



Republic of the Philippines
Department of Education
 Region III
SCHOOLS DIVISION OF PAMPANGA

December 1, 2025

DIVISION MEMORANDUM
 No. 703, s. 2025

**UPDATES AND INSTRUCTIONS ON THE ADMINISTRATION OF THE FY 2025
 NATIONAL ASSESSMENT FOR SCHOOL HEADS (NASH) – BATCH 2**

To: Assistant Schools Division Superintendents
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

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 DEC 02 2025
 APPROVED

1. In reference to DepEd Memorandum No. 69, s. 2025 titled "Administration of the National Assessment of School Heads (NASH) for Fiscal Year 2025", please be informed that the administration of the FY 2025 NASH Batch 2 shall be rescheduled to March 29, 2026. The schedule of activities in the conduct of the said activity are as follows:

Date	Activity
December 8, 2025-January 5, 2026 (5pm)	Registration and Application through the Online Application System (OAS)
January 6-20, 2026	Evaluation and Validation of Documents
January 26, 2026 (5pm)	End of submission of requirements for those applicants tagged as RE-APPLY
January 30, 2026 (5pm)	Last day of Payment of Assessment Fee
On or before February 3, 2026	Submission of Final List of Examinees by RO-HRMO to RO-HRDD
On or before February 6, 2026	Submission of Final List of Examinees by RO-HRDD to BHROD-HRDD
On or before February 6, 2026	Release of the Final List of Examinees and Examination Sites through a Regional Memorandum

2. The following are the Division Evaluators/Validators:

Name	Position	Office
Garry L. Pangan	Education Program Supervisor	CID
JB B. Manalang	Administrative Officer V	OSDS
Dexter E. Pangilinan	Administrative Officer IV (Personnel)	OSDS
Jayson M. Santos	Senior Education Program Specialist (HRD)	SGOD
Kristin Marie U. Santos	Education Program Specialist II (HRD)	SGOD

3. Attached is Memorandum DM-OUHROD-2025-3318 for guidance and reference.

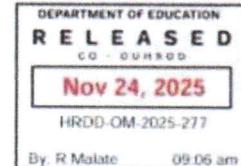
4. Wide dissemination of this Memorandum is enjoined.

ROMEO M. ALIP, PhD, CESO V
 Schools Division Superintendent

Encl.: As stated
 hrds/12.1.2025



Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
Telephone No.: (045) 435-2728; (045) 435-7404
Email Address: pampanga@deped.gov.ph
Website: www.depedpampanga.ph



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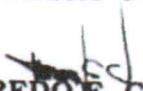
OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHRRO-2025-3318

TO : REGIONAL DIRECTORS
 SCHOOLS DIVISION SUPERINTENDENTS
 REGIONAL HRDD CHIEFS
 REGIONAL NASH COORDINATORS
 REGIONAL HRMOs
 ALL OTHERS CONCERNED

FROM : 
WILFREDO E. CABRAL
 Undersecretary
*Human Resource and Organizational
 Development and Infrastructure*

E-signed by
 Wilfredo Cabral
 2025-11-17 10:36:11 PM

SUBJECT : **UPDATES AND INSTRUCTIONS ON THE ADMINISTRATION OF
 THE FY 2025 NATIONAL ASSESSMENT FOR SCHOOL HEADS
 (NASH) - BATCH 2**

DATE : 17 November 2025

In reference to DepEd Memorandum (DM) No. 69, s. 2025, titled "Administration of the National Assessment for School Heads (NASH) for Fiscal Year 2025", please be informed that the **administration of the FY 2025 NASH Batch 2 shall be rescheduled to March 29, 2026**. This adjustment is intended to provide Regional and Schools Division Offices with sufficient time for the evaluation of the applications and administrative preparations.

The schedule of activities prior to the conduct of the NASH are as follows:

DATE	ACTIVITY
December 08, 2025 – January 05, 2026 (5:00 PM)	Registration and Application through the Online Application System (OAS)
January 06 - 20, 2026	Evaluation and Validation of Documents
January 26, 2026 (5:00 PM)	End of Submission of requirements for those applicants tagged as RE-APPLY
January 30, 2026 (5:00 PM)	Last day of Payment of Assessment Fee
on or before February 03, 2026	Submission of Final List of Examinees by RO-HRMO to RO-HRDD
on or before February 06, 2026	Submission of the Final List of Examinees to by RO-HRDD to BHROD-HRDD
on or before February 06, 2026	Release of the Final List of Examinees and Examination Sites through a Regional Memorandum



In preparation for the actual assessment, a **mock assessment** will be conducted on March 15, 2025 to give participants the opportunity to test their devices and become familiar with the assessment platform and procedures.

In this light, an assessment fee amounting to **Php 720.00 shall be collected** to cover eligible expenses related to operations, logistical and administrative arrangements, orientations/capacity-building activities, and other requirements for the administration of FY 2025 NASH Batch 2.

The following guidelines relative to the administration of FY 2025 NASH Batch 2 may be accessed through this link: <https://tinyurl.com/NASH2Batch2Enclosure>:

Annex 1 - Preparatory & Documentary Requirements

Annex 2 - Online Submission, Evaluation & Validation of Documents

Annex 3 - Technical Working Group (TWG) Composition & Responsibilities

Annex 4 - Assessment Site Requirements

Annex 5 - Assessment Fee & Compensation

Furthermore, it is clarified that the following NASH takers identified in Item 6 of DM No. 69, s. 2025 may participate in NASH Batch 2 regardless of whether they meet the Qualification Standards (QS) for the School Principal I:

- a. Head Teachers
- b. Assistant School Principals
- c. FY 2021 NQESH takers under category C
- d. FY 2023 NQESH takers under category B
- e. FY 2023 NQESH takers under category C

As stipulated in Item 6 of DM No. 97, s. 2025, Head Teachers and Assistant School Principals whose competency level is classified as "With Developmental Areas" may also opt to take the FY 2025 NASH - Batch 2

On the other hand, other personnel who are interested to take the Batch 2 assessment, provision of Item 5 of DM No. 69, s. 2025 shall apply and reiterating that they shall meet the new CSC-Approved QS as detailed below:

Education	Experience	Training	Eligibility
Master's degree in Education, or Educational Management, or Educational Leadership; or	5 years teaching experience and 1-year relevant experience in any of the following: learning area coordination, subject area supervision, school management and operations, instructional supervision	32 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, School Management and Operations, Instructional Leadership acquired within the last 5 years	Republic Act (RA) No. 1080 ¹ , as amended (Teacher)
Master's degree in relevant learning area with at least 9 units in Management			

¹ Act Declaring the Bar and Board Examinations as Civil Service Examinations



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86337206, (+632) 86318494
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

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This is to ensure that the application and document review follow the prescribed process.

For further inquiries, all concerned may contact the Human Resource and Development Division through:

Email Address: bhrod.hrdd@deped.gov.ph

Facebook Group: <https://www.facebook.com/DepEdBHRod>

For immediate and widest dissemination.