



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF PAMPANGA

August 18, 2025

DIVISION MEMORANDUM
No. 485 s. 2025

VIRTUAL MEETING OF SCHOOL SPORTS CLUB COORDINATORS OF BOTH PUBLIC AND PRIVATE SCHOOLS ELEMENTARY AND SECONDARY REGARDING THE INSTITUTIONALIZATION OF SCHOOL SPORTS CLUB

To: Asst. Schools Division Superintendents
Chief Education Supervisors
Public Schools District Supervisors
Cluster Supervisors
Public/Private Elementary/Secondary School Heads
Tournament Directors/ Sports Teacher Coaches
Others Concerned

1. In line with the DepEd Order No. 022, s. 2025, **"Policy Guidelines on the Institutionalization of the School Sports Club in Public Schools"** This office shall conduct its Virtual Meeting on August 19, 2025, (Tuesday) at 1pm to disseminate the information pertinent to the National Registration of Sports Club activities under its facilities.
2. The agenda of the meeting includes the following:
 - 2.1. Policy and Guidelines on the Institutionalization of the School Sports Club.
 - 2.2. New forms for the registration of the school sports club.
 - 2.3. List of the schools that are already registered and not yet registered in the link given by the Central Office.
 - 2.4. Other matters that will serve as basis for further improvement of our School Sports Club Program.
3. Participants are School Sports Coordinators of the Public and Private schools both in elementary and secondary level. Link to be used will be shared to the group messaging platform of the school coordinators.
4. School administrators of the school where the School Sports Coordinators are assigned must ensure that the classes are provided with teacher-relievers or with alternative learning delivery modality to ensure non-disruption of classes.
5. For wide and immediate dissemination.

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AUG 18 2025

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