical skills in teaching literacy and numeracy;
  - b. strengthen teachers' capability to teach and assess reading and numeracy skills effectively;
  - c. improve reading and numeracy skills of the K to 3 learners following the K to 12 programs and MATATAG curriculum;
  - d. strengthen teacher's capability to teach and assess reading and numeracy skills effectively;
  - e. create learning environment that fosters the application of literacy and numeracy development and instruction;
  - f. plan and implement balanced literacy and numeracy instruction for K-3 learners enhance teachers' competencies in developing positive attitudes and motivation towards reading among K-3 learners;
  - g. gain deeper understanding of the model of motivation to read towards developing learners basic reading skills;
  - h. discuss how reading and the right choice of stories help develop learners' skills;
  - i. strengthen teachers' competencies in selecting appropriate reading texts that meet learners' interests;
  - j. utilize authentic and contextualized strategies and activities to develop KS1 numeracy skills;
  - k. explore how interactive teaching and learning strategies and activities in reading/literacy and numeracy enhance students' engagement; and



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1. deepen KS1 teachers' literacy/reading and numeracy concepts and pedagogies.
3. The participants in this three-day training are the select untrained key stage 1 teachers with limited or no experience in teaching literacy and numeracy. Each district is allotted six (6) participants (one (1) Kinder, two (2) Grade 1, two (2) Grade 2, and one (1) Grade 3). Please refer to enclosure No. 2 for the complete list of participants.
4. Likewise, the participants are requested to bring their own laptops and extension cords for the workshops and other activities.
5. This memorandum shall serve as the travel authority of all the participants.
6. Travel expenses of the participants can be charged against local school funds while the food and other training materials shall be funded through the Human Resource and Development (HRD) subject to the usual accounting rules and regulations
7. Wide dissemination of this Memorandum to all concerned is earnestly desired.

**ROMEO M. ALIP PhD, CESO V**  
*Schools Division Superintendent*



CID-IM-04



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**Division Seminar of Key Stage 1 Teachers on Literacy and Numeracy**  
 December 13, 17, and 19, 2024

**MATRIX OF ACTIVITIES**

December 13, 2024 Day 1	December 17, 2024 Day 2	December 19, 2024 Day 3
7:00 am – 8:00 am <b>Arrival &amp; Registration of Participants</b>		
8:00 am – 8:30 am Mini-Opening Program	8:00 am – 8:15 am MOL	8:00 am – 8:15 am MOL
8:30 am – 10:15 am <b>Developing Numeracy Skills for K-3 Learners</b> Leonor E. Diaz PhD Professor, UP Diliman	8:15 am-10:00 am <b>Developing Positive Attitudes and Motivation Towards Reading</b> Ana Maria Margarita S. Salvador PhD Professor, UP Diliman	8:30 am – 10:00 am <b>Developing Word Reading Skills</b> Portia P. Padilla PhD Professor, UP Diliman
10:00 am – 10:15 am - Morning Break		
10:30 am-12:00 nn <b>Developing Numeracy Skills for K-3 Learners Continuation</b> Leonor E. Diaz PhD Professor, UP Diliman	10:15 am – 12:00 nn <b>Developing Positive Attitudes and Motivation Towards Reading-Workshop</b> Ana Maria Margarita S. Salvador PhD Professor, UP Diliman	10:15 pm – 12:00 pm <b>Developing Word Reading Skills-Workshop</b> Portia P. Padilla PhD Professor, UP Diliman
12:00 nn – 1:00 pm Lunch Break		
1:00 pm-3:00 pm <b>Developing Numeracy Skills for K-3 Learners Continuation</b> Leonor E. Diaz PhD Professor, UP Diliman	1:00 pm-3:00 pm <b>Developing Positive Attitudes and Motivation Towards Reading</b> Ana Maria Margarita S. Salvador PhD Professor, UP Diliman	1:00 pm- 3:00 pm <b>Developing Comprehension Skills</b> June D. Cunanan EPS-I, English
3:00 pm – 3:15 pm Afternoon Break		
3:15 pm – 5:00pm <b>Developing Numeracy Skills for K-3 Learners Continuation</b> Leonor E. Diaz PhD Professor, UP Diliman	3:15 pm – 5:00 pm <b>Developing Positive Attitudes and Motivation Towards Reading -Workshop</b> Ana Maria Margarita S. Salvador PhD Professor, UP Diliman	3:15 pm – 4:30 pm <b>Developing Comprehension Skills</b> Portia P. Padilla PhD Professor, UP Diliman
		4:30 pm-5:00 Closing Program West Sector
Officers of the Day North Sector	Officers of the Day East Sector	Officers of the Day South Sector



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LIST OF PARTICIPANTS

No	DISTRICT	GRADE LEVEL	NAME OF TEACHER	SCHOOL
1	ARAYAT EAST	Kinder	Ella Marie Balatbat-Galvez	Mapalad ES
		1	Beverliza C. Ramos	Suclayin ES
		1	Geraldine Z. Adriano	Batasan ES
		2	Raquel A. Ferrer	San Juan Baño ES
		2	Catherine W. Pablo	San Juan Baño ES
		3	Sunshine B. Capit	Suclayin ES
2	ARAYAT WEST	Kinder	Myka B. Narciso	Lacmit ES
		1	Regine R. Garcia	Bitas ES
		1	Sherlyn T. Lansangan	Arayat Central ES
		2	Chona S. Dizon	Baliti ES
		2	Ma. Lucia S. Guzman	Buensuceso ES
		3	China Shane Tuazon	Arenas ES
3	BACOLOR NORTH	Kinder	Melissa Jane Pineda	Eliseo Belen ES Annex
		1	Mikee C. Bartolome	Maliwalu ES
		1	Maikha Mendoza	Mesalipit ES
		2	Ana Lea M. Mendoza	Cabalantian ES SL
		2	Jayvee A. Pamintuan	Dolores ES
		3	Janine Babula	Cabetican ES
4	BACOLOR SOUTH	Kinder	Erica Balingit	Bacolor Integrated School
		1	Anna Jazelle Bengco	Tinajero Integrated School
		1	Stephanie Grace G. Laguda	Parulog ES
		2	Abigail J. Uncad	San Antonio Integrated School
		2	Conete Joyce Liwanag	Cabetican ES-Proper
		3	Paula Potencia	Maliwalu ES-Proper
5	MAGALANG NORTH	Kinder	Sheila Mae R. Santos	San Miguel ES
		1	Analyn N. Manalang	San Isidro Rest. ES
		1	Arlene T. Morden	Dolores ES
		2	Jessa N. Maglaqui	Sta. Lucia ES
		2	Jenilyn M. Badua	San Isidro Rest. ES
		3	Kristine Joy G. Magallanes	Sto Rosario ES



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No	DISTRICT	GRADE LEVEL	NAME OF TEACHER	SCHOOL
6	MAGALANG SOUTH	Kinder	Nargie P. Sanguyo	Magalang ES
		1	Neslie G. Acierto	Orchard ES
		1	Karen Joy G. Algabre.	San Pablo ES
		2	Agnes C. Banal	San Pablo ES
		2	Cherry Grace Aguas	San Pedro 2 ES
		3	Berlee Rose D. Cunanan	San Jose Elementary
7	PORAC EAST	Kinder	Hairissel D. Razon	Porac ES
		1	Margie D. Bengco	Francisco Henson ES
		1	Jenina C. Villapaña	Manibaug Paralaya ES
		2	Shara Mae L. Hipolito	Calzadang Bayu ES
		2	Marivic B. Tolentino	Dolores ES
		3	May Ann G. Santiago	Manibaug Libutad ES
8	PORAC WEST	Kinder	Ellaine L. Sason	Mitla Es
		1	Roxan B. Garcia	Pulung Santol ES
		1	Racquel P. David	Mancatian ES
		2	Maria Alexandra I. Yumul	Mancatian Balik Barangay ES
		2	Liezel D. Batul	Pias ES
		3	Domingo L. Belangel III	Mitla Balik Barangay ES
9	CANDABA EAST	Kinder	Maria Fatima P. Sale	Bahay Pare ES
		1	Zenaida T. Malang	Bahay Pare ES
10	CANDABA NORTH	Kinder	Joan G. Lamera	Paralaya ES
		1	Fatima Jane P. Gatus	San Agustin ES
		1	Dannica O. Lapuz	Sto. Rosario ES
		2	John Oliver Q. Sibug	Lanang ES
		2	Charito M. Tolentino	Candaba ES
		3	Alma S. Padilla	Pansinao ES
11	CANDABA WEST	Kinder	Joan G. Lamera	Paralaya ES
		1	Fatima Jane P. Gatus	San Agustin ES
		1	Dannica O. Lapuz	Sto. Rosario ES
		2	John Oliver Q. Sibug	Lanang ES
		2	Charito M. Tolentino	Candaba ES
		3	Alma S. Padilla	Pansinao ES



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No	DISTRICT	GRADE LEVEL	NAME OF TEACHER	SCHOOL
12	MEXICO NORTH	Kinder	Daisy W. Tolentino	Sto. Rosario ES
		1	Wendy A. Malonzo	San Miguel ES
		1	Liza L. Narciso	Panipuan ES
		2	Edelcitas M. Mercado	Concepcion ES
		2	Rachelle M. Pamintuan	San Patricio ES
		3	Analiza L. Valencia	Suclaban ES
13	MEXICO SOUTH	Kinder	Helen G. Calma	San Vicente ES
		1	Michelle S. Reyes	San Antonio ES
		1	Lorecyn C. Napao	Sto Domingo ES
		2	Edna Lyn S, Manaloto	San Vicente ES
		2	Arceli P. Salac	Mexico ES
		3	Katherine F. Velasco	Mexico ES
14	MEXICO WEST	Kinder	Camille D. Guevarra	Cawayan Int. School
		1	Mercy Joy S. Espino	San Juan ES
		1	Johanna M. Ribao	Pandacaqui ES
		2	Charlene F. Sibug	Pandacaqui Rest ES
		2	Carolina S. Layug	Pandacaqui ES
		3	Shiela Mae G. Ancheta	San Juan ES
15	SAN LUIS	Kinder	Ronnielyn P. Santos	Margarita P. Bondoc ES
		1	Crisel S. Galang	San Juan Es
		1	Mary Rose M. Sangcap	San Agustin ES
		2	Mika M. Sangcap	San Luis Central Sch.
		2	Krizzia Ann B. Dizon	Don Emigdio A Bondoc ES
		3	N-Cell Joy C. Ferrera	San Isidro ES
16	STA. ANA	Kinder	Queenie Marian S. Salac	Sto. Rosario ES
		1	Shirley B. Culala	Sta. Maria ES
		1	Myka G. Lumanog	San Pablo ES
		2	Ma. Abigail D. Labrador	Sta. Ana ES
		2	Analiza G. Gumabon	Fulgencio Matias ES
		3	Rachel P. Balajadia	San Juan ES
17	APALIT	Kinder	Joanne Fabian	Macario Arnedo ES
		1	Jenny S. Gonzales	Balucuc ES
		1	Marivic D. Merete	Fausto Gonzales Sioco Memorial School
		2	Raven Ritzelle B. Danganan	Sucad ES
		2	Charlene M. Tallada	Sampaga ES
		3	Rolando Marin	Sto. Rosario ES



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18	MACABEBE EAST	Kinder	Hanes R. Turla	San Roque ES
		1	Denelyn Y. David	
		1	Gill Ann T. Bonifacio	Caduang Tete ES
		2	Anjelyn A. Cabrera	San Vicente Ferrer ES
		2	Armelita N. Masangcay	Telacsan ES
		3	Allana Joy S. Sunga	Macabebe ES
19	MACABEBE WEST	Kinder	Mary Jane M. Montano	San Esteban ES
		1	Argin M. Isip	Sto Nino ES
		1	Morel Michael I. Yanga	Sto Rosario ES
		2	Janella M. Suing	San Esteban ES
		2	Jersom D. Lacanlale	Sitio Mindanao Int. Sch.
		3	Jingky N. Mendoza	Dalan Baliti ES
20	MASANTOL NORTH	Kinder	Rica Mae S. Manansala	Masantol ES
		1	Monaliza F. Meneses	San Nicolas ES
		1	Jollina B. Torno	Sta. Cruz Annex ES
		2	Maria Sheba L. Ocampo	Masantol ES
		Kinder	Rose M. Balingit	Sapang Kawayan ES
21	MASANTOL SOUTH	1	Megan Q. Sunga	Bebe Matua ES
		1	Mary Joy Manansala	Bebe Anac ES
		2	Patrick Nichole Q. Sunga	Sagrada Familia ES
		2	Monette Mamangun	Bebe Anac ES
		3	Rex Michael Caylao	Caingin ES
22	MINALIN	Kinder	Solina W. De Guzman	San Francisco ES
		1	Frances Cary D. Tongol	Dawe ES
		1	Essel P. Tongol	Sta. Rita ES
		2	Janize M. Garcia	Sto. Domingo ES
		2	Pauline Joy W. Elacion	Bulac ES
		3	Monica Anne S. Mercado	Sta. Maria ES
23	SAN SIMON	Kinder	Catherine Burgos	San Pablo ES
		1	Enchelyn B. Carino	San Miguel ES
		1	Camille Anne I. Pineda	San Agustin Int. Sch.
		2	Jasper S. Lopez	San Miguel ES
		2	Alistair Clariz C. Cano	San Agustin Int. Sch.
		3	Maria Fatima R. Cabral	Sta. Monica ES



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24	STO. TOMAS	Kinder	Merlyn M. Lingat	Sto. Rosario ES
		1	Lalaine G. Manese	Sto. Rosario ES
		1	Veronica T. Munoz	Dr. Emigdio A. Bondoc ES
		2	Mae Ann R. Cunanan	Sto. Tomas ES
		2	Hymshane B. Tongol	Dr. Emigdio A. Bondoc ES
		3	Charmaine G. Mercado	Sapa ES
25	FLORIDABLANCA EAST	Kinder	Trixie Ann R. Gacusana	San Isidro ES
		1	Ashley Amira S. Alquero	Floridablanca ES
		1	Jacqueline G. Pring	San Pedro ES
		2	Winky M. Fabianes	Paguiruan ES
		2	Darriene L. Bacani	San Pedro ES
		3	Maria Lourdes M. Capati	Anon ES
26	FLORIDABLANCA WEST	Kinder	Catelyn G. Escano	Camachile ES
		1	Vanessa Marie S. Fernandez	Pandaguirig ES
		1	Daniella P. Fernando	Palmayo ES
		2	Sandra C. Raturan	FNS ES
		2	Julie M. Fiesta	Palmayo ES
		3	Mycer C. Simbulan	Nabuclod IS
27	GUAGUA EAST	Kinder	Gerlie L. Apigo	Bancal ES
		1	Camille L. Maninang	San Pedro ES
		1	Stefhanie L. Mercado	Betis ES
		2	Mylene B. Tubil	San Miguel ES
		2	Key Cee R. Magtoto	San Agustin ES
		3	Albert D. Soriano	Sta. Ines ES
28	GUAGUA WEST	Kinder	Sarah S. Utulo	Siran ES
		1	Anabelle S. Morcilla	San Isidro ES
		1	Crizel N. Canlas	San Vicente ES
		2	Arcel B. Lansangan	San Vicente ES
		2	Jewels S. Garcia	Natividad ES
		3	Daisy V. Manalang	Ascomo ES
29	LUBAO EAST	Kinder	Ma. Lucila S. Barria	San Jose Gumi IS
		1	Lynneth Susi	San Jose Gumi IS
		1	Trisha Faye S. Sibug	Sta. Barbara ES
		2	Kaye R. Payumo	Remedios ES
		2	Lanny T. Culala	Sto Cristo ES
		3	Alyssa A. Dabu	San Pablo 2nd ES



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30	LUBAO NORTH	Kinder	Joy Anne Diwa	Sta. Monica ES
		1	Sharlyn Joyce M. Fernando	San ES
		1	Eunice Lagman	Sta. Monica ES
		2	Janine Mae B. Gatus	San Roque Dau ES
		2	Fe N. Botones	Don Macario Bacani ES
		3	Christine Joy M. Manio	San Roque Dau ES
31	LUBAO WEST	Kinder	Jean Catherine Rica P. Mariano	Calangain ES
		1	Justine A. Sadsad	Calangain ES
		1	Nomerlyn C. Paule	Sta. Cruz ES
		2	Carol D. Dampil	Calangain ES
		2	Myra Luna P. Bagang	Sta. Cruz ES
		3	Cheryl C. Cunanan	Sta. Cruz ES
32	SASMUAN	Kinder	Cristina Panlaqui	Mabuanbuan ES
		1	Aileen S. Dofredo	Malusac ES
		1	Rosario S. Dofredo	Malusac ES
		2	Jocelyn D. Suba	Sto. Tomas ES
		2	5arlene Lopez	Mabuanbuan ES
		3	Marniel Caladiao	Batang Ii Int. Sch.
33	STA. RITA	Kinder	Lulu L. Simon	San Juan ES
		1	Thaila D. Cayanan	Diladila ES
		1	Danica P. Salvador	San Basilio ES
		2	Jerica L. De Leon	Diladila ES
		2	Abigael Simpao	San Basilio ES
		3	Lucille Caroline G. Payumo	Diladila ES
	MEXICO SOUTH - MEXICO ES	1	Elena Velasco	Mexico ES
		3	Jesusa Perez	Mexico ES



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Position/Role	NAME OF TEACHER	SCHOOL
PETA Officers	Rona D. Reyes	Jalung ES
	Regina B. Lapuz	Sto. Rosario ES
	Omega Golda Q. Juico	Balangcas ES
	Louella Judith Mendiola	Mexico ES
	Roe Angelo Babiera	Wenceslao ES
	Raniel L. Santos	Tacasan ES
	Joycee M. Quebral	Sucad ES
	Jenny Rose Santos	San Miguel ES
	Wilma David	Sta. Maria ES
	Roda C. Bondoc	San Isidro ES
PASAGUFIL Officers	Janet Paras	Sapa ES
	Laisa S. Serrano	Maquiapo ES
	Kristine P. Angeles	Fausto Gonzales Sioco Memorial School
Math Officers	Reynold Manalac	Magalang South
	John Joseph Puno	Porac East
	John Joshua Ordoñez	Sta. Rita

Position/Role	NAME OF TEACHER	SCHOOL
EPSvr English	June D. Cunanan	Division Office-CID
EPSvr-Filipino/Kinder	Cherry G. Vinluan PhD	Division Office-CID
EPSvr- Mathematics	Garry L. Pangan PhD	Division Office-CID
QATAME/TWG	Rolylyn H. Dado	San Juan HS, Mexico
	Jocelyn P. Cunanan	Diosdado MHS, Mexico
	Josephine M. Del Rosario	Nicanor David Vergara HS
First Aiders	Myrna Salgado	Division Office-SGOD-SHS
	Aile Bernardo	Division Office-SGOD-SHS



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