



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

June 9, 2025

DIVISION MEMORANDUM
No. 359, s. 2025

S Y 2025-2026 PRIVATE SCHOOLS' QUARTER 1 COORDINATION MEETING

TO: Asst. Schools Division Superintendent
CID and SGOD Chiefs
PriSAP Executive Board
Heads of Private Schools / Private Technical-Vocational Institutions
All others concerned

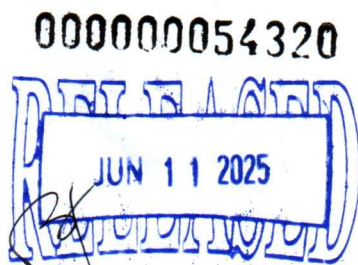
1. In response to significant developments concerning private schools, the Schools Division Office (SDO) of Pampanga, through the School Management Monitoring & Evaluation (SMM&E) Section, is set to facilitate the Quarter 1 Coordination Meeting for Private Schools for the Academic Year 2025-2026. This meeting shall be held on **June 30, 2025**, at the Ephatha Development Center, SACOP Main Building, Main Road Diosdado Macapagal Regional Center, Maimpis, City of San Fernando, Pampanga.
2. This collaborative initiative, a vital part of Project SAUPP (Strengthened Assistance through Unified Programs and Projects), seeks to bring together the leaders of private schools and technical-vocational institutions in a forum for dialogue and partnership. This is to ensure that private school leaders are informed about the latest developments and priorities while addressing key issues aimed at the continuous improvement of private education within the school's division.
3. A registration fee of ₱1,200 is mandatory for all school head participants. This fee shall be collected by the Zone Managers to ensure that all operational costs of the meeting are covered. Moreover, the ₱700 annual dues for regular PriSAP members and ₱700 membership fee for new members is highlighted in support of the organization's activities and initiatives.
4. The matrix below provides an overview of the planned activities:



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Schedule	Session	Resource Person
7:00 – 8:00 a.m.	Registration	Zone Managers
8:00 – 8:30 a.m.	Preliminaries	PMT
8:30 – 10:30 a.m.	DepEd Matters: <ul style="list-style-type: none">• Teachers' Congress• School Calendar and Calendar of Activities• Renewal of School Sports Club• Planning Concerns	Arceli S. Lopez, PhD (SGOD Chief)
10:30 a.m. – 12:00 p.m.	<ul style="list-style-type: none">• Government Permit & Recognition<ul style="list-style-type: none">- Documentary Requirements- Onsite Validation	Michelle D. Mejia (SEPS, SMM&E)
12:00 – 1:00 p.m.	<i>Lunch Break</i>	
1:00 – 3:00 p.m.	<ul style="list-style-type: none">• Class Program• Grading System• Modification of Curriculum• Special Programs• Literacy & Numeracy Programs	Celia R. Lacanlale, PhD (CID Chief)
3:00 – 5:00 p.m.	Oath Taking of Newly-Elected Officers	PMT

5. Immediate and wide dissemination of this Memorandum is enjoined.



ROMEO M. ALIP PhD, CESO V
Schools Division Superintendent