



Republic of the Philippines  
**Department of Education**  
Region III  
**SCHOOLS DIVISION OF PAMPANGA**

February 11, 2025

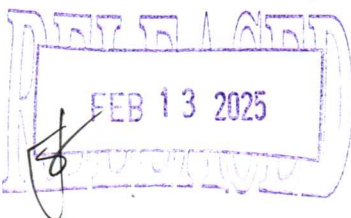
DIVISION MEMORANDUM  
No. 115, s. 2025

**MANDATORY ENROLLMENT IN THE GSIS TOUCH MOBILE APPLICATION**

To: Assistant Schools Division Superintendents  
Division Chiefs  
Functional Unit Heads  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Teaching and Non-Teaching Personnel  
All Others Concerned

1. The field is hereby informed that the official mobile application (GSIS Touch) of the Government Service Insurance System will soon serve as the central hub for accessing its services. Therefore, enrolling in this application is essential for facilitating transactions with the agency.
2. With this, all employees in this Division who haven't yet downloaded and enrolled in the GSIS Touch/GTOUCH are mandated to download and enroll in the said mobile application immediately per Memorandum No. 024, s. 2025 from the DepEd Region III Office to avoid the possible incurrence of problems in processing members' benefits and other transactions once the operation of kiosks is totally stopped.
3. Please update your mobile phone number with the Division's Agency Authorized Officer (AAO) at the Personnel Section before registering with GTOUCH, as the One-Time PIN (OTP) will be sent to your registered contact number for authentication.
4. You may download the copy of the unnumbered memorandum from the Office of the Undersecretary for Finance dated July 22, 2024, for the steps to register to the GSIS Touch App through this link: <https://bit.ly/GTpampenroll>. The link also includes the list of employees under this Division who have not enrolled with the GSIS Touch App as of February 11, 2025.
5. Wide dissemination and strict compliance of this memorandum is desired.

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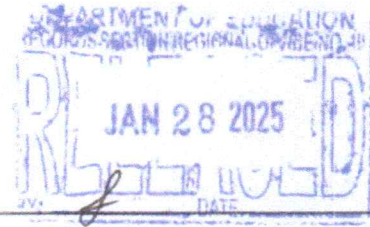


**ROMEO M. ALIP, PhD, CESO V**  
Schools Division Superintendent

Encl.: As stated  
AOAS/02-011-2025



Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON



**MEMORANDUM**

No. 024, s. 2025

**MANDATORY ENROLLMENT WITH THE GSIS TOUCH APPLICATION**

To : Schools Division Superintendents  
- Division of Angeles City  
- Division of City of San Fernando  
- Division of Mabalacat City  
- Division of Pampanga  
All Others Concerned

1. The Government Service Insurance System (GSIS) Pampanga Office reported that there are still employees in your respective Divisions who are not yet enrolled with the GSIS Touch, a mobile application provided by the GSIS in lieu of the kiosks and over- the-counter transactions with the System.
2. Please be advised that the GSIS Pampanga Office have started gradually pulling-out the operations of the kiosks and over-the-counter transactions, which are being replaced by the implementation of the GSIS Touch application.
3. Accordingly, please advise concerned employees to immediately enroll with the GSIS Touch App to avoid the possible incurrence of problems in the processing of members' benefits and other transactions once the operation of the kiosks will be totally stopped.
4. A copy of a Powerpoint presentation on the process of the enrollment was provided by the GSIS Office to assist members. It also includes the discussion of the benefits and other salient features of the application. The file can be accessed through the link: <https://shorturl.at/hNIHS>. The link also includes the detailed list of employees who are not yet enrolled with the GSIS Touch App as of December 31, 2024.
5. Should your employees need further assistance in the enrollment, please assign a focal person to coordinate directly with the GSIS Pampanga Office.
6. Attached is the summary list by School and by SDO of the number of employees not yet enrolled with the System.



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Certificate No. PHF/GMS  
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