



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

October 13, 2025

DIVISION MEMORANDUM

No. 014 s. 2025

**LAST SUBMISSION OF INCOME GENERATING PROJECT (IGP) PROPOSALS
FOR SY 2025-2026**

To: Assistant Schools Division Superintendents
Chief Education Supervisors
Public Schools District Supervisors
School Heads
District/Cluster/School Partnership Focal Persons (PFPS)
All Others Concerned

1. This is to announce that the **last day for submission of Income Generating Project (IGP) Proposals** for School Year 2025-2026 shall be on **October 31, 2025**. This is in line with the implementation of a **six-month short-term IGP** designed to provide learners with opportunities to **develop practical skills and entrepreneurial mindset** within the school setting.

2. The IGP aims to:

- Enhance learners' skills through hands-on school-based projects;
- Promote financial literacy and responsible resource management; and
- Encourage creativity, innovation, and productivity among students under the guidance of school personnel.

3. Schools are **encouraged to conceptualize innovative, skill-based, and sustainable IGPs** that promote student participation and learning. Projects may include but are not limited to food processing, basic handicrafts, school gardening, and other relevant school enterprises aligned with the DepEd mission of holistic learner development.

4. However, **DepEd discourages IGPs that are repetitive or non-skill developmental**, such as:

- Trash-to-cash collection drives or recyclable trading activities.
- Printing services and similar ventures that offer limited learning value.
- Collection or resale of old clothes and used items.



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These activities may continue under regular school operations but **shall not be considered as official IGPs** for the six-month short-term implementation.

5. Proposals should be submitted to the **Social Mobilization and Networking (SMN) Section**, together with the **School Head's endorsement** and the **School Governing Council (SGC) or PTA resolution** supporting the initiative.
6. Evaluation and approval of IGP proposals will be conducted by the **Division Evaluation Committee** beginning **November 4, 2025**, and only approved proposals shall proceed to implementation from **November 2025 to April 2026**.
7. For inquiries or clarifications, schools may coordinate with the **SMN Section, SDO Pampanga**, through the Division Partnership Focal Person.
8. Immediate dissemination of and compliance with this Memorandum is directed.

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