



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

July 9, 2025

DIVISION MEMORANDUM

No. 42/ s. 2025

**SCHEDULE OF PARENT-TEACHER ASSOCIATIONS ELECTIONS FOR THE
SCHOOL YEAR 2025-2026
(HOMEROOM PTA, GRADE LEVEL PTA, SPTA AND MUNICIPAL FEDERATED,
DIVISION FEDERATED AND REGIONAL FEDERATED PTA)**

To: Assistant Schools Division Superintendents
Chief Education Supervisors
Public Schools District Supervisors
School Heads
District/Cluster/School Partnership Focal Persons (PFPs)
All Others Concerned

1. Pursuant to DepEd Order No. 013, s. 2022 titled, "Omnibus Guidelines on the Regulations of Operations of Parent-Teacher Associations", this Office through the School Governance and Operations Division-Social Mobilization and Networking Section announces the Conduct of Homeroom PTA, Grade Level, School and Federated Parent-Teacher Association (PTA) Elections for the School Year 2024-2025.

Parent-Teacher Associations Elections Timeline

Tentative Dates	Activities	Person Responsible
June 16-30, 2025	PTA Orientation on Homeroom PTA, GrPTA and School PTA Elections Proceedings and Processes	School ELECOM
July 1-31, 2025	Homeroom PTA and Grade PTA and School PTA Elections	School ELECOM Homeroom Adviser
August 1-15, 2025	Municipal Federated PTA Elections (Elem. & Secondary)	Public District Supervisors District ELECOM
August 22, 2025	Division Federated PTA Elections	Division ELECOM SMNS Personnel
September 12, 2025	Division Federated Oath Taking	Division PTA Coordinator
November 16, 2025	Regional Federated Parent-Teacher Association (PTA) Elections	Region PTA Focal Person (as per Regional Memo No. 224 s. 2025)

2. Election Committee (ELECOM) shall hereby be created and convened immediately with the following provisions



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The ELECOM is composed of seven (7) members.

- ✓ School Head as Chairperson; and
- ✓ Two (2) teachers and four (4) parent/guardian members as members to be
- ✓ Appointed by the incumbent SPTA-BOD (or the outgoing SPTA-BOD. (see DepedOrder No. 013s. 2022 for the criteria of selecting ELECOM members, page 10 of 74).

3. General assembly shall be convened by the incumbent School PTA and Board of Directors(SPTA-BOD) to discuss the following.

- a. report on physical, financial and other accomplishments of the SPTA-BOD of the previous school year;
- b. orientation on the election procedures of the Homeroom PTA, Grade PTA and SPTA Officers to be conducted by the ELECOM and ;
- c. Other PTA and election related matters.

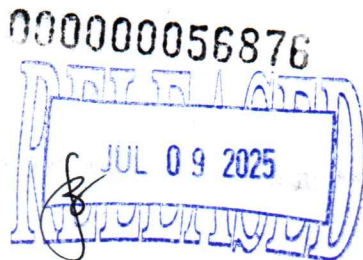
4. List of duly Elected Public School PTA Officers, Board of Directors, Executive Officers and Municipal Federated Officers shall be submitted on **August 16, 2025** thru this link:

2025 SPTA Officers: <https://shorturl.at/aONQ7>

2025 Municipal Federated Officers: <https://shorturl.at/rDEli>

Division Of Pampanga PTA Monitoring Form 1: <https://shorturl.at/JvfKz>

5. For inquiries and clarifications, you may directly contact with Roderico B. Cayanan Senior Education Program Specialist - Social Mobilization and Networking at roderico.cayanan002@deped.gov.ph



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Schools Division Superintendent