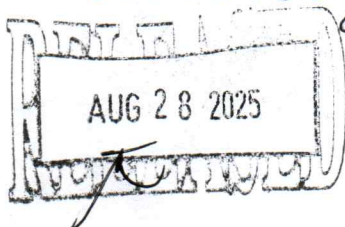August 27, 2025

DIVISION MEMORANDUM
No. 502 s. 2025

DIVISION SEMINAR-WORKSHOP ON THE UTILIZATION OF THE ALTERNATIVE LEARNING SYSTEM (ALS) DATA MANAGEMENT SYSTEM

1. To establish accurate and reliable registries of ALS learners and learning centers which will ensure availability of data and information needed for monitoring and evaluation, submission of reports, planning and budgeting, allocation of resources and setting operational targets to provide access to quality basic education, the Division of Pampanga, through the Alternative Learning System, will conduct a **Division Seminar-Workshop on the Utilization of an ALS Data Management System** on **September 11 and 12, 2025** at **Cross Manalac Community Learning Center** in Santa Rita, Pampanga.

2. The division seminar-workshop aims:
   a. to equip the ALC ICT coordinators and data consolidators with the necessary knowledge and skills to effectively use and manage the ALS Pampanga Web Platform; and
   b. to streamline administrative tasks, improve tracking of ALS programs and ALS learners' progress, and enhance the efficiency of ALS data management.

3. The participants in this activity include ALS Pampanga's Education Program Specialists and ALS teachers in charge of ICT and data consolidation. Each is expected to bring a laptop and extension cord.

4. The following are enclosed for further information and guidance:
   a. Enclosure No. 1 – List of Participants
   b. Enclosure No. 2 – Training Matrix

5. This memorandum shall serve as the travel order of the participants.

6. The wide and immediate dissemination of the memorandum is desired for the information and guidance of all concerned.

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AUG 2 8 2025

ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent

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Telephone No.: (045) 435-2728; (045) 435-7404
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Enclosure No. 1 to Division Memorandum No. ____, s. 2025

No.	Name	School	District
**LIST OF PARTICIPANTS**		
1	Nina Marnelly S. Castro	Bacolor ES – Madapdap	Bacolor North
2	Ralph Anthony G. Timbol	Magalang ES	Magalang South
3	Charles O. Bungay	Mexico ES	Mexico South
4	Leneth P. Pallasigui	Bahay Pare ES	Candaba East
5	Aries D. Laxamana	Sta. Monica ES	Sasmuan
6	John Nicole B. Montemayor	Valdez ES	Floridablanca East
7	Henry Nicolas M. Sunga	Masantol ES	Masantol North
8	Wilfredo H. Dela Pena	San Vicente ES	Apalit

No.	Name	School	District
**TECHNICAL WORKING GROUP**		
1	Marcelino L. Ragon	San Matias ES	Santa Rita
2	Fernando S. De Dios	San Matias ES	Santa Rita
3	Ronald C. Dare	San Vicente ES	Apalit

No.	Name	Designation
**SDO PERSONNEL**	
1	Ruel F. Bondoc	Education Program Supervisor - ALS
2	Exequiel C. Pangilinan	Education Program Specialist II - ALS
3	Norily C. Baluyut	Education Program Specialist II - ALS
4	Marry P. Franco	Education Program Specialist II - ALS
5	Mary Jane B. Ibe	Education Program Specialist II - ALS
6	Patricia Samantha M. Albania	Education Program Specialist II - ALS

PROJECT PROPOSAL

I - Title: DIVISION SEMINAR-WORKSHOP ON THE UTILIZATION OF THE ALTERNATIVE LEARNING SYSTEM (ALS) DATA MANAGEMENT SYSTEM

BACKGROUND/RATIONALE:

1. Monitoring and evaluation (M&E) determine the effectiveness of the organization in meeting desired outcomes, targets, desired scope, quality, and target schedules based on the approved plan. Through its programs and projects, it is inherent for any organization to achieve the desired outcomes successfully.

2. To establish accurate and reliable registries of ALS learners and CLCs which will ensure availability of data and information needed for monitoring and evaluation, submission of reports, planning and budgeting, allocation of resources and setting operational targets to provide access to quality basic education, the Division of Pampanga will conduct Division Workshop on the Development of ALS Data Management System on September 11-12, 2025 at the venue to be announced later.

OBJECTIVES:

The division workshop aims to:

a. to equip the ALC ICT coordinators and data consolidators with the necessary knowledge and skills to effectively use and manage the ALS Pampanga Web Platform; and

b. to streamline administrative tasks, improve tracking of ALS programs and ALS learners' progress, and enhance the efficiency of ALS data management.

II- Participants to this Division Workshop are the following:
1. ALS Focal Person
5. Education Program Specialists in ALS
8. ALS Teachers in charge of ICT and Data Consolidation

III- Budgetary Requirements

Expense Items	Quantity	Amount	Total
Food (Breakfast, Lunch and PM Snacks)	14	600 X 2 days	16,800.00
		TOTAL	P 16,800.00

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IV - Source of Funds:
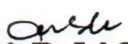
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Prepared by:

RUEL F. BONDOC
Education Program Supervisor I
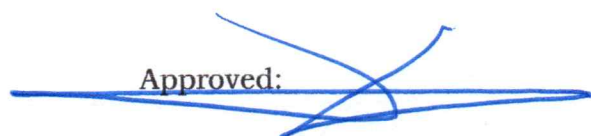Division ALS/IPED Focal Person

Certified Funds Available:

REMEDIOS M. BACANI
Administrative Officer V
Division Budget Officer

Noted by:

CELIA R. LACANLALE
Chief Education Program Supervisor
Curriculum Implementation Division

Recommending Approval:

LEANDRO C. CANLAS PhD, CESE
Asst. Schools Division Superintendent

Approved:

ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent

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