



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

October 24, 2025

DIVISION MEMORANDUM
No. **653**, s. 2025

**STRENGTHENING SCHOOL LEADERSHIP IN
DISASTER PREPAREDNESS AND COMMUNITY WELLNESS**

To: Assistant Schools Division Superintendents
Division Chiefs
Functional Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. The Office, through the School Governance and Operations Division (SGOD)-Disaster Risk Reduction and Management (DRRM) Unit, announces the conduct of the activity titled "Strengthening School Leadership in Disaster Preparedness and Community Wellness" on October 28, 2025, 8:00 a.m., to be held at Kingsborough International Convention Center, City of San Fernando, Pampanga.
2. The objectives of the above-mentioned tool are the following:
 - a. Enhance the capacity of school leaders to implement effective disaster risk reduction and management (DRRM) strategies that ensure the safety and preparedness of learners and school personnel;
 - b. Promote mental health and wellness awareness among school heads and educators to foster supportive, caring, and resilient school communities; and
 - c. Strengthen collaboration between schools and local government agencies in developing and sustaining health, safety, and emergency response programs within the education sector.
3. This memorandum serves as the Travel Order for the following participants:
 - a. All School Heads
 - b. All Public Schools District Supervisors
 - c. DRRM Unit Personnel
 - d. Education Facilities Section Personnel

Note: All participants are encouraged to wear the prescribed DepEd uniform.



Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
Telephone No.: (045) 435-2728; (045) 435-7404
Email Address: pampanga@deped.gov.ph
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4. Travel expenses of the school heads shall be charged to school funds, subject to the usual accounting and auditing rules and regulations.
5. Attached herewith is the letter and program matrix from the Pampanga Provincial Library and Information Center.
6. For more information, all concerned may contact the SGOD-DRRM Division Focal Person, Paula S. Meneses through drmm.pampanga@deped.gov.ph / 0932-185-1240, DepEd Schools Division of Pampanga, High School Boulevard, Barangay Lourdes, City of San Fernando, Pampanga.
7. Immediate dissemination of this Memorandum is earnestly desired.

ROMEO M. ALIP, PhD CESO V
Schools Division Superintendent

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October 23, 2025

DR. ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent
Department of Education – Schools Division of Pampanga

Subject: Invitation and Request for Assistance for the Activity: “Strengthening School Leadership in Disaster Preparedness and Community Wellness”

Dear Dr. Alip:

Warm greetings!

In line with the upcoming activity entitled “Strengthening School Leadership in Disaster Preparedness and Community Wellness,” with the theme “Empowered School Leaders for Safe and Caring School Communities,” scheduled on October 28, 2025, at the Kingsborough International Convention Center, may we respectfully inform you of the following:

- All School Heads and Public School District Supervisors (PSDS) of the Schools Division of Pampanga are invited as participants in the said activity.
- Ms. Paula S. Meneses, Division DRRM Officer, and Engr. Jay T. Diwa, Division Engineer, are invited to serve as resource speakers during the program.
- You, Dr. Romeo M. Alip, are cordially invited to deliver the Closing Remarks to formally conclude the activity.

This undertaking aims to strengthen school leadership in disaster preparedness and promote community wellness through collaboration among government agencies, education leaders, and various stakeholders.

We also wish to seek your kind assistance in disseminating this information to all concerned school officials and personnel to ensure their participation. A copy of the final program and event details is attached for your reference.

Your continued support and leadership in this initiative are deeply appreciated as we collectively strive to build safer and more caring school communities across the province.

For any inquiries or clarifications, please feel free to contact my mobile number: 0906-039-1200

Thank you very much for your valuable time and unwavering support.

Very truly yours,

JASMINE CARLA S. CORDERO
Public Services Officer IV
Education and Scholarship Office
Provincial Government of Pampanga

PROGRAM

STRENGTHENING SCHOOL LEADERSHIP IN DISASTER PREPAREDNESS AND COMMUNITY WELLNESS

*Empowered School Leaders for Safe and
Caring School Communities*

Kingsborough International Convention
October 28, 2025, 8:00am



Time	Activity	Person In-Charge
8:00 AM -9:00 AM	Registration	DRRM District and Cluster Coordinators
9:00 AM -9:30 AM	House Rules and Safety Reminders Philippine National Anthem Opening Prayer Hymno Ning Kapampangan	PDRRMO Audio-Visual Team
	Welcome Remarks	Hon. Lilia G. Pineda Governor
	Message of Support	Hon. Dennis G. Pineda Vice-Governor Members of the Sangguniang Panlalawigan
	Program Overview and Objectives	Program Host
9:30 AM – 10:15 AM	Session I: “Staying Calm, Staying Safe” — What to Do During a Bomb Threat	PCOL Eugene M. Marcelo Provincial Director Philippine National Police-Pampanga

Time	Activity	Person In-Charge
10:15 AM – 11:00 AM	Session II: “When the Earth Moves and Fire Strikes” — Strengthening School Preparedness Together	Janica Mikhail M. Yambao PDRRM Officer
11:00 AM – 11:20 AM	Q & A	Program Host
11:20 AM – 11:30 AM	Awarding of Certificates for Speakers 1 & 2	Program Host
11:30 AM – 12:30 PM	Lunch Break	-
12:30 PM – 1:15 PM	Session III: “You Are Not Alone” — Understanding and Supporting School Mental Health	Dr. Monserrat S. Chichioco Medical Center Chief II Jose B. Lingad Memorial Regional Hospital

Time	Activity	Person In-Charge
1:15 PM– 2:00 PM	Session IV: “Healthy Schools, Healthy Learners” — Strengthening Response to Common Illnesses and Promoting Preventive Care	Dr. Maila S. Rostrata
2:00 PM – 2:20 PM	Q & A	Program Host
2:20 PM– 2:30 PM	Awarding of Certificates for Speakers 3 & 4	Program Host
2:30 PM– 3:00 PM	SDO Pampanga School DRRM Indicators	Paula S. Meneses DRRM Officer DepEd SDO Pampanga
	Presentation of Results: Inspection and Assessment Report of School Building Structural Integrity	Engr. Jay T. Diwa Division Engineer DepEd SDO Pampanga
3:00 PM-3:20 PM	Closing Remarks	Romeo M. Alip, PhD, CESO V Schools Division Superintendent