



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

March 10, 2025

DIVISION MEMORANDUM
No. **204**, s. 2025

SY 2024-2025 PRIVATE SCHOOLS' QUARTER 4 COORDINATION MEETING

TO: Asst. Schools Division Superintendent
CID and SGOD Chiefs
Public Schools District Supervisors
Heads of Private Schools / Private Technical-Vocational Institutions
All others concerned

1. Considering the crucial updates and announcements concerning private schools, the Schools Division Office (SDO) of Pampanga, through the School Management Monitoring & Evaluation (SMM&E) Section, is set to facilitate the SY 2024-2025 Private Schools' Quarter 4 Coordination Meeting, scheduled on **March 21, 2025**, 8:00 a.m., at Otel Pampanga, Lazatin Blvd., Sky Plaza Building, City of San Fernando, Pampanga.
2. This concerted effort, as a crucial component of Project SAUPP: Strengthened Assistance through Unified Programs and Projects, aims to unite the heads of private schools and private technical-vocational institutions in a platform for dialogue and collaboration, helping to keep private school leaders informed and aligned with the most recent developments and priorities, and to tackle significant matters geared towards the continuous improvement of private education in the schools division.
3. The registration fee of ₱1,500 per person is compulsory for all school heads, to be collected and managed centrally by the Zone Managers to ensure coverage of the meeting's operational costs.
4. As a reiteration, participants in the activity are, strictly, PriSAP members only, as their presence is crucial for the election of officers. This policy is enforced to ensure that discussions and decisions are made by those actively engaged in the association, thereby upholding the integrity and relevance of the electoral process.
5. Furthermore, Sectorial Managers, who shall represent the Public Schools District Supervisors, are also encouraged to join the coordination meeting.



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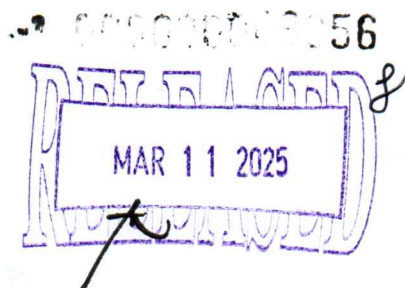



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6. Presented below is the Matrix outlining the activities:

Schedule	Session	Resource Person
7:00 – 8:00 a.m.	Registration	PMT (Zone Managers)
8:00 – 8:30 a.m.	Preliminaries	PMT (Zone Managers)
8:30 – 9:00 a.m.	PriSAP Matters Financial Reports Announcements & Updates	PriSAP President PriSAP Treasurer
9:00 a.m. – 12:00 p.m.	EDCOM Updates and Legal Issues Q&A	Atty. Joseph Noel Estrada (Chief Legal Officer – 2nd Congressional Commission on Education II)
12:00 – 1:00 p.m.	<i>Lunch Break</i>	
1:00 – 3:00 p.m.	DepEd Matters: <ul style="list-style-type: none">Timelines on the Submission of Private School Applications for Operational ComplianceApplication for Tuition, Miscellaneous, and Other School Fee Increase	Arceli S. Lopez PhD (SGOD Chief)
3:00 – 5:00 p.m.	Election of Officers	Election Committee

7. Immediate and wide dissemination of this Memorandum is enjoined.




ROMEO M. ALIP PhD, CESO V
Schools Division Superintendent



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