



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

October 30, 2025

DIVISION MEMORANDUM
No. 673, s. 2025

DISTRIBUTION OF HEALTH MAINTENANCE ORGANIZATION (HMO) CARDS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Division Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary and Secondary Schools
All Teaching and Non-Teaching Personnel Concerned
All Others Concerned

1. This Office informs all concerned that Maxicare Healthcare Corporation, as the lone and winning bidder, has been officially declared as the Health Maintenance Organization (HMO) Provider of the Schools Division of Pampanga for Calendar Year 2025, following the completion of the procurement process conducted in accordance with Republic Act No. 9184 and its Revised Implementing Rules and Regulations.

2. Maxicare Healthcare Corporation shall provide the Health Maintenance Organization (HMO) coverage for a total of 3,083 permanent employees of this Division who availed of the Group HMO Program, as identified under Division Memorandum No. 541, s. 2025. The coverage period shall be from October 17, 2025 to October 17, 2026.

3. In line with this, the distribution of Maxicare HMO Cards shall commence on November 3, 2025 (Monday) at the Administrative Office, Schools Division Office of Pampanga, from 9:00 a.m. to 4:00 p.m. during official working hours.

4. To ensure an orderly and accountable distribution process, School Administrative Officers II (AO II), Administrative Assistants (ADAS), and other designated Administrative Support Staff are hereby authorized to personally claim the HMO Cards on behalf of their respective schools at the Administrative Office starting November 3, 2025.

5. For any concerns or clarifications regarding service availment or the actual use of the Maxicare Card, employees may directly contact the Maxicare Customer Care Hotline, which is available 24/7 for assistance, or visit their primary clinic located at Level 1, Robinsons Starmills, Jose Abad Santos Avenue, Brgy. San Jose, City of San Fernando, Pampanga.

Maxicare Contact Details:



Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
Telephone No.: (045) 435-2728; (045) 435-7404
Email Address: pampanga@deped.gov.ph
Website: www.depedpampanga.ph



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- Primary Clinic Telephone No.: (02) 7798-7739
- Primary Clinic Email: pcc.robinsonsstarmills@maxicare.com.ph
- 24/7 Customer Care Email: customercare@maxicare.com.ph
- 24/7 Customer Hotline: +632 8582 1900 (PLDT) / +632 7798 7777 (Globe)
- Website: <https://memberviewpoint.maxicare.com.ph>

6. For information, guidance, and strict compliance.

ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent

AOAS/10-065-25

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