



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA

October 21, 2025

No. 645, s. 2025

**TRAINING-WORKSHOP ON THE STANDARDS OF QUALITY ASSURANCE AND EVALUATION OF
CONTEXTUALIZED LEARNING RESOURCES**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. To ensure continuous improvement of learning resource development and uphold the standards of quality assurance across all learning areas, this Office, through the Curriculum Implementation Division (CID) and the Learning Resource Management and Development Section (LRMDS), shall conduct **Training-Workshop on the Standards of Quality Assurance and Evaluation of Contextualized Learning Resources** on **October 28-29, 2025** at the **CID Upper House, SDO Pampanga**.
2. This activity aims to capacitate members of the Division Quality Assurance Team with the updated standards, processes, and tools for evaluating contextualized and localized learning materials.
3. Specifically, the training-workshop shall:
 - a. Orient participants on the standards, tools, and procedures for the quality assurance of contextualized learning resources;
 - b. Provide hands-on sessions in evaluating content, language, and layout using prescribed QA tools; and
 - c. Ensure uniformity and consistency in the evaluation of learning resources across learning areas and grade levels;
4. Attached are Enclosures 1 and 2 for the List of Participants and Training Matrix for the abovementioned activity.
5. Participants are advised to bring laptops, extension cords, and sample learning resources (both draft and quality-assured versions) for the workshop activities.
6. Transportation and other incidental expenses of participants shall be charged against local funds, school MOOE, or other available funds subject to existing accounting and auditing rules and regulations.
7. Immediate dissemination and strict compliance with this Memorandum is earnestly desired.

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ROMEO M. ALIP PhD, CESO V
Schools Division Superintendent

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Enclosure 1. List of Participants

Name of Participant	Role/Position
1. Omega Golda Q. Juico	Language Reviewer
2. Jenny Rose R. Santos	Content Editor
3. Catherine P. Siojo	Graphic Designer/Layout Artist
4. Marietta L. Manayag	Language Reviewer
5. Leha L. Regala	Content Editor
6. Ma. Christina B. Viola	Graphic Designer/Layout Artist
7. Cyndi L. Manansala	Content Editor
8. Julius Y. Tubig	Language Reviewer
9. Edward S. Yabut	Graphic Designer/Layout Artist
10. Janet Y. Paras	Language Reviewer
11. Edgardo D. Tate Jr.	Content Editor
12. Archie C. Lacandola	Graphic Designer/Layout Artist
13. Joseph Ace B. Balingit	Content Editor
14. Raniel L. Santos EdD	Language Reviewer
15. Carlo D. Yambao	Graphic Designer/Layout Artist
16. Jacqueline L. Paras	Content Editor
17. Leonny O. Apigo	Language Reviewer
18. Stephanie D. Timog	Graphic Designer/Layout Artist
19. Rachel P. Balajadia	Graphic Designer/Layout Artist
20. Robby L. Morales	Content Editor
21. Edflor L. Castro	Language Reviewer
22. Roland M. Suarez	Content Editor
23. Maricel N. Montemayor	Language Reviewer
24. Rayniel Rex A. Romano	Graphic Designer/Layout Artist
25. Willy R. Arceo	Graphic Designer/Layout Artist
26. Erickson Y. Pabustan	Content Editor
27. Mailyn N. Buan	Language Reviewer
28. Archilyn S. Semanero	Graphic Designer/Layout Artist
29. Jayson M. Salas	Content Editor
30. Jenifer M. Mangalus	Language Reviewer
31. Katy Chenée S. Napao	Graphic Designer/Layout Artist
32. Desiree D. Francisco	Content Editor
33. Sarah Lyn B. Santos	Language Reviewer
34. Hazel C. Audea	Language Reviewer
35. Diana Rose G. Cena	Language Reviewer
36. Ejay Crysleer P. Soriano	Graphic Designer/Layout Artist
37. Rachelle D. Ladrillo	Content Editor
38. Princess Maylene M. Maniacop EdD	EPS – LRMDs
39. Analea D. Tubig RL	Division Librarian
40. Elaine D. Chua	PDO II



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Enclosure 2. Training Matrix

Date	Time	Activity	Facilitator/ Resource Speaker
October 28, 2025	8:00 AM – 8:30 AM	Opening Program	
	8:30 AM – 9:30 AM	Roles and Functions of Quality Assurance team members Process Flow on the Development and Quality Assurance of LDLR	Princess Maylene M. Maniacop EdD EPS – LRMDs
	9:30 AM – 9:45 AM	Health Break	
	9:45 AM – 12:00 PM	Issues and Challenges in the Quality Assurance Process of Contextualized Learning Resources	Analea D. Tubig RL Division Librarian Elaine D. Chua PDO II - LRMDs
	12:00 PM – 1:00 PM	Lunch Break	
	1:00 PM – 3:00 PM	Ensuring Content Relevance and Accuracy in Contextualized and Localized Learning Resources (How to ensure the quality of the content of contextualized and localized learning resources?)	Cyndi L. Manansala Joseph Ace B. Balingit Jacqueline L. Paras Roland M. Suarez Rachelle P. Ladrillo
	3:00 PM – 3:15 PM	Health Break	
	3:15 PM – 4:00 PM	Ensuring Content Relevance and Accuracy in Contextualized and Localized Learning Resources (How to ensure the quality of the content of contextualized and localized learning resources?)	Cyndi L. Manansala Joseph Ace B. Balingit Jacqueline L. Paras Roland M. Suarez Rachelle P. Ladrillo
October 29, 2025	8:00 AM – 8:30 AM	MOL	
	8:30 AM – 10:00 AM	Language Matters: Ensuring clarity, appropriateness and inclusivity in LRs (How to ensure that the language used in contextualized and localized learning resources is clear, accurate, age-appropriate, inclusive, and culturally relevant to the learners' context?)	Marietta L. Manayag Omega Golda Q. Juico Janet Y. Paras Hazel C. Audea
	10:00 AM – 10:15 AM	Health Break	
	10:15 AM – 11:00 PM	Language Matters: Ensuring clarity, appropriateness and inclusivity in LRs (How to ensure that the language used in contextualized and localized learning resources is clear, accurate, age-appropriate, inclusive, and culturally relevant to the learners' context?)	Marietta L. Manayag Omega Golda Q. Juico Janet Y. Paras Hazel C. Audea
	11:00 AM – 12:00 PM	Workshop	Marietta L. Manayag Omega Golda Q. Juico Janet Y. Paras Hazel C. Audea
	12:00 PM – 1:00 PM	Lunch Break	



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