



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA

August 27, 2025

DIVISION MEMORANDUM
No. 511 s. 2025

UPSKILLING OF TEACHERS ON MULTIGRADE INSTRUCTION

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary School Heads of Multigrade Schools
Multigrade Implementing Schools
All Others Concerned

1. In support of the Department of Education's commitment to improving the quality and inclusive education in the country, particularly in geographically isolated, disadvantaged, and conflict-affected areas (GIDAs), the Schools Division Office of Pampanga shall conduct the **Division Upskilling of Teachers on Multigrade Instruction** on September 23 – 25, 2025, venue to be announced. This activity supports the implementation of **DepEd Order No. 42, s. 2017** or the *National Adoption and Implementation of the Philippine Professional Standards for Teachers (PPST)*, which emphasizes the need for teachers to demonstrate knowledge and strategies responsive to learners' diverse characteristics, including those in multigrade settings.
2. This professional development initiative aims to:
 - 2.1 Enhance the pedagogical and content knowledge of teachers handling multigrade classes;
 - 2.2 Equip teachers with effective multigrade teaching strategies and classroom management techniques;
 - 2.3 Strengthen classroom management in multigrade settings; and
 - 2.4 Promote best practices in multigrade teaching and learning.
3. Participants to this activity are the Multigrade teachers and Schools Heads of all Multigrade Implementing Schools in this division. Participants are expected to bring laptop, copy of their class programs, Multigrade Budget of Work (MG-BOW), and Multigrade Daily Lesson Plan (MG-DLP).
4. Expenses relative to the conduct of this activity, including meals and training materials shall be charged against the Multigrade Support Funds for 2025 and travel expenses of the participants shall be charged against local funds/school MOOE subject to the usual accounting and auditing rules and regulations.



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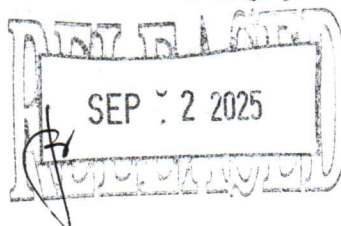


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5. Enclosed is the training matrix for guidance and reference.
6. All concerned are enjoined to give their full support and ensure strict compliance with this memorandum to attain the goals of quality and inclusive education for learners in multigrade classes.
7. For more information, all concerned may contact the CID, Mr. Ruel F. Bondoc, EPS/MG Focal Person, at email address: ruelbondoc@deped.gov.ph, DepEd Schools Division of Pampanga, High School Boulevard, Barangay Lourdes, City of San Fernando, Pampanga.
8. Immediate dissemination of this Memorandum is desired.

ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent

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PROJECT PROPOSAL

I - Title: UPSKILLING OF TEACHERS ON MULTIGRADE INSTRUCTION

BACKGROUND/RATIONALE:

1. In support of the Department of Education's commitment to improving the quality and inclusive education in the country, particularly in geographically isolated, disadvantaged, and conflict-affected areas (GIDAs), the Schools Division Office of Pampanga shall conduct the Division Upskilling of Teachers on Multigrade Instruction on September 23 – 25, 2025, at a venue to announced letter.
2. This activity supports the implementation of **DepEd Order No. 42, s. 2017** or the *National Adoption and Implementation of the Philippine Professional Standards for Teachers (PPST)*, which emphasizes the need for teachers to demonstrate knowledge and strategies responsive to learners' diverse characteristics, including those in multigrade settings.

OBJECTIVES:

This professional development initiative aims to:

- a) Enhance the pedagogical and content knowledge of teachers handling multigrade classes;
- b) Equip teachers with effective multigrade teaching strategies and classroom management techniques;
- c) Strengthen classroom management in multigrade settings; and
- d) Promote best practices in multigrade teaching and learning.

II- Participants to this Division Workshop are the following:

- 1 Division Multigrade Focal Persons
- 1 Alternate Multigrade Focal Persons
- 5 School Heads of Multigrade Implementing Schools
- 15 Multigrade Teachers
- 3 Resource Speakers
- 1 Technical Working Group
- 25 Total Participants**



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III - Source of Funds:

2025 Multigrade Education Program Support Funds

IV- Attachment: SARO# DEPED-ROIII-2025-06-1121/ DEPED-ROIII-2025-06-1114

V - Budgetary Requirements:

Expense Items	Quantity/Pax	Amount	Total
Breakfast AM Snack Lunch PM Snack Dinner	25 X 3 Days	5,200.00 x 25 pax	P 130,000.00
		TOTAL	P 130,000.00

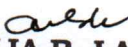
Prepared by:


RUEL F. BONDOC
Education Program Supervisor I

Certified Funds Available:


REMEDIOS M. BACANI
Administrative Officer V

Noted by:


CELIA R. LACANLALE
Chief Education Program Supervisor
Curriculum Implementation Division

Recommending Approval:


LEANDRO C. CANLAS PhD, CESE
Asst. Schools Division Superintendent

Approved:


ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent



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Enclosure No. 1

UPSKILLING OF TEACHERS ON MULTIGRADE INSTRUCTION
TRAINING MATRIX

Time	Day 1	Day 2	Day 3
	September 23, 2025	September 24, 2025	September 25, 2025
8:00 – 8:30 AM	Registration and Opening Program	Management of Learning	Management of Learning
8:30 – 10:00 AM	Session 1: Overview of the Multigrade Education in the Philippines Resource Person: Ruel F. Bondoc EPS-I – ALS/MG Focal Person	Session 5: Instructional Planning and Multi-Level Lesson Planning Aligned with the Revised K to 10 Curriculum Resource Person: Elirose B. Salonga Principal I - Bebe Matua ES	Session 7: Action Planning for Multigrade School Improvement Resource Person: Elirose B. Salonga Principal I - Bebe Matua ES Masantol South District
10:00 – 10:15 AM	Health Break		
10:15 – 12:00 PM	Session 2: Principles and Strategies in Multigrade Teaching Resource Person: Geleen G. Tayag Principal I -Maliwalu ES Bacolor North District	Session 6: Multigrade Daily Lesson Plan Preparation Aligned with the K to 10 Curriculum Resource Person: Marvin G. Bolivar Principal II - Camuning ES	Presentation of Outputs and Critiquing: Continuation of Session 7
12:00 – 1:00 PM	Lunch Break		
1:00 – 3:00 PM	Session 3: Learning Environment in Multigrade Setting Resource Speaker: Mark Angelo Razote Principal I – Dolores ES Bacolor North District	Workshop Proper: Continuation of Session 6	Session 8: Sharing of Best Practices Resource Person: Geleen G. Tayag Principal I - Maliwalu ES Bacolor North District
3:00 – 3:15 PM	Health Break		
3:15 – 5:00 PM	Session 4: Multigrade Budget of Work (MG-BOW) Aligned with the Revised K to 10 Curriculum Marvin G. Bolivar Principal II - Camuning ES	Presentation of Outputs and Critiquing	Closing Program and Awarding of Certificates