

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication in the CSC Job Portal of the following vacant positions, which are authorized to be filled at the DEPARTMENT OF EDUCATION:

DEXTER E. PANGILINAN
ADMINISTRATIVE OFFICER IV- HRMO II
Date: 10/03/2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency/ Area of Specialization/ Residency Requirement (if applicable)	
1	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150089-2018	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Serive Subprofessional / First Level Eligibility		SAN MATIAS NATIONAL HIGH SCHOOL
2	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150061-2017	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Serive Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-ELEMENTARY
3	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150042-2017	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Serive Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-ELEMENTARY
4	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150242-2016	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Serive Subprofessional / First Level Eligibility		SAN PEDRO NATIONAL HIGH SCHOOL
5	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150249-2016	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Serive Subprofessional / First Level Eligibility		MANGGA HIGH SCHOOL
6	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150046-2017	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Serive Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-ELEMENTARY
7	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150063-2018	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Serive Subprofessional / First Level Eligibility		DON JESUS GONZALES HIGH SCHOOL
8	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150071-2018	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Serive Subprofessional / First Level Eligibility		LUBAO NATIONAL HIGH SCHOOL
9	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II)	OSEC-DECSB-ADAS2-150261-2016	8	21448	Completion of 2 years in studies in college (prior 2018) or Completion of Grade 12/ Senior High School (starting 2016)	4 hours of relevant training	1 year of relevant experience	Career Service SubProfessional/ First Level Eligibility		PULUNGMASLE NATIONAL HIGH SCHOOL
10	ADMINISTRATIVE ASSISTANT III (SECRETARY II)	OSEC-DECSB-ADAS3-150031-2017	9	23226	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Serive Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-ELEMENTARY

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11	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150198-2014	9	23226	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		SAN PEDRO NATIONAL HIGH SCHOOL
12	REGISTRAR I	OSEC-DECSB-R1-150084-2016	11	30024	Bachelor's Degree	None required	None required	Career Service Professional / Second Level Eligibility		DIVISION OF PAMPANGA-SENIOR HIGH SCHOOL- SAN ROQUE DAU HS
13	TEACHER I (ELEMENTARY)	OSEC-DECSB-TCH1-150933-2012	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None required	None required	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-MAGALANG NORTH DISTRICT
14	TEACHER I (ELEMENTARY)	OSEC-DECSB-TCH1-158682-1998	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None required	None required	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-MAGALANG NORTH DISTRICT
15	TEACHER I (ELEMENTARY)	OSEC-DECSB-TCH1-151686-2024	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None required	None required	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-MAGALANG NORTH DISTRICT
16	TEACHER I (ELEMENTARY)	OSEC-DECSB-TCH1-158669-1998	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None required	None required	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-PORAC WEST DISTRICT
17	TEACHER I (ELEMENTARY)	OSEC-DECSB-TCH1-158421-1998	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None required	None required	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-MINALIN DISTRICT
18	TEACHER I (ELEMENTARY)	OSEC-DECSB-TCH1-150119-2017	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None required	None required	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-ARAYAT EAST DISTRICT
19	TEACHER I (SECONDARY)	OSEC-DECSB-TCH1-151758-2011	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None required	None required	RA 1080 as amended (Teacher-Secondary)		LUBAO NATIONAL HIGH SCHOOL
20	TEACHER I (SECONDARY)	OSEC-DECSB-TCH1-151477-2011	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None required	None required	RA 1080 as amended (Teacher-Secondary)		LUBAO NATIONAL HIGH SCHOOL

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21	TEACHER II (ELEMENTARY)	OSEC-DECSB-TCH2-153215-1998	12	32245	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-GUAGUA EAST DISTRICT	
22	TEACHER II (ELEMENTARY)	OSEC-DECSB-TCH2-153434-1998	12	32245	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-MACABEBE WEST DISTRICT	
23	TEACHER II (SECONDARY)	OSEC-DECSB-TCH2-150387-2018	12	32245	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080 as amended (Teacher-Secondary)		ANDRES M. LUCIANO HIGH SCHOOL	
24	TEACHER III (ELEMENTARY)	OSEC-DECSB-TCH3-155776-1998	13	34421	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-SASMUAN DISTRICT	
25	TEACHER III (ELEMENTARY)	OSEC-DECSB-TCH3-150916-1998	13	34421	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-LUBAO EAST DISTRICT	
26	TEACHER III (ELEMENTARY)	OSEC-DECSB-TCH3-150014-2015	13	34421	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-PORAC EAST DISTRICT	
27	TEACHER III (ELEMENTARY)	OSEC-DECSB-TCH3-155205-1998	13	34421	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-STA. ANA DISTRICT	

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28	TEACHER III (ELEMENTARY)	OSEC-DECSB-TCH3-150362-1999	13	34421	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-CANDABA EAST DISTRICT
29	HEAD TEACHER I	OSEC-DECSB-HTEACH1-150177-2016	14	37024	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	24 hours of relevant training	Teacher-In-Charge for 1 year; or Teacher for 3 years	RA 1080 (PBET/LET/Teacher)		BRO. ANDREW GONZALEZ TECHNICAL SCHOOL
30	MASTER TEACHER II (ELEMENTARY)	OSEC-DECSB-MTCHR2-150019-1999	19	56390	Master's Degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours training in Instructional Supervision acquired within the last 5 years or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years teaching experience and 1 year relevant experience in instructional supervision and technical assistance to teachers	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-APALIT DISTRICT

Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send these to the address below not later than

October 13, 2025

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2025); digitally signed or electronically signed;
2. Hard copy or electronic copy of Performance rating in the last rating period (if applicable);
3. Hard copy or electronic copy of proof of eligibility/rating/license; and
4. Hard copy or electronic copy of Transcript of Records.

This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identities and/or expression, civil status, religion, and political affiliation. This Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOP).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to the head of office/ human resource management office/records office, as the case may be:

ROMEO M. ALIP, Ph. D., CESO V
Schools Division Superintendent
Brgy. Lourdes, City of San Fernando, Pampanga
(045) 963-1074 / records.pampanga@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.