



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

June 15, 2025

DIVISION MEMORANDUM
NO. 377, s. 2025

**DIVISION-WIDE SCHOOL READINESS MONITORING
OF THE OPENING OF CLASSES FOR SY 2025-2026**

TO: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools Division Supervisors
Public Elementary and Secondary School Heads
Private School Heads and Administrators
All others concerned

- To ensure the smooth, safe, and organized opening of classes for School Year 2025–2026, the Schools Division Office of Pampanga shall conduct a **Division-Wide School Readiness Monitoring** from June 23 to August 1, 2025, in compliance with DepEd Memorandum No. 45, s. 2025.
- This monitoring aims to:
 - Validate the actual readiness of schools in terms of facilities, learning resources, manpower, and support systems;
 - Identify challenges and immediate needs that must be addressed for the start of the school year;
 - Provide technical assistance and recommend timely interventions;
 - Gather inputs and feedback for continuous improvement in school opening processes.
- Monitoring teams shall use the updated Attachment B: School Readiness Monitoring and Evaluation Tool, which now includes monitoring items on electricity, water supply, ceiling condition, internet connectivity, and other critical resources.
- The following Division Office personnel shall comprise the Division Monitoring Teams who shall join the Public Schools District Supervisors (PSDSs) in monitoring the readiness of public elementary and secondary schools under their purview:

TEAM A	TEAM B	TEAM C	TEAM D
ARAYAT, BACOLOR, MAGALANG, PORAC	CANDABA, MEXICO, SAN LUIS, STA. ANA	FLORIDABLANCA, GUAGUA, LUBAO, SASMUAN, STA. RITA	APALIT, MASANTOL, MACABEBE, MINALIN, STO. TOMAS, SAN SIMON
CELIA R. LACANLALE, PhD		ARCELI S. LOPEZ, PhD	
1. MARY ANNE BERNADETTE SAMSON 2. ANA MARIE B. CASTANIEDA, EdD	1. VILMA ARCILLA 2. LEEN DEL IVY CAPULONG, PhD	1. GARRY PANGAN, PhD 2. JUNE CUNANAN	1. JANE VALENCIA, EdD 2. GARRY DELA CRUZ 3. MICHELLE MEJIA
SDO PERSONEL IN-CHARGE OF: LRMDS: PRINCESS MAYLENE G. MANIACOP, PhD ALS: RUEL BONDOC			



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5. All schools shall accomplish the MS Form on or before June 22, 2025. PSDSs and members of monitoring teams shall utilize *Attachment B: School Readiness Monitoring and Evaluation Tool* and all results shall be uploaded in this link:

<https://tinyurl.com/PampangaOBEMonitoring>

6. Schools are advised to prepare the accomplished Monitoring tools (*Attachment B*) in four copies: one for the school's record and three for the Schools Division Office, to facilitate faster on-site monitoring and evaluation.
7. This memorandum shall serve as travel authority of the monitoring team.
8. Wide dissemination of this Memorandum is desired.


ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent



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Attachment A

SY 2025-2026 SCHOOL OPENING MONITORING PLAN

I. Objective	To Monitor the readiness of schools for the Brigada Eskwela, Balik Eskwela, and provide technical assistance to schools relative thereto facilities in the new normal and curriculum, as well as crucial resources to be.
II. Scope	PUBLIC: 33 Districts and 7 Clusters PRIVATE: 5 Zones
III. Monitoring Target	100% of the schools under the division be monitored and given TA
IV. Planned Output	School Readiness Report/ Consolidated Accomplished Monitoring Tool submitted / reported to the EXECOM on a weekly basis
V. Monitoring Period	6 weeks Inclusive Dates: June 23 to August 1, 2025
VI. Data Gathering Modes	1. Administration of monitoring tools in hard or soft copies/ 2. Online Reporting of consolidated data and reports



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Attachment B

SCHOOL READINESS MONITORING AND EVALUATION TOOL
SY. 2025-2026

School ID: _____ Date: _____
School Name: _____
Cluster/District: _____ School Head: _____

A. SCHOOL ENROLMENT

GRADE LEVEL	TOTAL NUMBER OF ENROLMENT			
	2024-2025		2025-2026	
	MALE	FEMALE	MALE	FEMALE

Provide reason/s for the decrease in enrolment, if applicable:

B. SCHOOL RESOURCES

NUMBER OF TEACHERS		NUMBER OF TEXTBOOKS		NUMBER OF FUNCTIONAL CLASSROOMS		NUMBER OF SEATS	
Pls. indicate total no.	<input type="checkbox"/> IN NEED <input type="checkbox"/> EQUITABLE <input type="checkbox"/> EXCESS	Pls. indicate total no.	<input type="checkbox"/> IN NEED <input type="checkbox"/> EQUITABLE <input type="checkbox"/> EXCESS	Pls. indicate total no.	<input type="checkbox"/> IN NEED <input type="checkbox"/> EQUITABLE <input type="checkbox"/> EXCESS	Pls. indicate total no.	<input type="checkbox"/> IN NEED <input type="checkbox"/> EQUITABLE <input type="checkbox"/> EXCESS

Remarks:



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C. OTHER RESOURCES

A.	ELECTRICITY	YES	NO	REMARKS
1	School is connected to a functioning electric power source			
2	Lights and sockets in classrooms and offices are working			
3	No exposed or damaged electrical wiring			
4	Main switchboard and breakers are secured and functional			
5	Backup power sources (if any) are available and operational			
6	Fans or ventilation systems are working			
7	Proper energy management is observed			
B	WATER SUPPLY			
1	Running water is available throughout the school day			
2	Safe drinking water is accessible to learners and staff			
3	All CRs have working taps and flush systems			
4	Handwashing stations have clean water and soap			
5	Classrooms have access to water for cleaning/maintenance			
6	Water storage (e.g., tanks) available for emergencies			
C	INTERNET CONNECTIVITY			
1	School is connected to a functioning electric power source			
2	Lights and sockets in classrooms and offices are working			
3	No exposed or damaged electrical wiring			



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4	Main switchboard and breakers are secured and functional			
5	Backup power sources (if any) are available and operational			
6	Fans or ventilation systems are working			
7	Proper energy management is observed			
D	COMFORT ROOMS			
1	Separate CRs are available for male, female, and staff			
2	CRs have functional door locks and privacy			
3	Working flush and running water in toilets			
4	Lavatories have water and hand soap			
5	CRs are clean, well-maintained, and odor-free			
6	Trash bins are available and regularly emptied			
7	CRs are adequate in number relative to school population			
8	CRs for learners with disabilities are accessible and functional			
E	ROOM CONDITION			
1	Ceilings are intact and show no signs of leakage or sagging			
2	Classrooms are structurally safe and free from cracks			
3	Adequate lighting is available in all classrooms			
4	Classrooms are clean and pest-free			
5	Furniture (chairs, desks, shelves) are sufficient and in good condition			
6	Emergency exits and safety signs are in place			
7	Rooms are accessible to persons with disabilities (PWDs)			



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D. ISSUES AND CONCERNS

ISSUES AND CONCERNS	ACTION TAKEN	REMARKS (Resolved, Unsolved, Referred)

Prepared by:

School Head

Monitored and Evaluated by:



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