



Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF PAMPANGA**

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February 14, 2025

DIVISION MEMORANDUM  
No. 122, s. 2022

**ELECTION OF CLUSTER COORDINATORS FOR THE BARKADA KONTRA DROGA (BKD) PROGRAM**

To: Assistant Schools Division Superintendents  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Secondary School Heads  
All Others Concerned

1. As part of the ongoing efforts to strengthen the Barkada Kontra Droga (BKD) Program and ensure effective coordination across the seven (7) clusters, this office, through School Governance and Operations Division – Learner Formation Unit, hereby announces the “Election of Cluster Coordinators for the Barkada Kontra Droga (BKD) Program”.
2. An election will be held for the selection of the official coordinators for each of the seven (7) clusters. These coordinators will serve as leaders within their respective school clusters, responsible for overseeing and implementing activities that will help promote awareness and action on drug prevention, fostering a drug-free environment among learners.
3. Roles of the Official Cluster Coordinators:
  - Serve as the primary point of contact for their cluster and lead the implementation of BKD initiatives.
  - Oversee the planning, coordination, and execution of drug prevention activities and campaigns within their respective cluster.
  - Work closely with fellow coordinators, school administrators, and other stakeholders to ensure the success of the program within the cluster.
  - Track and assess the progress of the program’s activities, providing regular updates and reports to the Division Learner Formation Coordinator Focal Person.
  - Inspire and support other members of the cluster to actively participate in BKD activities, helping to create a strong network of youth leaders.



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4. Please note that it is at the discretion of each cluster to determine the election method that best suits their needs. Whether through voting, selection, or other means, clusters are encouraged to ensure that the process is fair, transparent, and representative.

The following guidelines will be observed:

- **Eligibility:** Only designated coordinators within each cluster may run for the position of official cluster coordinator.
  - **Coordination Among Coordinators:** Coordinators within each cluster should work together to ensure the election runs smoothly. They are responsible for deciding the date, time, and location of the election in their cluster.
  - **Program Flow and Type of Nomination:** The program flow and type of nomination are also at the discretion of the coordinators. They can decide how the election program will run and how the nominations will be handled according to their cluster's needs.
  - **Election Procedure:** The election process should be carried out fairly and transparently to ensure that the best candidate is chosen for the role.
  - **Announcement of Results:** The results of the election should be coordinated with the Division Learner Formation Coordinator Focal Person **as soon as the election is completed.**
5. Please be advised that the election date is at the discretion of each cluster, but must be conducted **no later than the end of February 2025.**
6. If any cluster is willing to conduct the election **online or face-to-face**, it is also at their discretion to do so. However, please note that the **budget for the face-to-face election process, including all materials and other necessary expenses, will be covered by the respective cluster's budget.** In this case, kindly inform the Division Learner Formation Coordinator Focal Person **as soon as possible** so that the Focal Person can monitor the election process accordingly.



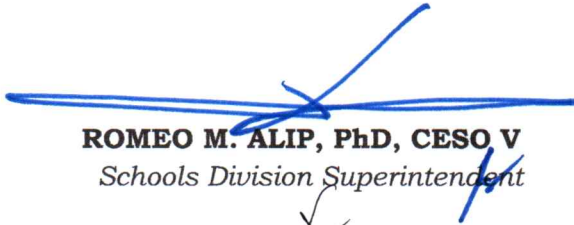
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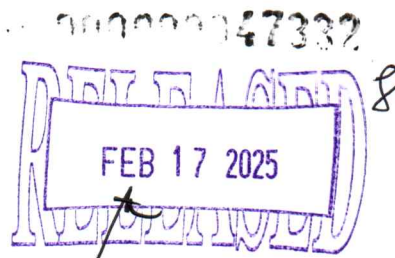


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7. Should you have any questions or require further assistance, please do not hesitate to contact Ms. Shaine M. Reyes, Division Learner Formation Coordinator and Focal Person for the Barkada Kontra Droga (BKD) Program, via email at [shaine.reyes@deped.gov.ph](mailto:shaine.reyes@deped.gov.ph) or by phone at 961-52-62.
  
8. Widest dissemination of this Memorandum is earnestly desired.

  
**ROMEO M. ALIP, PhD, CESO V**  
*Schools Division Superintendent*



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