



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

November 11, 2025

DIVISION MEMORANDUM
No. **689** s. 2025

**SDO PAMPANGA DRRM PROJECT CADRE LEVEL 5
(INCIDENT COMMAND SYSTEM TRAINING FOR INSTRUCTORS)**

To: Assistant Schools Division Superintendents
Division Chiefs
Functional Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office, through the School Governance & Operations Division (SGOD)-DRRM Unit conducts the “SDO Pampanga DRRM Project CADRE Level 5 (Incident Command System Training for Instructors)” in partnership with the Office of the Civil Defense (OCD).
2. Below is the new schedule for Project Cadre Level 5:

Activity	Schedule and Venue	Facilitators
Level 5: ICS Training for Instructors	November 17-21, 2025 (Stay-In) at Otel, Pampanga	Office of the Civil Defense

3. This memorandum serves as the travel order of the following participants for the above-mentioned activity. In the event of suspension of work, the involved personnel are eligible to claim compensatory time-off (CTO).

No.	NAME	DESIGNATION/ POSITION
1	PAULA S. MENESES	PDO II
2	GIRLY L. PANGILINAN, Ph.D.	PRINCIPAL III
3	RODOLFO SANCHEZ SIBUG JR.	PRINCIPAL II
4	JAYJAY Y. NAVARRO	PRINCIPAL II
5	AILEEN DELA CRUZ SANTOS	PRINCIPAL II



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6	NINA ROSA F. PANGILINAN	HEAD TEACHER III
7	ELIROSE B. SALONGA	PRINCIPAL I
8	LIBERTY B. GUANLAO	HEAD TEACHER III
9	CAROLINA O. MENDOZA	HEAD TEACHER III
10	LOWIE DIMATULAC LUPOS	HEAD TEACHER III
11	JANINE C. BACANI	PRINCIPAL I
12	MARIAN M. BAUTISTA	PRINCIPAL II
13	ROMAR Y. CALMA	HEAD TEACHER III
14	MILANIE Y. MUNIZ	PRINCIPAL II
15	FERDINAND MAGAT LOPEZ	PRINCIPAL I
16	ABIGAIL CATA CUTAN TOLENTINO	HEAD TEACHER III
17	MONCELITO D. CASTRO	HEAD TEACHER III
18	EDUARDO PANGILINAN	PRINCIPAL I
19	ADONNIS B. CAJES	HEAD TEACHER I
20	ELMER L. MENESES	PRINCIPAL IV
21	PAMELA M. DAVID	HEAD TEACHER III
22	CATHERINE L. MONTEMAYOR	PRINCIPAL I
23	JAY-R M. INTAL	HEAD TEACHER III
24	BIENVENIDO C. RIVERA JR.	HEAD TEACHER III
25	MICHAEL WILLIAM C. CAÑA	HEAD TEACHER III
26	LALAIN M. VIRAY	PRINCIPAL IV
27	CAREN L. CRUZ	PRINCIPAL I
28	ATELANO J. OBANA III	HEAD TEACHER II

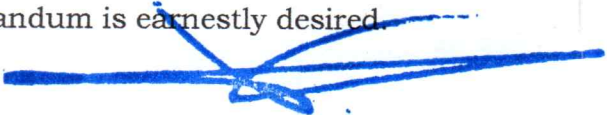
4. Travel expenses incurred in this activity shall be charged to the school local fund subject to the existing accounting and auditing guidelines.
5. Online coordination meeting will be conducted on November 7, 2025, 3:00pm via MS Teams. Speakers are the following:

NAME	POSITION
RONALD AQUINO CATER	PRINCIPAL III
NOEL S. MACAPAGAL	PRINCIPAL III



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6. Requirements for the above-mentioned training will be sent through email for the pre-work and other details.
7. For more information, all concerned may contact the SGOD-DRRM Division Focal Person, Paula S. Meneses through drdm.pampanga@deped.gov.ph / 0932-185-1240, DepEd Schools Division of Pampanga, High School Boulevard, Barangay Lourdes, City of San Fernando, Pampanga.
8. Immediate dissemination of this Memorandum is earnestly desired.


ROMEO M. ALIP, PhD CESO V
Schools Division Superintendent

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