



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

January 9, 2025

DIVISION MEMORANDUM
No. 034, s. 2025

COORDINATION MEETING OF DISTRICT/CLUSTER SBM COORDINATORS

TO: Asst. Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
District/Cluster SBM Coordinators
All others concerned

1. In view of the different activities and urgent concerns lined up under the School Management Monitoring & Evaluation (SMM&E) Section under the School Governance and Operations Division (SGOD) for FY 2025, this Office announces the conduct of the Coordination Meeting of all District and Cluster SBM (School-Based Management) Coordinators at **Bacolor Integrated School**, Bacolor South District on **January 14, 2025** at 8:30 a.m.
2. The following shall form part of the agenda:
 - a. Consolidation of SBM Assessment results;
 - b. Technical Assistance on SBM;
 - c. School Governance Council validation;
 - d. SBM Convention;
 - e. Profiling of SBM Coordinators; and
 - f. Other M&E matters.
3. As a reiteration, the new District and Cluster SBM coordinators shall be school heads.
4. Participants are also requested to bring their laptops, extension cords, and other necessary devices during the activity.



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5. This communication shall serve as the official Travel Authority of the participants.
6. Immediate and wide dissemination of this Memorandum is enjoined.

ROMEO M. ALIP PhD, CESO V
Schools Division Superintendent *mdm*

