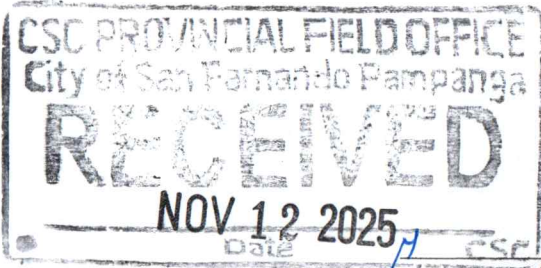


Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO: must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication in the CSC Job Portal of the following vacant positions, which are authorized to be filled at the DEPARTMENT OF EDUCATION:

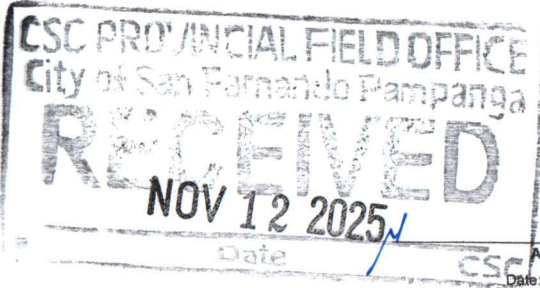
DEXTER E. PANGILINAN  
ADMINISTRATIVE OFFICER IV- HRMO II

Date: 11/12/2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency/ Area of Specialization/ Residency Requirement (if applicable)	
1	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150167-2014	9	23226	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-ELEMENTARY
2	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150168-2014	9	23226	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-ELEMENTARY
3	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150176-2014	9	23226	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-ELEMENTARY
4	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150183-2014	9	23226	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-ELEMENTARY
5	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150169-2014	9	23226	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-ELEMENTARY
6	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150185-2014	9	23226	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-ELEMENTARY
7	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150033-2007	9	23226	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		NICANOR DAVID VERGARA HIGH SCHOOL
8	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150016-2004	9	23226	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		SAN JUAN NATIONAL HIGH SCHOOL, MEXICO
9	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II)	OSEC-DECSB-ADAS2-150032-2004	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		SAN JUAN NATIONAL HIGH SCHOOL, MEXICO



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Date: 11/12/2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency/ Area of Specialization/ Residency Requirement (if applicable)	
10	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150202-2016	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-SENIOR HIGH SCHOOL - PAGUIRUAN NHS
11	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150088-2014	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
12	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150205-2016	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-SENIOR HIGH SCHOOL
13	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150092-2018	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		SAN ROQUE DAU NATIONAL HIGH SCHOOL
14	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150061-2017	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-ELEMENTARY
15	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150177-2016	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-SENIOR HIGH SCHOOL
16	ADMINISTRATIVE ASSISTANT III (SECRETARY II)	OSEC-DECSB-ADAS3-150045-2017	9	23226	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-ELEMENTARY
17	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150060-2018	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		CADUANG TETE NATIONAL HIGH SCHOOL
18	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-150022-2017	9	23226	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		TELACSAN NATIONAL HIGH SCHOOL



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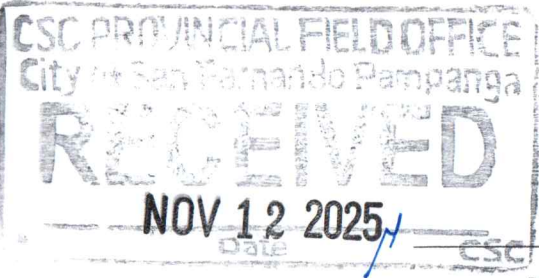
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Date: 11/12/2025

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20	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-150039-2017	8	21448	Completion of two years studies in college (prior to 2018), or Completion of Grade 12/ Senior High School (starting 2016)*	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		DIVISION OF PAMPANGA-ELEMENTARY
21	TEACHER I (SECONDARY)	OSEC-DECSB-TCH1-157768-2012	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None Required	None Required	RA 1080 as amended (Teacher-Secondary)		DOLORES NATIONAL HIGH SCHOOL, MAGALANG
22	TEACHER I (SECONDARY)	OSEC-DECSB-TCH1-150044-2021	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None Required	None Required	RA 1080 as amended (Teacher-Secondary)		GATIWIN HIGH SCHOOL
23	TEACHER I (SECONDARY)	OSEC-DECSB-TCH1-150555-2016	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None Required	None Required	RA 1080 as amended (Teacher-Secondary)		STO. TOMAS NATIONAL HIGH SCHOOL, SASMUAN
24	TEACHER I (ELEMENTARY)	OSEC-DECSB-TCH1-151679-2024	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None Required	None Required	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-BACOLOR SOUTH DISTRICT
25	TEACHER I (ELEMENTARY)	OSEC-DECSB-TCH1-157564-1998	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None Required	None Required	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-BACOLOR SOUTH DISTRICT
26	TEACHER I (ELEMENTARY)	OSEC-DECSB-TCH1-151678-2024	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None Required	None Required	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-BACOLOR SOUTH DISTRICT
27	TEACHER I (SECONDARY)	OSEC-DECSB-TCH1-151476-2018	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None Required	None Required	RA 1080 as amended (Teacher-Secondary)		
28	TEACHER I (ELEMENTARY)	OSEC-DECSB-TCH1-153652-2018	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None Required	None Required	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-GUAGUA EAST DISTRICT
29	TEACHER I (ELEMENTARY)	OSEC-DECSB-TCH1-153603-2018	11	30024	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None Required	None Required	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-FLORIDABLANCA EAST DISTRICT



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					Education	Training	Experience	Eligibility	Competency/ Area of Specialization/ Residency Requirement (if applicable)	
30	TEACHER II (ELEMENTARY)	OSEC-DECSB-TCH2-150204-2023	12	32245	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-BACOLOR NORTH DISTRICT
31	TEACHER II (ELEMENTARY)	OSEC-DECSB-TCH2-150838-2018	12	32245	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-MINALIN DISTRICT
32	TEACHER III (ELEMENTARY)	OSEC-DECSB-TCH3-155049-1998	13	34421	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	16 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	2 years teaching experience	RA 1080 as amended (Teacher-Elementary/Secondary)		DIVISION OF PAMPANGA-MINALIN DISTRICT
33	TEACHER II (SECONDARY)	OSEC-DECSB-TCH2-151211-2018	12	32245	Bachelor's degree in Education; or bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	8 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization acquired within the last 5 years	1 year teaching experience	RA 1080 as amended (Teacher-Secondary)		SUCAD NATIONAL HIGH SCHOOL, APALIT
34	SPECIAL EDUCATION TEACHER II	OSEC-DECSB-SPET2-150046-2023	15	40208	Bachelor's Degree in Education with specialization in Special Education	4 hours of relevant training	1 year experience as Special Education Teacher	PBET/Teacher/RA 1080 (LET)		DIVISION OF PAMPANGA- APALIT DISTRICT

Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send these to the address below not later than

November 22, 2025

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2025); digitally signed or electronically signed;
2. Hard copy or electronic copy of Performance rating in the last rating period (if applicable);
3. Hard copy or electronic copy of proof of eligibility/rating/license; and
4. Hard copy or electronic copy of Transcript of Records.

This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identities and/or expression, civil status, religion, and political affiliation.  
This Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOP).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to the head of office/ human resource management office/records office, as the case may be:

ROMEO M. ALIP, Ph. D., CESO V  
Schools Division Superintendent  
Brgy. Lourdes, City of San Fernando, Pampanga  
(045) 963-1074 / [records.pampanga@deped.gov.ph](mailto:records.pampanga@deped.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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