



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA

November 13, 2025

DIVISION MEMORANDUM
NO. 110, s. 2025

TECHNICAL WORKING GROUP (TWG) FOR THE SEMINAR-WORKSHOP ON THE LEGAL PROCESSES AND DOCUMENTARY REQUIREMENTS FOR SCHOOL SITES TITLING FOR SELECT SCHOOL HEADS AND NON-TEACHING PERSONNEL

TO : Assistant Schools Division Superintendent
Public Schools District Supervisors
School Heads of Elementary Schools
School Heads of Secondary Schools
All others concerned

1. The Office announces the Technical Working Group (TWG) for the Seminar – Workshop on the Legal Processes and Documentary Requirements for School Sites Titling for Select School Heads and Non-Teaching Personnel.

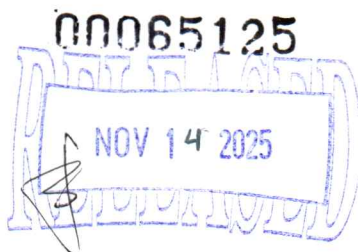
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- Likewise, for the personnel under the Schools Division of Pampanga, this memorandum shall serve as their official travel order for the aforementioned seminar-workshop on **November 17-19, 2025** (BATCH 1 – Participants from the City Schools Division of Angeles, San Fernando, and Mabalacat) and **November 24-26, 2025** (BATCH 2 – Participants from the Schools Division of Pampanga), at the **Otel Pampanga, Skye Plaza Building, Lazatin Boulevard, City of San Fernando, Pampanga**.
- For further details or concerns, please feel free to contact Engr. Michael Angelo L. Alonzo, Technical Assistant IV, Sites Titling Office Pampanga through his number: 09311775715 or via email: michael.alonzo001@deped.gov.ph.
- Immediate and wide dissemination of this memorandum is earnestly desired.



ROMEO M. ALIP, PhD, CESO V
Schools Division Superintendent