



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

5 June 2025

DIVISION MEMORANDUM

No. 350 s. 2025

BRIGADA ESKWELA MONITORING TEAM AND TOOL

To: Assistant Schools Division Superintendents
Chief Education Supervisors
Public Schools District Supervisors
School Heads
District/Cluster/School Partnership Focal Persons (PFPs)
All Others Concerned

1. In line with the implementation of the 2025 Brigada Eskwela scheduled June 9-13, 2025, the Schools Division Office of Pampanga shall conduct daily monitoring and evaluation.
2. The division monitoring team shall be composed of the SDO Pampanga key officials, Social Mobilization and Networking Section, Public Schools District Supervisors and the Education Program Supervisors using the attached monitoring tool.
3. Compliance and wide dissemination of this memorandum is desired.


ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent

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Department of Education
REGION III-CENTRAL LUZON

2025 BRIGADA ESKWELA MONITORING CHECKLIST

REGION:	DIVISION:
NAME OF SCHOOL:	SCHOOL ID:
NAME OF SCHOOL HEAD:	No. of Enrolment:
	No of Teachers:

Part I Implementation

(Instructions: Please mark the appropriate column. Be objective as possible.)

A. Pre-Implementation Stage

INDICATOR	OBSERVABLE (Check One)		REMARKS If Unsatisfactory , (Please describe)	Recommendation / Mode of Verifications/ Document Submitted
	Satisfactor y	Unsatisfactor y		
Conducted assessment on the physical facilities and maintenance needs of the school				
• Classroom				
• Furniture				
• School grounds				
• Toilet				
• Others: (Please specify)				
2 Compliance with the absolute prohibition on solicitation				
• Engagemen t letter to partners				
• Brigada Eskwela partners proposal				



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	• Zero garbage placed outside (hallways, school perimeter, school buildings, gym)				
	• Zero illegal postings (walls, posts, trees, etc.)				
	• Waste segregation compliance (no mixed waste)				
	• Absence of vandalism				
	• Presence of activity in preventing pollution, minimizing waste and caring for the environment				

Part II. Volunteer Engagement

	INDICATORS	Best Practices	Specifics (Number/Amount)	Recommendation
5.	Number of Brigada Eskwela volunteers from the following groups working on the school. (Please enumerate)			
6.	Donations recieved for Brigada Eskwela/Resources Generated (Please specify)			
7.	Relationships in the commnuity: (Describe)			

Part III. Overall Assessment

5.	How would you rate the overall implementation of Brigada Eskwela in the school?
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• Others: Please specify				
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INDICATOR	OBSERVABLE (Check One)		REMARKS If Unsatisfactory, describe the problem	Recommendation / Mode of Verifications/ Assessment tool
	Satisfactory	Unsatisfactory		
Activities for the Brigada Eskwela Working Committee				
• Public Awareness campaign				
• Establishment of Partnerships for Resource Mobilization				
• Handling of Administrative and Financial Matters				
• Documentation				

B. Implementation Stage (Please check yes or no)

	Indicator	Visible		Best Practices	Recommendations
		Yes	No		
1.	Maintenance of Clean School:				
	• Zero litters				
	• Clutter-free (everything is well-ordered, arranged, and organized)				
	• Spill-free (absence of spill water or liquids on floors, tablets, walls, etc.)				
	• Soil/Dust-free floorings and walls (absence of soil particles and mud)				



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	5 <i>Outstanding</i>	4 <i>Very Satisfactory</i>	3 <i>Satisfactory</i>	2 <i>Fair</i>	1 <i>Poor</i>
6.	How would you rate the spirit of volunteerism in the school?				
	5 <i>Outstanding</i>	4 <i>Very Satisfactory</i>	3 <i>Satisfactory</i>	2 <i>Fair</i>	1 <i>Poor</i>
7.	Commendations/ Suggestions/ Recommendations:				

DepEd Regional Office _____

Assessed by:

Full Name: _____

Office: _____

Full Name: _____

Office: _____

Schools Division Office Representative

Full Name: _____

Office: _____

Full Name: _____

Office: _____

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