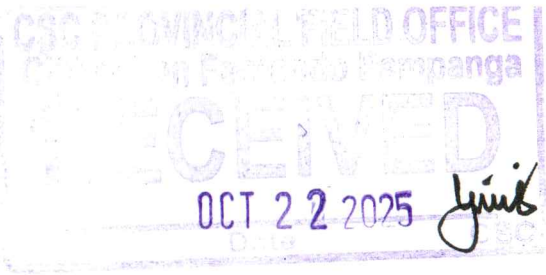


Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format

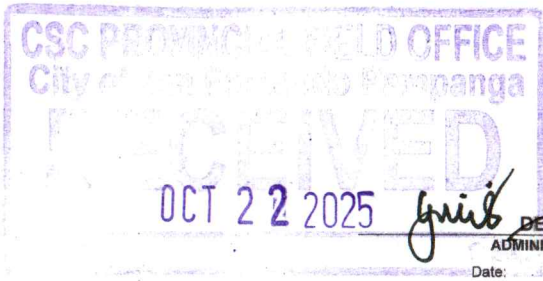
To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication in the CSC Job Portal of the following vacant positions, which are authorized to be filled at the DEPARTMENT OF EDUCATION:

DEXTER E. PANGILINAN
ADMINISTRATIVE OFFICER IV- HRMO II
Date: 10/22/2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency/ Area of Specialization/ Residency Requirement (if applicable)	
1	TEACHER I (SENIOR HIGH SCHOOL TEACHER I-ACADEMIC TRACK AND CORE SUBJECTS)	OSEC-DECSB-TCH1-151837-2024	11	30024	ACADEMIC TRACK AND CORE SUBJECT - Bachelor's degree with a major in the relevant strand/subject plus 18 professional units in Education; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject plus 18 professional units in Education	ACADEMIC TRACK AND CORE SUBJECT -None Required	ACADEMIC TRACK AND CORE SUBJECT -None Required	RA 1080 as amended (Teacher-Secondary)		DIVISION OF PAMPANGA-SENIOR HIGH SCHOOL- STO. TOMAS NHS- SASMUAN
2	TEACHER II (ELEMENTARY)	OSEC-DECSB-TCH2-153054-1998	12	32245	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080 as amended (Teacher- Elementary/Secondary)		DIVISION OF PAMPANGA- BACOLOR SOUTH DISTRICT
3	TEACHER II (ELEMENTARY)	OSEC-DECSB-TCH2-151034-2019	12	32245	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080 as amended (Teacher- Elementary/Secondary)		DIVISION OF PAMPANGA- BACOLOR SOUTH DISTRICT
4	TEACHER III (ELEMENTARY)	OSEC-DECSB-TCH3-155641-1998	13	34421	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080 as amended (Teacher- Elementary/Secondary)		DIVISION OF PAMPANGA-STO. TOMAS DISTRICT
5	TEACHER III (SECONDARY)	OSEC-DECSB-TCH3-152071-2016	13	34421	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080 as amended (Teacher- Elementary/Secondary)		PULONG SANTOL NATIONAL HIGH SCHOOL-PORAC HIGH SCHOOL-STA. CRUZ ANNEX 2
6	MASTER TEACHER I (ELEMENTARY)	OSEC-DECSB-MTCHR1-150726-1998	18	51304	Master's Degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours training in Instructional Supervision acquired within the last 5 years; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)	5 years teaching experience	RA 1080 as amended (Teacher- Elementary/Secondary)		DIVISION OF PAMPANGA- MACABEBE EAST DISTRICT

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No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency/ Area of Specialization/ Residency Requirement (if applicable)	
7	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150228-2016	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-SENIOR HIGH SCHOOL-SALAPUNGAN NHS
8	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150039-2018	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		APALIT HIGH SCHOOL
9	ADMINISTRATIVE OFFICE II (HRMO I)	OSEC-DECSB-ADOF2-150500-2022	11	30024	Bachelor's degree	None Required	None Required	Career Service Professional / Second Level Eligibility		DIVISION OF PAMPANGA-ELEMENTARY

Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send these to the address below not later than

November 3, 2025

- 1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2025); digitally signed or electronically signed;
- 2. Hard copy or electronic copy of Performance rating in the last rating period (if applicable);
- 3. Hard copy or electronic copy of proof of eligibility/rating/license; and
- 4. Hard copy or electronic copy of Transcript of Records.

This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identities and/or expression, civil status, religion, and political affiliation. This Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOP).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to the head of office/ human resource management office/records office, as the case may be:

ROMEO M. ALIP, Ph. D., CESO V
Schools Division Superintendent
Brgy. Lourdes, City of San Fernando, Pampanga
(045) 963-1074 / records.pampanga@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

