

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

JB B. MANALANG
ADMINISTRATIVE OFFICER V

Date: 4/7/2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TEACHER III	OSEC-DECSB-TCH3-150455-2001	13	34421	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	2 years of relevant experience	PBET/Teacher/RA 1080 (LET)		DIVISION OF PAMPANGA- SAN LUIS- STA. MONICA ES
2	TEACHER III	OSEC-DECSB-TCH3-153516-1998	13	34421	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	2 years of relevant experience	PBET/Teacher/RA 1080 (LET)		DIVISION OF PAMPANGA- APALIT- SAMPALOC ES
3	TEACHER III	OSEC-DECSB-TCH3-150105-2002	13	34421	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	2 years of relevant experience	PBET/Teacher/RA 1080 (LET)		DIVISION OF PAMPANGA- APALIT- SAMPALOC ES
4	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150177-2014	9	23226	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA- ELEMENTARY
5	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150180-2014	9	23226	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA- ELEMENTARY
6	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150188-2014	9	23226	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA- ELEMENTARY
7	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150175-2014	9	23226	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA- ELEMENTARY
8	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150170-2014	9	23226	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA- ELEMENTARY
9	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150187-2014	9	23226	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA- ELEMENTARY

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 17, 2025.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ROMEO M. ALIP, Ph. D., CESO V

Schools Division Superintendent

Brgy. Lourdes, City of San Fernando, Pampanga

records.pampanga@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

