



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

June 17, 2025

DIVISION MEMORANDUM
NO. 375, s. 2025

SUBMISSION OF RPCPPE AND PHYSICAL COUNT SHEET

To: Assistant Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors
Public School District Supervisors
Public Secondary & Elementary School Heads
School Property Custodians
All Others Concerned

1. In line with the previously conducted physical inventory of Property, Plant and Equipment (PPE) dated April 13, 2025, under Regional Memorandum No. 194, s. 2025 and Division Memorandum No. 358, s. 2025 re: Conduct of Physical Count of Property, Plant and Equipment dated June 09, 2025. All public schools are directed to submit the excel and signed PDF Report on Physical Count of Property, Plant and Equipment (RPCPPE) and Count Sheets as at April 30, 2025.

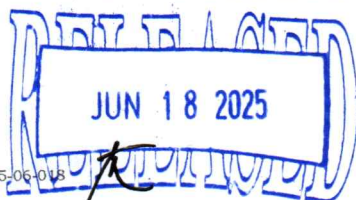
2. The said reports shall be submitted online through this link on or before June 19, 2025. <https://bit.ly/RPCPPE-COUNTSHEET>

3. Files shall be saved using the following sample scheme:

105867- Balucuc ES-PDF-RPCPPE
105867- Balucuc ES-PDF-COUNTSHEET
105867- Balucuc ES-EXCELFILE-COUNTSHEET&RPCPPE

4. Immediate and wide dissemination of this Memorandum is desired.

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Encl.: As stated.
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Schools Division Superintendent



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