



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

May 2, 2025

DIVISION MEMORANDUM
No. 309, s. 2025

**SDO PAMPANGA DISASTER RISK REDUCTION AND
MANAGEMENT (DRRM): PROJECT CADRE LEVEL 4**

To: Assistant Schools Division Superintendents
Division Chiefs
Functional Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office, through the School Governance & Operations Division (SGOD)-DRRM Unit conducts the “SDO Pampanga Disaster Risk Reduction and Management (DRRM): Project Cadre Level 4” in partnership with the Office of the Civil Defense (OCD).

2. Below is the new schedule for Project Cadre Level 4

Activity	Schedule and Venue	Facilitators
Level 4: All-Hazards Incident Management Team (AHIMT) Training	May 5-9, 2025 (Stay-In) at Greene Manor Condotel, City of San Fernando, Pampanga	Office of the Civil Defense

3. This memorandum serves as the travel order of the following participants for the above-mentioned activity. In the event of suspension of work, the involved personnel are eligible to claim compensatory time-off (CTO).

NAME	DESIGNATION/ POSITION
PAULA S. MENESES	PDO II
ANNA LIZA INTAL PINEDA	PSDS
EMILY R. MANINANG	PSDS
GIRLY L. PANGILINAN, Ph.D.	PRINCIPAL III
RODOLFO SANCHEZ SIBUG JR.	PRINCIPAL II



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LEO FRANCIS R. DILAG	HEAD TEACHER III
JAYJAY Y. NAVARRO	PRINCIPAL II
AILEEN DELA CRUZ SANTOS	PRINCIPAL II
NINA ROSA F. PANGILINAN	HEAD TEACHER II
ELIROSE B. SALONGA	PRINCIPAL I
LIBERTY B. GUANLAO	HEAD TEACHER-III
RONALD AQUINO CATER	PRINCIPAL III
CAROLINA O. MENDOZA	HEAD TEACHER III
MICHELIN G. DANAN	HEAD TEACHER I
LOWIE DIMATULAC LUPOS	HEAD TEACHER III
SHERWIN CASTRO	HEAD TEACHER III
JANINE C. BACANI	PRINCIPAL I
MARIAN M. BAUTISTA	PRINCIPAL II
JAY-R M. INTAL	HEAD TEACHER III
ROMAR Y. CALMA	HEAD TEACHER III
EDUARDO S. GUTIERREZ	HEAD TEACHER III
MILANIE Y. MUNIZ	PRINCIPAL II
FERDINAND MAGAT LOPEZ	PRINCIPAL I
ABIGAIL CATA CUTAN TOLENTINO	HEAD TEACHER I
MONCELITO D. CASTRO	HEAD TEACHER III
EDUARDO PANGILINAN	PRINCIPAL I
ADONNIS B. CAJES	HEAD TEACHER I
ELMER L. MENESES	PRINCIPAL IV
PAMELA M. DAVID	HEAD TEACHER I
JANET G. LINGAD	PRINCIPAL I
NOEL S. MACAPAGAL	PRINCIPAL III
BIENVENIDO C. RIVERA JR.	HEAD TEACHER III
MICHAEL WILLIAM C. CAÑA	HEAD TEACHER III
LALAIN M. VIRAY	PRINCIPAL IV
CAREN L. CRUZ	HEAD TEACHER III
ATELANO J. OBANA III	HEAD TEACHER II
CATHERINE L. MONTEMAYOR	SCHOOL HEAD
LEONORA M. ALINGCASTRE	SCHOOL HEAD



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4. Travel expenses incurred in this activity shall be charged to the school local fund subject to the existing accounting and auditing guidelines.
5. For more information, all concerned may contact the SGOD-DRRM Division Focal Person, Paula S. Meneses through drdm.pampanga@deped.gov.ph / 0932-185-1240, DepEd Schools Division of Pampanga, High School Boulevard, Barangay Lourdes, City of San Fernando, Pampanga.
6. Immediate dissemination of this Memorandum is earnestly desired.

✓ ROMEO M. ALIP, PhD CESO V
Schools Division Superintendent

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